

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565



June 1, 2012

The Honorable Jacqueline vdH Sergent, Mayor  
Honorable Members of the City Board of Commissioners  
300 Williamsboro Street  
Oxford, North Carolina 27565

Dear Mayor Sergent and Members of the City Board of Commissioners:

I am presenting to you this afternoon a balanced budget. It is balanced without going into fund balance or by raising property taxes. At the May 16<sup>th</sup> Budget Committee meeting, a budget was presented with a surplus of \$56,154; however, this did not include capital expenditures that would require debt service costs of \$88,505. At that time, it was proposed by the manager to raise property taxes by 4.4 cents to fund a five year capital plan. It was determined that we would not raise property taxes. The budget presented did not include cost of living increases or bonuses. Bonuses and a cost of living increase were discussed, but it was decided this would require a tax increase. It was decided that we had to cut the equivalent of \$32,351 of debt service expenditures from capital projects and the general fund budget to balance the budget and still be able to purchase needed capital equipment.

In the 2013 budget, total estimated revenues in the General fund will be \$8,278,460 which is \$466,736 over 2012 revenues. While this may seem like a large increase, 61% of this increase is caused by a \$285,000 increase in loan proceeds in the FY2013 Budget over the FY 2012 Budget from the financing of capital equipment. These capital purchases have the same impact on the expenditure side of the budget. In 2013, expenditures of \$8,278,212 exceed 2012 expenditures by \$426,809. Similar to revenues, capital expenditures, along with debt service, and health insurance increases accounted for 90% of this increase.

Over the last four years we have cut six (6) full-time positions and two (2) part-time positions to balance the budget. Travel costs have been cut significantly and on alternating years we have significantly reduced expenditures on equipment purchases.

This year, healthcare insurance costs only increased by a moderate rate of around 6%. In order to continue receiving lower increases in insurance costs, the Human Resources Department is continuing to move forward to increase the number of employees participating in the wellness program. The main benefit of course is to have healthier employees.

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**CAPITAL EXPENDITURES**

Because of the need to have police cars that run, reliable machinery that will not break down and become unreliable, and to ensure that the computer system will not fail, the City found itself in a position where it needed to make capital expenditures for capital equipment. This year the budget includes capital equipment expenditures of \$353,704 that will be financed for five years. The annual debt service will be \$74,464.

**FUND BALANCE**

The Local Government Commission has advised that Oxford's fund balance is low compared to municipalities its size and our auditor recommended not drawing from the fund balance.

**ADDITIONAL REVENUES**

Fortunately, sales taxes are coming in about \$130,000 above 2012 budgeted sales tax revenues and the recent increase in the privilege license fees should bring in an additional \$40,000. This additional revenue will help balance the budget and maintain service levels.

**LOOKING FORWARD**

Although we are faced with budgetary constraints, Oxford can have a bright future where we will have positive growth and resources to meet the needs of our citizens. We are in North Carolina, the number one location for business and industry in the United States. We are near the Research Triangle, a position many envy. Oxford can be clearly identified on a map of the United States showing it to be part of the Piedmont Atlantic Megaregion. We are on Interstate Highway 85, within a short drive to an international airport, and we have a labor force experienced in modern manufacturing. We have excellent training facilities at the Vance Granville Community College. We have water and sewer resources. We have a nice community. Oxford has a lot we can sell. We need to continue to develop plans that recognize our strengths and build our resources so we can have funds to maintain and improve our capital resources, build our fund balance, and pay our employees competitive wages.

**LOWERING COSTS AND IMPROVING PERFORMANCE**

The management team is looking to lower costs and improve productivity. We are working to keep our health insurance costs down through implementing a comprehensive wellness program to motivate our employees to make healthy choices in food selection and emphasize exercise. Over the last four years we have cut our workforce by 7%. We have implemented a program to cut overtime and comp-time buildup. Comp-time build up has been reduced significantly. We will begin Results Based Performance Management Training for the management team and continue to implement supervisor training and the performance review program.

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**BUDGET**

The **Combined Recommended Budget** for all funds for the FY 2013 is \$16,652,296. The combined budget for FY 2012 was \$16,937,010. This is a decrease of \$285,000. This decrease can be accounted for primarily by the decreases in the Water Fund Capital Project Fund.

**GENERAL FUND**

The proposed General Fund Budgeted Expenditures for the FY 2013 are \$8,278,212. Expenditures were budgeted for \$7,851,403 in FY 2012, an increase of 5.4% or \$426,809. Revenues for 2012 are estimated to be \$8,278,460, \$248 above expenditures. Highlights of the General Fund Budget include:

	FY 2012	FY 2013
Budgeted Expenses	\$7,851,403	\$8,278,212

<b><u>DEBT SERVICE FUND</u></b>	Revenues	Approp Fund Bal.	Expenditures
	\$1,063,002	\$0	\$1,063,002

- Total Debt Service is up by \$997,390 from FY 2012
- General Fund - \$286,284 FY 09 financing (\$38,666) drops off but \$74,464 added for FY13 Capital Outlays
- Water Fund - \$776,718 - \$65,053 added for FY 13 Capital Outlays

<b><u>POWELL BILL</u></b>	Revenues	Approp Fund Bal.	Expenditures
	\$231,883	\$27,184	\$259,067

- Revenues up slightly from FY 12 level - \$227,327
- Expenditures are slightly less than FY 12 - \$258,808

**2011 DOT SIDEWALK GRANT PROJECT**

	Revenues	Approp Fund Bal.	Expenditures
	\$157,905	\$0	\$157,905

(General Fund Capital Project)

- Budget is the same as last year, because no work was done in FY 2012.

<b><u>STORM WATER</u></b>	Revenues	Approp Fund Bal.	Expenditures
	\$152,083	(\$3,083) Surplus	\$149,000

- Expenditures down from FY 2012 level of \$161,000. Less contract labor anticipated

<b><u>WATER FUND</u></b>	Revenues	Approp Fund Bal.	Expenditures
	\$4,833,500	(\$118,390) Surplus	\$4,715,011

Detailed changes from FY 2012 Budget.

