



CITY OF OXFORD

OXFORD POLICE DEPARTMENT

204 E. McCLANAHAN ST. P.O. BOX 1186 OXFORD, NORTH CAROLINA 27565

PHONE (919) 693-3161 FAX (919) 693-7990

SECURITY REQUEST

Date of Request: _____ Date of Event: _____

Event Description & Purpose: _____

Location: _____

Start Time: _____ End Time: _____

Requesting Person, Business or Organization: _____

Home Phone No. #: _____ Cell Phone No. #: _____

Number of Attendees: _____ Ages: _____

Will Alcoholic Beverages be Present? YES NO

(If Yes – A copy of the proper ABC Permit must be attached to this form before officers will be authorized to work this assignment.)

Who will be in charge of this event?

Name: _____ Address: _____

****IMPORTANT****

The Oxford Police Department may request more than one security officer based on factors or circumstances related to an event such as number of participants, alcohol use, location, type of event, etc. The person in charge of the event will be responsible for reimbursing the officer for their services at the time of the event unless other arrangements have been made. The hourly rate is **\$25.00** an hour per security officer. A 24 hour notice MUST be given prior to any cancellation or you will be responsible for (2) Hours of pay for each officer assigned to the event.

Applicant's Signature: _____

Officer's Assigned: _____