



14th Annual Lighting of Greens & Christmas Parade

Date: Friday, Dec 6th

Time: 4:00 – 9:00pm

A magical night is planned for the Annual Lighting of the Greens and Christmas Parade sponsored by Downtown Oxford Economic Development Corporation (DOEDC), the City of Oxford and partner Granville Health System. The parade will take place rain, snow or shine. Plan accordingly.

Event Schedule:

4:00 – 6:30	Vendor Market opens
6:30- 6:45	Welcome and opening comments
6:45-6:50	Lighting of the Greens
7:00	Parade starts

LINE UP INFORMATION:

Parade line up will begin at 5:30pm on Belle Street and will continue down to Spring Street. Any parade participant not in assigned numbered space by 6:30 will be placed at the end of the parade. To ensure safety of all participants, please keep your group along the right side of Belle and Spring Street. The parade will start from Belle and travel down Williamsboro – Hillsboro and end by taking a right on McClanahan Street to the Public Works Parking lot on the right. **There will be no parking in the Public Works parking lot (127 Penn Avenue) the evening of the event. Parents will need to walk to Public Works Parking lot to pick up marching and parade participant(s).**

Space is limited to 85 parade entries on a first come – first served registration.

FLOATS:

All floats/decorations should be securely decorated. Floats may be rented through Triangle Float Company, 919-410-5543 ([click here for more info](#)). The float company will provide a pre-decorated float and pull the float through the parade. If you choose to come up with your own holiday themed float, proof of the driver's liability insurance will be required with registration.

ONE SANTA RULE:

The parade organizers will provide Santa as the last entry in the parade. To keep the “Christmas Magic” alive for spectators both young and old, we request that there be **NO OTHER DRESSED SANTA’S** be on floats, in cars or marching.

MARCHING GROUPS:

Marching groups are composed of those moving to a cadence or music, i.e.: bands, military units, flag corps, dance teams, dance troops, karate groups, drill teams, etc. Marching groups are encouraged to limit performances to maximum of 30 seconds and then move quickly to ensure no gaps in the parade route.

CANDY & HANDOUTS:

Participants are to provide their own candy. Any parade participant throwing or handing out candy/materials must enlist additional walking spotters to ensure candy/materials are thrown or handed to spectators past the parades marked tape line. The safety of spectators is the utmost concern. Spotters are asked to keep up with the assigned float or marching group.

PARADE DROP OFF:

Parade participants may be dropped off on Spring Street and walk to the numbered parade assignment area. **NO PARKING WILL BE ALLOWED AT CITY HALL OR ON RIGHT SIDE OF SPRNG STREET.** Plan accordingly.

UNLOADING:

The estimated conclusion time of the parade is 8:45 pm all floats, cars and marching groups will end in the Public Works parking lot (127 Penn Av.). Please plan to walk and pick up children/participants at this designated location.

Please mail in your entry form and payment by Friday, November 15, 2019 to City Hall, Attn. Christmas Parade, 300 Williamsboro Street, Oxford, NC 27587

For more information, call Christine Lusavich 561-312-9276 or Mary Yount at 919-603-1164
Thank you for your continued support.

Lighting of Greens - Friday, December 6th 4:00- 6:30pm

Lighting of the Greens is a family-oriented evening meant to ignite the holiday spirit and produce lasting memories. Space will be limited to 16 participants on a first come-first served basis.

Town of Oxford provides:

- Closed street space on Oxford's Main Street
- Outdoor marked space (10 x 10) with the potential to reach over 1000+ patrons

Vendors are to provide day of event:

- 10 x 10 Tent in case of rain/snow
- Battery or solar powered lighting within tent once becomes dusk
- Display tables and/or chairs
- Wagons to transport supplies (Main street will be closed at 2:00 for stage set up)

Merry Market Vendor Application

- Vendor application and \$25.00 fee
- Pictures of items/products to be sold for profit
- If selling food – must provide a copy of temporary food permit the day of the event.
- **No moving/ push carts will be allowed during this event- selling product must be a vendor.**

Contact Name: _____ Cell/home# _____

Address: _____

Product Description: _____

Non-Profit Vendor Application

- Non Profit Vendor application and \$25.00 fee selling food and/or raffle tickets
- No fee for Non-profits handing out information about its cause or giving out items supporting the holiday theme

Contact Name: _____ Cell/contact # _____

Name of Non-Profit: _____

Tax ID number for organization: _____ Are you selling food? Circle one: Yes ___ No ___

Merry Market Vendor / Non-Profit Set-Up on 12/6/2019:

- Load onto street at 3:00pm from Littlejohn Parking (vendors must be set up on Main by 3:30)
- Vendor market opens to public at 4:00pm and will close at 7:00pm
- Vendors MUST STAY from 3:30pm- 7:00 pm
- This is a rain/snow event and no refunds will be given after Nov. 15, 2019.

Signature: _____ Date _____

(Mail form and check to: DOEDC-Parade, 300 Williamsboro St. Oxford NC 27565)