- 665 Misc. - Non-Gov't. - No Water Rate Study Fees \$56,200 decrease
- 720 Collections - Increases in Capital Outlays and debt services and attorneys' fees \$29,226 increase

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- 810 Lift Station combined reduction in utilities and maintenance \$9,900 decrease
- 726 Payment of Debt Service on WWTP upgrade scheduled decrease in debt service \$11,850 decrease
- 812 Water supply - 5% increase in cost of water \$47,300 increase
- 824 WWTP - increase Capital Outlays and debt service \$188,237 increase
- 828 Water Sewer Maintenance Dept. - Increased Capital Outlays and debt service \$164,632 increase
- 829 Decreased funding of Water Fund capital projects \$556,019 decrease

Revenues - (\$4,833,500 vs. 4,418,000 in FY 2012) - 4.0% increase in water rate and \$309,000 in Loan proceeds for Capital Outlays

**WATER FUND CAPITAL PROJECT**

Revenues	Approp Fund Bal.	Expenditures
\$2,030,000	\$0	\$2,030,000

- \$625,000 decrease in budgeted capital Projects expenditures from FY 12 to FY 13
- Raleigh Street CDBG - Approximately 40% complete through FY 2012

**RATE INCREASES**

The rate charged for water increased by 4% as was determined by the Water and Sewer Rate Analysis. Sewer rates did not increase. Solid waste rates will increase by 3.3% as provided in the adjustment in the Waste Industries Agreement. Grave opening rates increased to \$700 for caskets and \$225 for a cremation plot. The check return fee is being reduced to \$25.

**CONCLUSION**

We will be holding a public hearing on June 12<sup>th</sup> during the Regular Board of Commissioners meeting. The Board of Commissioners may consider a vote on the budget at this time or prior to the end of the month.

I am grateful to the Mayor, Commissioners, Finance Committee, and members of the Management Team for their hard work, leadership, and support. The Management Team members prepared conservative budgets knowing that funds would be limited. Steve and the Finance Department have spent long hours helping prepare this budget and I appreciate their hard work.

I welcome your comments and suggestions as you review the attached information in the days ahead.

Sincerely,

Mark F. Donham  
City Manager

C: Management Team members

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CITY OF OXFORD, NORTH CAROLINA  
BUDGET ORDINANCE FOR FISCAL YEAR 2012 through 2013

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BE IT ORDAINED by the Mayor and Board of Commissioners of the City of Oxford, North Carolina in regular session assembled June 12, 2012:

Section I. That the following amounts are appropriated for the operation of Oxford government and its activities for the fiscal year beginning July 01, 2012 and ending June 30, 2013 according to the following summary:

SUMMARY

General Fund	\$ 8,278,212
Powell Street Fund	\$ 259,067
Water Fund	\$ 4,715,110
Water Capital Projects	\$ 2,030,000
Storm Water Fund	\$ 149,000
Debt Service Fund	\$ 1,063,002
2011 DOT Sidewalk Grant	\$ 157,905
<b>TOTAL BUDGET</b>	<b>\$ 16,652,296</b>

Less

Debt Service Fund	\$ 1,063,002
Inter-Fund Transfers	
Water Capital Projects	\$ 390,000
Sidewalk Grant Project	\$ 31,581
Storm Water Project	\$ 80,000

**TOTAL BUDGET Less Debt \$15,087,713**

**Service Fund and Inter-Fund Transfers**

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Section II. GENERAL FUND

✦ General Government	\$ 301,292
✦ Retirees	\$ 160,137
✦ Executive	\$ 309,824
✦ Human Resources	\$ 106,006
✦ Outside Auditor	\$ 25,843
✦ Finance	\$ 347,498
✦ Legal Expenses	\$ 36,000
✦ Planning and Zoning	\$ 121,810
✦ Powell Bill Fund	\$ 149,638
✦ Public Works	\$ 60,552
✦ Police Department	\$ 2,909,561
✦ Fire Department	\$ 920,403
✦ Central Garage	\$ 4,558
✦ Street Department and Leaf Collection	\$ 633,999
✦ Garbage Collection	\$ 1,043,651
✦ Stormwater Fund	\$ 731,328
✦ Swimming Pool	\$ 38,053
✦ Lake Devin	\$ 6,500
✦ Oxford Athletic Park Construction	\$ 0
✦ Oxford Athletic Park Operations	\$ 30,600
✦ Cemetery	\$ 35,000
✦ Landscape and Beautification	\$ 86,784
✦ Miscellaneous Non-Departmental	\$ 27,500
✦ Engineering	\$ 191,674
<b>Total General Fund:</b>	<b>\$ 8,278,212</b>

Section III. POWELL BILL STREET FUND

✦ Powell Bill	\$ 259,067
<b>Total Powell Bill Street Fund:</b>	<b>\$ 259,067</b>

The City of Oxford, North Carolina  
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Section IV. WATER FUND

◊ Retirees	\$ 13,295
◊ Miscellaneous Non-Governmental	\$ 394,000
◊ General Operations/Collections	\$ 262,789
◊ Meter Service	\$ 113,130
◊ Debt Service to WWTP upgrade	\$ 706,447
◊ Lift Stations	\$ 98,000
◊ Water Supply	\$ 944,600
◊ Wastewater Treatment Plant	\$ 998,531
◊ Stovall Water Station	\$ 10,200
◊ Water/Sewer Maintenance	\$ 784,118
◊ Funding of Capital Projects	<u>\$ 390,000</u>
<b>Total Water Fund:</b>	<b>\$ 4,715,110</b>

Section V. WATER CAPITAL PROJECTS FUND

◊ Water Capital Projects Fund	<u>\$ 2,030,000</u>
<b>Total Water Capital Projects Fund:</b>	<b>\$ 2,030,000</b>

Section VI. STORM WATER MANAGEMENT FUND

◊ Storm Water Management	<u>\$ 149,000</u>
<b>Total Storm Water Management Fund:</b>	<b>\$ 149,000</b>

Section VII. 2011 D.O.T. SIDEWALK GRANT FUND

◊ 2011 D.OT. Sidewalk Grant Fund (General Fund Capital Project)	<u>\$ 157,905</u>
<b>Total 2011 D.O.T. SIDEWALK GRANT Fund:</b>	<b>\$ 157,905</b>

Section VIII. TOTAL DEBT SERVICE \$ 1,063,002

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Section IX. Tax Rate: There is hereby levied for the Fiscal Year ending June 30, 2013 the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 01, 2012:

Tax Rate = \$0.6000 per 100 Dollars Value

The discount schedule for early payment of taxes is the same as Granville County's Schedule.

Section X. The Municipal Service District: The levy for the Municipal Service District is established at twenty cents (\$.20) per \$100.00 valuation.

The Municipal Service District boundary includes the entire downtown area as described by the 1995 HyettPalma map of downtown Oxford: west to the beginning of Lewis street, east to Belle and Lanier Streets, north to McClanahan Street, and South to Spring Street. Those funds from one-half of the tax levy within the original Municipal Service District boundary (ten cents (\$.10) per \$100 valuation) will be administered by the Oxford Parking Authority for the purpose of funding off-street parking. The remainder of the levy will be administered by the Downtown Oxford Economic Development Corporation for purposes of downtown revitalization.

ADOPTED this 12<sup>th</sup> day of June, 2012.

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I, Barbara J. Rote, City Clerk for the City of Oxford, North Carolina do certify herewith that the Board of Commissioners, in an official meeting held on June 12, 2012, duly adopted the foregoing Ordinance, and that same is a true copy.

Signed,

(SEAL)

Barbara J. Rote  
City Clerk

TABLE OF CONTENTS

**GENERAL FUND REVENUES** ..... 14

- ◊ Ad Valorem Taxes ..... 16
- ◊ Other Licenses and Taxes ..... 17
- ◊ Intergovernmental Revenue ..... 17
- ◊ Permits and Fees ..... 17
- ◊ Department Activity ..... 18
- ◊ Recreation Fees ..... 19
- ◊ Miscellaneous Revenue ..... 20
- ◊ Interest Income ..... 21

**GENERAL FUND EXPENSES** ..... 22

- ◊ General Government ..... 24
- ◊ Retirees ..... 25
- ◊ Executive ..... 26
- ◊ Human Resources ..... 27
- ◊ Outside Auditor ..... 28
- ◊ Finance ..... 28
- ◊ Legal Expenses ..... 29
- ◊ Planning and Zoning ..... 29
- ◊ Buildings and Equipment ..... 30
- ◊ Public Works ..... 31
- ◊ Police Department ..... 32
- ◊ Fire Department ..... 34
- ◊ Central Garage ..... 35
- ◊ Street Department and Leaf Collection ..... 35
- ◊ Garbage Collection ..... 36
- ◊ Parks and Recreation ..... 36
- ◊ Swimming Pool ..... 37
- ◊ Lake Devin ..... 37
- ◊ Oxford Athletic Park ..... 38
- ◊ Cemetery ..... 38
- ◊ Landscape and Beautification ..... 38

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

* Engineering .....	39
<b><u>GENERAL FUND CAPITAL PROJECTS REVENUES</u></b> .....	<b>40</b>
<b><u>GENERAL FUND CAPITAL PROJECTS EXPENSES</u></b> .....	<b>42</b>
<b><u>DEBT FUND REVENUES</u></b> .....	<b>44</b>
* Transfers .....	45
<b><u>DEBT FUND EXPENSES</u></b> .....	<b>46</b>
* Debt Fund Expenses .....	47
<b><u>WATER FUND REVENUES</u></b> .....	<b>48</b>
* Intergovernmental Revenue.....	50
* Fees And Charges.....	50
* Miscellaneous Revenue.....	51
* Interest Income.....	51
* Appropriated Fund Balance .....	51
<b><u>WATER FUND EXPENSES</u></b> .....	<b>52</b>
* Retirees.....	54
* Miscellaneous Non-Governmental .....	54
* General Operations/Collections .....	55
* Meter Service .....	56
* Payment to Debt Service .....	57
* Lift Station Master.....	57
* Water Supply.....	58
* Wastewater Treatment Plant.....	59
* Stovall Water Line.....	60
* Water and Sewer Line Maintenance.....	61
* Capital Projects .....	62
<b><u>WATER CAPITAL PROJECTS FUND REVENUES</u></b> .....	<b>63</b>
<b><u>WATER CAPITAL PROJECTS FUND EXPENDITURES</u></b> .....	<b>65</b>
* Cherry/Goshen Stormwater .....	66

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

- ◊ Rural Center #2 (Hancock to WWTP).....66
- ◊ SWMTF Project 2010-536.....66
- ◊ Raleigh St. CDBG.....66
  
- STORMWATER FUND REVENUES.....67**
  - ◊ Billing Revenues & Appropriated Fund Balance. ....69
  
- STORMWATER FUND EXPENSES.....70**
  - ◊ Stormwater Project Costs .....71
  
- POWELL BILL STREET FUND REVENUES.....72**
  - ◊ Intergovernmental Revenues .....74
  - ◊ Interest Income.....74
  - ◊ Appropriated Fund Balance .....74
  
- POWELL BILL STREET FUND EXPENSES.....75**
  - ◊ Powell Bill Departmental Expenses.....76
  
- COMPARISON OF HEALTH CARE COSTS.....77
- CAPITAL OUTLAYS AND DEBT SERVICE - GENERAL FUND.....78
- CAPITAL OUTLAYS AND DEBT SERVICE - WATER FUND.....79
- OXFORD TAX LEVY .....80
- DEPOSIT SCHEDULE .....81
- WATER AND SEWER TAP FEES - SPRINKLER AND HYDRANT FEES .....82
- PLANNING AND ZONING FEES .....83
- FACILITY RENTAL FEES - PARKS & RECREATION FEES.....84
- OTHER FACILITY RENTAL FEES.. .....88
- MONTHLY WATER AND SEWER SYSTEM USER CHARGES .....89
- DUMPSTER SERVICE .....90
- DWELLING AND PROPERTY RENTAL SCHEDULE .....91
- DEBT SCHEDULE .....92
- GRAVE OPENING AND CREMATION PLOT FEES – RETURNED CHECK FEES .....93
- POWELL BILL STREET AND SIDEWALK PROJECTS .....94

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565



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P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# GENERAL FUND

# REVENUES

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**GENERAL FUND REVENUES**

✦ Ad Valorem Taxes	\$3,227,637
✦ Other Taxes & Licenses	\$ 301,000
✦ Intergovernmental Revenue	\$2,083,298
✦ Permits & Fees	\$ 118,900
✦ Departmental Activity	\$ 453,112
✦ Recreation Fees	\$ 126,840
✦ Miscellaneous Revenue	\$1,605,919
✦ Interest Income and Loan Proceeds	\$ 361,754
✦ Appropriated Fund Balance	\$ -248
✦ <b>Grand Total</b>	<b>\$8,278,212</b>

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Oxford, North Carolina 27565

**AD VALOREM TAXES**

**Adopted**

31123	2003 TAXES	\$100
31124	2004 TAXES	\$100
31125	2005 TAXES	\$200
31126	2006 TAXES	\$400
31127	2007 TAXES	\$500
31128	2008 TAXES	\$2,550
31129	2009 TAXES	\$2,781
31130	2010 TAXES	\$6,166
31131	2011 TAXES	\$74,048
31132	2012 TAXES	\$3,024,592
31200	LATE LIST – ALL YEARS	\$1,200
31300	INTEREST – ALL YEARS	\$20,000
31401	DISCOUNT	(\$19,000)
31600	MUNICIPAL VEHICLE TAX	\$114,000

**Total**      **AD VALOREM TAXES**      **\$3,227,637**

The City of Oxford, North Carolina  
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Oxford, North Carolina 27565

**OTHER TAXES & LICENSES**

**Adopted**

32301	LOCAL ABC REVENUE	\$50,000
32904	PRIVILEGE LICENSE	\$250,000
32905	PENALTY & INTEREST (PL)	\$1,000
<b><u>Total</u></b>	<b><u>OTHER TAXES &amp; LICENSES</u></b>	<b><u>\$301,000</u></b>

**INTERGOVERNMENTAL REVENUE**

**Adopted**

33700	UTILITIES FRANCHISE TAX	\$613,312
33703	NC SALES TAX REFUND	\$30,000
33704	BEER AND WINE TAX	\$44,986
33706	1% SALES TAX	\$374,000
33708	.5% SALES TAX ARTICLE 40	\$390,000
33709	.5% SALES TAX ARTICLE 42	\$198,000
33711	.5% SALES TAX ARTICLE 44	\$430,000
33712	SOLID WASTE DISPOSAL TAX	\$3,000
<b><u>Total</u></b>	<b><u>INTERGOVERNMENTAL REVENUE</u></b>	<b><u>\$2,083,298</u></b>

**PERMITS AND FEES**

**Adopted**

34400	RADIO COMMUNICATION TOWER	\$1,200
34001	T MOBILE	\$22,900
34403	SPECIAL USE PERMITS	\$7,000
34404	ALTELL CELL	\$19,600
34407	CINGULAR CELL	\$20,400
34408	NEXTEL CELL	\$25,200
34410	VERIZON CELL	\$22,600
<b><u>Total</u></b>	<b><u>PERMITS AND FEES</u></b>	<b><u>\$118,900</u></b>

The City of Oxford, North Carolina  
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**DEPARTMENT ACTIVITY-GENERAL**

**Adopted**

35100	COURT FEES	\$3,500
35104	ACCIDENT REPORTS	\$150
35106	PARKING VIOLATIONS	\$1,500
35108	POLICE FEES-HOUSING AUTH	\$34,000
35109	COUNTY FUNDING – SRO	\$13,381
35110	SCHOOL BOARD FUNDING – SRO	\$13,381
35115	SOFT BODY ARMOR	\$3,500
35313	CO FIRE DEPT CONTRIBUTION	\$56,400
35318	O/S BUSINESS FIRE PROTECTION	\$200
35319	ANNUAL PERMITS/WATER PURCHASES	\$100
35328	SPECIAL FIRE CONT (INDUS)	\$310,000
35330	DOEDC CONTRIBUTION	\$8,000
35331	FEMA – FIREFIGHTERS GRANT	\$9,000
<b><u>Total</u></b>	<b><u>DEPARTMENT ACTIVITY-GENERAL</u></b>	<b><u>\$453,112</u></b>

**RECREATION FEES**

**Adopted**

36701	FOOTBALL REVENUE	\$5,500
36704	BASEBALL REVENUE	\$9,000
36705	SOFTBALL REVENUE	\$2,000
36706	TENNIS REVENUE	\$750
36707	BALLFIELD RENTAL	\$6,000
36708	SHELTER RESERVATION FEES	\$500
36709	POOL ADMISSIONS	\$3,000
36710	POOL RENTAL	\$500
36711	VOLLEYBALL REVENUE	\$6,000
36712	BASKETBALL REVENUE	\$8,500
36718	CONFERENCE ROOM RENTAL	\$5,000
36719	SPECIAL EVENTS REVENUE	\$1,500
36721	COUNTY PAYMENT FOR RECREATION	\$67,000
36724	CONCESSIONS	\$4,500
36725	TENNIS COURT LIGHTS	\$90
36727	LAKE DEVIN REVENUE	\$1,500
36730	FISHING LICENSE	\$3,000
36802	OXFORD ATHLETIC PARK – CONCESSIONS	\$2,500
<b><u>Total</u></b>	<b><u>RECREATION FEES</u></b>	<b><u>\$126,840</u></b>

**MISCELLANEOUS REVENUE**

**Adopted**

38204	OFFICE RENTAL	\$36,000
38205	GRANVILLE EDC RENT	\$10,000
38207	AUDITORIUM RENTAL	\$5,000
38210	GRANVILLE COMMUNICATION R	\$9,450
38211	PARKING AUTHORITY RENT	\$3,100
38500	REFUSE COLLECTION FEES	\$1,177,739
38501	REFUSE FEE-AUTUMN PARK	\$3,000
38502	REFUSE FEE-THE LINKS	\$3,000
38504	SALE OF SURPLUS PROPERTY	\$5,000
38505	MISCELLANEOUS REVENUE	\$25,000
38507	CITY CAR TAGS	\$30
38513	PAYROLL ALLOCATION	\$275,000
38514	PR ALLOCATION STORMWATER	\$35,000
38515	MULCH	\$350
38903	GRASS MOWING REVENUE	\$1,600
38906	SIDEWALK & DRIVEWAY REPAIR	\$1,200
38907	GRAVE OPENING FEES	\$10,900
38908	DEED OF RECONVEYANCE	\$50
38910	DEMOLITION FEES	\$3,000
38912	ELECTRICITY AT COMMUNICATIONS TOWER	\$1,500
<b><u>Total</u></b>	<b><u>MISCELLANEOUS REVENUE</u></b>	<b><u>\$1,605,919</u></b>

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**INTEREST INCOME & OTHER REVENUES**

**Adopted**

<u>39000</u>	<u>INTEREST ON INVESTMENTS</u>	<u>\$8,000</u>
<u>39010</u>	<u>INTEREST ON ASSESSMENTS</u>	<u>\$50</u>
<u>39900</u>	<u>APPROPRIATED FUND BALANCE</u>	<u>\$-248</u>
<u>39904</u>	<u>PROCEEDS FROM LEASING</u>	<u>\$353,704</u>
<u><i>Total</i></u>	<u><i>INTEREST INCOME &amp; OTHER REVENUES</i></u>	<u><i>\$ 361,506</i></u>

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# GENERAL FUND

## EXPENSES

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**GENERAL FUND EXPENSES**

✦ General Government	\$ 301,292
✦ Retirees	\$ 160,137
✦ Executive	\$ 309,824
✦ Human Resources	\$ 106,007
✦ Outside Auditor	\$ 25,843
✦ Finance	\$ 347,498
✦ Legal Expenses	\$ 36,000
✦ Planning and Zoning	\$ 121,810
✦ Building and Equipment	\$ 149,638
✦ Public Works	\$ 60,552
✦ Police Department	\$ 2,909,561
✦ Fire Department	\$ 920,404
✦ Central Garage	\$ 4,558
✦ Street Department and Leaf Collection	\$ 633,999
✦ Garbage Collection	\$ 1,043,651
✦ Parks & Recreation	\$ 731,328
✦ Swimming Pool	\$ 38,053
✦ Lake Devin	\$ 6,500
✦ Oxford Athletic Park (Operations)	\$ 30,600
✦ Cemetery	\$ 35,000
✦ Landscape and Beautification	\$ 86,784
✦ Miscellaneous Non-Departmental	\$ 27,500
✦ Engineering	\$ 191,673
<b>Grand Total</b>	<b>\$ 8,278,212</b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>410</b>	<b>GENERAL GOVERNMENT</b>	<b>Adopted</b>
122	ELECTED OFFICIAL FEES	\$53,715
131	PLANNING BOARD	\$3,500
181	F.I.C.A	\$4,109
186	WORKERS COMP INSURANCE	\$120
187	EMPLOYEE ASSISTANCE	\$2,000
275	SUPPLIES	\$2,500
297	DUES AND SUBSCRIPTIONS	\$2,200
314	TRAVEL MEETINGS	\$4,000
321	TELEPHONE	\$6,000
335	CODIFICATION	\$2,500
339	OUTSIDE SERVICES	\$2,800
342	POSTAGE	\$600
344	COMPUTER CONTRACT	\$16,000
353	VEHICLE MAINTENANCE	\$300
354	GAS AND OIL	\$1,255
367	COPIER LEASE	\$6,250
377	HUMAN RELATIONS	\$1,100
386	RESCUE SQUAD	\$500
390	PUBLIC/EMPLOYEE RELATIONS	\$7,000
419	LIBERTY MAINTENANCE	\$500
445	COMPUTER MAINTENANCE	\$500
454	INSURANCE	\$77,500
464	PAYMENT TO RURAL FIRE DEPARTMENTS	\$478
465	RESERVE FOR RECREATION POOL	\$5,000
492	MARY POTTER CLUB	\$1,500
539	PAYMENT ON DEBT	\$7,343
543	FIXED ASSETS UNDER \$5,000	\$6,800
550	FIXED ASSETS OVER \$5,000	\$20,000
592	PLUMMER-CHEATHAM MAINTENANCE	\$2,200
631	IOG DUES	\$919

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

634	CHAMBER OF COMMERCE DUES	\$630
635	CHRISTMAS DECORATIONS	\$3,000
636	CONTRIBUTION TO TRANSPORTATION	\$3,000
637	CONTRIBUTION TO AIRPORT	\$28,750
639	KERR TAR COG	\$4,061
641	NCLM DUES	\$7,306
645	CONTRIBUTION TO MUSEUM	\$9,876
648	HISTORIC PRESERVATION COM	\$1,500
656	PAYMENT TO LITTLE THEATER	\$500
659	FAMILIES LIVING VIOLENCE FREE	\$1,740
660	BOYS AND GIRLS CLUB	\$1,740
<b><u>Total</u></b>	<b><u>GENERAL GOVERNMENT</u></b>	<b><u>\$301,292</u></b>

<b>411</b>	<b>RETIREES</b>	<b>ADOPTED</b>
180	ELECTED MEDICAL INS	\$4,431
185	RETIRED MEDICAL INS	\$155,706
<b><u>Total</u></b>	<b><u>RETIREES - GENERAL</u></b>	<b><u>\$160,137</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**420 EXECUTIVE MANAGER Adopted**

121	SALARIES AND WAGES	\$222,186
181	F.I.C.A	\$16,997
182	RETIREMENT	\$15,553
183	MEDICAL INSURANCE	\$23,663
184	SPECIAL 5% RETIREMENT	\$5,404
186	WORKERS COMP INSURANCE	\$546
189	DONHAM – LIFE/DISABILITY	\$2,622
275	SUPPLIES	\$4,000
297	DUES AND SUBSCRIPTIONS	\$3,000
314	TRAVEL MEETINGS	\$1,500
315	MANAGEMENT TRAINING	\$9,000
321	TELEPHONE	\$900
341	PRINTING	\$600
342	POSTAGE	\$1,350
352	EQUIPMENT MAIN & REPAIR	\$200
353	VEHICLE MAINTENANCE	\$200
354	GAS AND OIL	\$600
395	SCHOOLS & TRAINING	\$1,000
539	PAYMENT ON DEBT	\$503

**Total EXECUTIVE MANAGER \$309,824**

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>440</b>	<b>HUMAN RESOURCES</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$66,077
181	F.I.C.A	\$5,055
182	RETIREMENT	\$4,625
183	MEDICAL INSURANCE	\$7,888
186	WORKERS COMP INSURANCE	\$300
215	RECRUITING EXPENSES	\$7,000
275	SUPPLIES	\$400
297	DUES & SUBSCRIPTIONS	\$300
314	TRAVEL MEETINGS	\$400
321	TELEPHONE	\$600
342	POSTAGE	\$50
377	EMPLOYEE RELATIONS	\$1,800
380	EMPLOYEE WELLNESS PROGRAM	\$4,500
381	EMPLOYEE TRAINING	\$2,000
392	DRUG SCREENING FEE	\$500
395	SCHOOLS & TRAINING	\$2,000
539	PAYMENT ON DEBT	\$211
543	FIXED ASSETS UNDER \$5,000	\$1,000
643	HEPATITIS VACCINE	\$300
655	EMPLOYEE RECOGNITION	\$1,000
<b><u>Total</u></b>	<b><u>HUMAN RESOURCES</u></b>	<b><u>\$106,006</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>441</b>	<b>AUDITOR</b>	<b>Adopted</b>
191	OUTSIDE AUDITOR	\$25,843
<b><u>Total</u></b>		<b><u>\$25,843</u></b>

<b>442</b>	<b>FINANCE DEPARTMENT</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$184,914
181	F.I.C.A	\$14,146
182	RETIREMENT	\$12,944
183	MEDICAL INSURANCE	\$31,550
186	WORKERS COMP INSURANCE	\$5,463
203	CONTRACT LABOR	\$5,500
275	SUPPLIES	\$9,000
297	DUES AND SUBSCRIPTIONS	\$790
314	TRAVEL MEETINGS	\$780
319	ACI FEES	\$12,000
321	TELEPHONE	\$2,500
342	POSTAGE	\$2,000
344	COMPUTER CONTRACT	\$3,000
353	VEHICLE MAINTENANCE	\$600
354	GAS AND OIL	\$650
367	COPIER LEASE	\$1,250
395	SCHOOLS & TRAINING	\$1,000
440	TAX COLLECTION CONTRACT	\$47,100
445	COMPUTER MAINTENANCE	\$1,500
539	PAYMENT ON DEBT	\$4,811
550	FIXED ASSETS OVER \$5,000	\$6,000
<b><u>Total</u></b>		<b><u>\$347,498</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>470</b>	<b>LEGAL</b>	<b>Adopted</b>
192	CITY ATTORNEY	\$31,000
371	LEGAL ADVERTISING	\$5,000
<b><u>Total</u></b>	<b><u>LEGAL</u></b>	<b><u>\$36,000</u></b>

<b>490</b>	<b>PLANNING AND ZONING</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$60,900
126	TEMPORARY WAGES	\$11,500
181	F.I.C.A	\$5,539
182	RETIREMENT	\$4,263
183	MEDICAL INSURANCE	\$7,887
186	WORKERS COMP INSURANCE	\$1,185
201	ZONING ATTORNEY	\$5,000
203	CONTRACT LABOR	\$9,500
204	GRASS CUTTING MAINTENANCE	\$3,000
275	SUPPLIES	\$1,000
297	DUES AND SUBSCRIPTIONS	\$650
314	TRAVEL MEETING	\$600
321	TELEPHONE	\$300
342	POSTAGE	\$1,000
353	VEHICLE MAINTENANCE	\$300
354	GAS AND OIL	\$475
395	SCHOOLS & TRAINING	\$500
470	DEMOLITION OF BUILDINGS	\$7,000
539	PAYMENT ON DEBT	\$211
543	FIXED ASSETS UNDER \$5,000	\$1,000
<b><u>Total</u></b>	<b><u>PLANNING AND ZONING</u></b>	<b><u>\$121,810</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>500</b>	<b>GP BLDGS AND EQUIPMENT</b>	<b>Adopted</b>
<u>121</u>	<u>SALARIES AND WAGES</u>	<u>\$70,102</u>
<u>181</u>	<u>F.I.C.A</u>	<u>\$5,363</u>
<u>182</u>	<u>RETIREMENT</u>	<u>\$4,907</u>
<u>183</u>	<u>MEDICAL INSURANCE</u>	<u>\$15,775</u>
<u>186</u>	<u>WORKERS COMP INSURANCE</u>	<u>\$2,016</u>
<u>211</u>	<u>JANITORIAL SUPPLIES</u>	<u>\$2,000</u>
<u>213</u>	<u>UNIFORM ALLOWANCE</u>	<u>\$500</u>
<u>290</u>	<u>SMALL TOOLS</u>	<u>\$200</u>
<u>321</u>	<u>TELEPHONE</u>	<u>\$1,600</u>
<u>331</u>	<u>ELECTRICITY</u>	<u>\$25,000</u>
<u>333</u>	<u>NATURAL GAS</u>	<u>\$5,000</u>
<u>339</u>	<u>OUTSIDE SERVICES</u>	<u>\$200</u>
<u>342</u>	<u>POSTAGE</u>	<u>\$25</u>
<u>351</u>	<u>BUILDING MAINTENANCE</u>	<u>\$6,200</u>
<u>352</u>	<u>EQUIPMENT MAIN &amp; REPAIR</u>	<u>\$3,000</u>
<u>353</u>	<u>VEHICLE MAINTENANCE</u>	<u>\$400</u>
<u>354</u>	<u>GAS AND OIL</u>	<u>\$550</u>
<u>357</u>	<u>ANNEX 1 MAINTENANCE</u>	<u>\$300</u>
<u>358</u>	<u>ANNEX 2 MAINTENANCE</u>	<u>\$200</u>
<u>359</u>	<u>ANNEX 3 MAINTENANCE</u>	<u>\$200</u>
<u>369</u>	<u>REPAIRS-123 BELLE ST</u>	<u>\$200</u>
<u>394</u>	<u>ELEVATOR-MAINTENANCE CONT</u>	<u>\$3,500</u>
<u>398</u>	<u>GENERATOR-MAINTENANCE CON</u>	<u>\$400</u>
<u>407</u>	<u>ALL BUILDINGS MNTNC</u>	<u>\$2,000</u>
<b><u>Total</u></b>	<b><u>GP BLDGS AND EQUIPMENT</u></b>	<b><u>\$149,638</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>502</b>	<b>PUBLIC WORKS FACILITY</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$31,413
181	F.I.C.A	\$2,403
182	RETIREMENT	\$2,199
183	MEDICAL INSURANCE	\$7,887
186	WORKERS COMP INSURANCE	\$79
211	JANITORIAL SUPPLIES	\$900
253	BUILDING MAINTENANCE	\$4,500
275	SUPPLIES	\$2,000
293	DUMPSTER RENTAL @ P. W.	\$150
297	DUES & SUBSCRIPTIONS	\$1,000
321	TELEPHONE	\$2,700
331	ELECTRICITY	\$3,500
333	NATURAL GAS	\$800
342	POSTAGE	\$20
353	VEHICLE MAINTENANCE	\$400
398	GENERATOR-MAINTENANCE CON	\$600
<b><u>Total</u></b>	<b><u>PUBLIC WORKS FACILITY</u></b>	<b><u>\$60,551</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>510</b>	<b>POLICE DEPARTMENT</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$1,533,816
123	OVER TIME WAGES	\$28,000
128	PART-TIME SALARIES	\$8,000
129	POLICE SEPARATION ALLOWANCE	\$58,365
132	CAREER DEVELOPMENT	\$6,000
133	OXFORD HOUSING AUTHORITY	\$36,352
181	F.I.C.A	\$127,796
182	RETIREMENT	\$113,973
183	MEDICAL INSURANCE	\$299,726
184	5% SPECIAL RETIREMENT	\$67,572
186	WORKERS COMP INSURANCE	\$49,448
212	UNIFORM PURCHASE	\$14,000
275	SUPPLIES	\$23,000
297	DUES AND SUBSCRIPTIONS	\$2,000
300	POLICE EQUIPMENT	\$17,500
314	TRAVEL MEETINGS	\$5,000
321	TELEPHONE	\$7,800
331	ELECTRICITY	\$14,500
333	NATURAL GAS	\$4,000
341	PRINTING	\$1,500
342	POSTAGE	\$700
344	COMPUTER CONTRACT	\$22,300
347	POLICE CANINE PROGRAM	\$3,000
349	COPIER MAINTENANCE	\$3,800
351	BUILDING MAINTENANCE	\$8,000
352	EQUIPMENT MAIN & REPAIR	\$1,400
353	VEHICLE MAINTENANCE	\$36,400
354	GAS AND OIL	\$75,000
382	RECORDER MAINTENANCE CONT	\$2,300
383	GRANVILLE CO AFIS LINE	\$2,247
389	CRIME LAB	\$4,000
393	POLICE UNDERCOVER FUND	\$17,000

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

395	SCHOOLS & TRAINING	\$7,000
396	AUXILIARY EXPENSES	\$1,000
398	GENERATOR-MAINTENANCE CON	\$1,500
404	SPECIAL FEDERAL FORFEITURE	\$24,883
405	SPECIAL STATE FORFEITURE	\$31,049
406	RECOVERY ACT GRANT EXPENDITURES	\$10,162
445	COMPUTER MAINTENANCE	\$3,000
449	RADIO MAINTENANCE	\$6,000
450	DCI EQUIPMENT	\$8,000
474	JAG 2009	\$636
488	SOFT BODY ARMOR	\$3,500
489	JAG GRANT 2010	\$15,363
539	PAYMENT ON DEBT	\$70,573
543	FIXED ASSET-UNDER \$5,000	\$14,200
550	FIXED ASSET-OVER \$5,000	\$114,000
629	EMPLOYEE WELFARE FUND	\$4,200
<b><u>Total</u></b>	<b><u>POLICE DEPARTMENT</u></b>	<b><u>\$2,909,561</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>530</b>	<b>FIRE DEPARTMENT</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$410,563
126	TEMPORARY WAGES	\$45,000
132	CAREER DEVELOPMENT	\$6,000
134	CALL BACK PAY	\$20,000
181	F.I.C.A	\$36,840
182	RETIREMENT	\$30,559
183	MEDICAL INSURANCE	\$78,875
186	WORKERS COMP INSURANCE	\$17,358
212	UNIFORM PURCHASE	\$4,000
275	SUPPLIES	\$6,000
290	SMALL TOOLS	\$300
294	FIRE ASSOCIATION EXPENSE	\$100
321	TELEPHONE	\$2,500
331	ELECTRICITY	\$7,500
333	NATURAL GAS	\$4,000
336	ARSON EXPENSES	\$250
342	POSTAGE	\$100
351	BUILDING MAINTENANCE	\$3,500
352	EQUIPMENT MAIN & REPAIR	\$5,000
353	VEHICLE MAINTENANCE	\$16,000
354	GAS AND OIL	\$14,260
395	SCHOOLS & TRAINING	\$5,000
398	GENERATOR-MAINTENANCE CON	\$400
449	RADIO MAINTENANCE	\$4,000
539	PAYMENT ON DEBT SERVICE	\$92,099
543	FIXED ASSET UNDER \$5,000	\$44,700
550	FIXED ASSET - OVER \$5,000	\$12,500
627	FEMA GRANT – VOL FIRE CO	\$6,000
640	SPECIAL FIRE CO CONTRIBUT	\$12,000
649	PAYMENT TO FIRE CO.	\$35,000
<b><i>Total</i></b>	<b><i>FIRE DEPARTMENT</i></b>	<b><i>\$920,404</i></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>555</b>	<b>CENTRAL GARAGE</b>	<b>Adopted</b>
275	SUPPLIES	\$1,000
331	ELECTRICITY	\$2,715
333	NATURAL GAS	\$843
<b><u>Total</u></b>	<b><u>CENTRAL GARAGE</u></b>	<b><u>\$4,558</u></b>

<b>561</b>	<b>STREET DEPT &amp; LEAF</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$246,165
123	OVER-TIME WAGES	\$1,500
126	TEMPORARY WAGES	\$5,000
181	F.I.C.A	\$19,329
182	RETIREMENT	\$17,336
183	MEDICAL INSURANCE	\$63,100
186	WORKERS COMP INSURANCE	\$14,700
203	CONTRACT LABOR	\$34,000
213	UNIFORM ALLOWANCE	\$7,000
275	SUPPLIES	\$6,000
296	SIGNS AND SUPPLIES	\$5,000
321	TELEPHONE	\$1,500
330	STREET LIGHTS UTILITY COS	\$108,000
331	ELECTRICITY	\$2,700
346	STREET REPAIRS	\$7,000
351	BUILDING MAINTENANCE	\$2,000
352	EQUIPMENT MAIN & REPAIR	\$18,000
353	VEHICLE MAINTENANCE	\$9,000
354	GAS AND OIL	\$12,500
449	RADIO MAINTENANCE	\$100
463	LANDFILL FEES	\$10,000
539	PAYMENT ON DEBT SERVICE	\$16,868
543	FIXED ASSETS UNDER \$5,000	\$2,800
550	FIXED ASSETS OVER \$5,000	\$24,400
<b><u>Total</u></b>	<b><u>STREET DEPT &amp; LEAF COLLECT</u></b>	<b><u>\$633,998</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>580</b>	<b>GARBAGE COLLECTIONS</b>	<b>Adopted</b>
331	ELECTRICITY	\$300
354	GAS AND OIL	\$88,200
441	WASTE COLLECTION CONTRACT	\$955,151
<b><i>Total</i></b>	<b><i>GARBAGE COLLECTIONS</i></b>	<b><i>\$1,043,651</i></b>
<b>620</b>	<b>PARKS AND RECREATION</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$276,227
126	TEMPORARY WAGES	\$61,000
181	F.I.C.A	\$25,798
182	RETIREMENT	\$19,336
183	MEDICAL INSURANCE	\$55,213
186	WORKERS COMP INSURANCE	\$8,026
203	CONTRACT LABOR	\$17,000
212	UNIFORM PURCHASE	\$1,500
275	SUPPLIES	\$25,000
321	TELEPHONE	\$2,200
331	ELECTRICITY	\$12,500
333	NATURAL GAS	\$4,700
342	POSTAGE	\$500
349	COPIER MAINTENANCE	\$1,800
351	BUILDING MAINTENANCE	\$5,000
352	EQUIPMENT MAIN & REPAIR	\$6,000
353	VEHICLE MAINTENANCE	\$2,500
354	GAS AND OIL	\$8,000
361	GROUNDS MAINTENANCE	\$9,000
376	PURCHASES FOR RESALE	\$2,700
395	SCHOOLS & TRAINING	\$900
449	RADIO MAINTENANCE	\$200
539	PAYMENT ON DEBT	\$25,678
540	OAP DEBT PAYMENT	\$61,086
543	FIXED ASSET UNDER \$5,000	\$10,262

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

550	FIXED ASSETS OVER \$5,000	\$89,202
<b><u>Total</u></b>	<b><u>PARKS AND RECREATION DEPT</u></b>	<b><u>\$731,328</u></b>

<b>621</b>	<b>SWIMMING POOL</b>	<b>Adopted</b>
126	TEMPORARY WAGES	\$22,000
181	F.I.C.A	\$1,683
186	WORKERS COMP INSURANCE	\$570
275	SUPPLIES	\$6,000
321	TELEPHONE	\$500
331	ELECTRICITY	\$3,000
351	BUILDING MAINTENANCE	\$600
352	EQUIPMENT MAIN & REPAIR	\$3,500
922	PERMITS & FEES	\$200
<b><u>Total</u></b>	<b><u>SWIMMING POOL</u></b>	<b><u>\$38,053</u></b>

<b>622</b>	<b>LAKE DEVIN</b>	<b>Adopted</b>
317	PENDING BOAT DOCK GRANT	\$2,500
324	LAKE DEVIN FISHING PROGRAM	\$1,500
331	ELECTRICITY	\$1,200
333	NATURAL GAS	\$500
351	BUILDING MAINTENANCE	\$800
<b><u>Total</u></b>	<b><u>LAKE DEVIN</u></b>	<b><u>\$6,500</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>624</b>	<b>OXFORD ATHLETIC PARK (Operations)</b>	<b>Adopted</b>
321	TELEPHONE	\$800
331	ELECTRICITY	\$15,000
351	BUILDING MAINTENANCE	\$1,000
363	BALLFIELD MAINTENANCE CONTRACT	\$9,300
384	EQUIPMENT MAINTENANCE CONTRACT	\$3,600
441	WASTE COLLECTIONS CONTRACT	\$900
<b><u>Total</u></b>	<b><u>OXFORD ATHLETIC PARK</u></b>	<b><u>\$30,600</u></b>

<b>640</b>	<b>CEMETERY</b>	<b>Adopted</b>
339	OUTSIDE SERVICES	\$35,000
<b><u>Total</u></b>	<b><u>CEMETERY</u></b>	<b><u>\$35,000</u></b>

<b>650</b>	<b>LANDSCAPE &amp; BEAUTIFICATION</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$45,860
181	F.I.C.A	\$3,508
182	RETIREMENT	\$3,210
183	MEDICAL INSURANCE	\$15,775
186	WORKERS COMP INSURANCE	\$2,436
213	UNIFORM ALLOWANCE	\$1,500
275	SUPPLIES	\$4,500
290	SMALL TOOLS	\$100
331	ELECTRICITY	\$2,300
333	NATURAL GAS	\$70
352	EQUIPMENT MAIN & REPAIR	\$3,025
353	VEHICLE MAINTENANCE	\$1,500
354	GAS AND OIL	\$3,000
<b><u>Total</u></b>	<b><u>LANDSCAPE &amp; BEAUTIFICATION</u></b>	<b><u>\$86,784</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>660</b>	<b>MISC. NON-DEPARTMENTAL</b>	<b>Adopted</b>
800	SALES TAX (State)	\$20,000
039	SALES TAX (Counties)	\$7,500
<b><u>Total</u></b>	<b><u>MISC.NON-DEPARTMENTAL</u></b>	<b><u>\$27,500</u></b>

<b>722</b>	<b>ENGINEERING</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$124,323
181	F.I.C.A	\$9,511
182	RETIREMENT	\$8,702
183	MEDICAL INSURANCE	\$15,775
186	WORKERS COMP INSURANCE	\$2,436
203	CONTRACT LABOR	\$10,000
275	SUPPLIES	\$2,300
297	DUES AND SUBSCRIPTIONS	\$500
314	TRAVEL MEETINGS	\$500
321	TELEPHONE	\$2,100
342	POSTAGE	\$150
352	EQUIPMENT MAIN & REPAIR	\$250
353	VEHICLE MAINTENANCE	\$1,000
354	GAS AND OIL	\$2,200
395	SCHOOLS AND TRAINING	\$500
539	PAYMENT ON DEBT	\$4,586
550	FIXED ASSETS OVER \$5,000	\$6,840
<b><u>Total</u></b>	<b><u>ENGINEERING</u></b>	<b><u>\$191,673</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

GENERAL FUND  
CAPITAL PROJECTS  
REVENUES

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\* \* \* \* \*

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**TRANSFERS**

**Adopted**

<u>36915</u>	<u>TRANSFERS FROM POWELL BILL</u>	<u>\$31,581</u>
<u>39506</u>	<u>2011 DOT SIDEWALK GRANT</u>	<u>\$126,324</u>
<u><i>Total</i></u>	<u><i>TRANSFERS</i></u>	<u><i>\$157,905</i></u>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

GENERAL FUND  
CAPITAL PROJECTS  
EXPENSES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

926	2011 DOT SIDEWALK GRANT	\$157,905
<b><u>Total</u></b>	<b><u>2011 DOT SIDEWALK GRANT</u></b>	<b><u>\$157,905</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# DEBT SERVICE REVENUES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>TRANSFERS</b>		<b>Adopted</b>
36913	TRANSFERS FROM WATER FUND	\$776,718
36914	TRANSFERS FROM GENERAL FUND	\$286,284
<b><i>Total</i></b>	<b><i>TRANSFERS</i></b>	<b><i>\$1,063,002</i></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# DEBT SERVICE EXPENSES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>Misc Non-Departmental</b>		<b>Adopted</b>
<u>721</u>	<u>DIGESTOR/BASIN PAYMENT</u>	<u>\$53,350</u>
<u>736</u>	<u>WWTP-ORIGINAL LOAN 04</u>	<u>\$553,547</u>
<u>737</u>	<u>WWTP-OUTFALL LINE</u>	<u>\$99,550</u>
<u>742</u>	<u>OXFORD ATHLETIC PARK</u>	<u>\$61,086</u>
<u>744</u>	<u>2009 PUMPER TRUCK</u>	<u>\$66,288</u>
<u>745</u>	<u>2011 FINANCING</u>	<u>\$75,238</u>
<u>746</u>	<u>2012 FINANCING</u>	<u>\$14,425</u>
<u>747</u>	<u>2013 FINANCING</u>	<u>\$139,518</u>
<b><u>Total</u></b>	<b><u>Misc Non-Departmental</u></b>	<b><u>\$1,063,002</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# WATER FUND

## REVENUES

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**WATER FUND REVENUES**

∗ Intergovernmental Revenue	\$ 6,000
∗ Billing Revenues	\$ 4,503,800
∗ Miscellaneous Revenue	\$ 309,000
∗ Interest Income	\$ 7,100
∗ Stovall Water Line	\$ 7,600
∗ Appropriated Fund Balance	\$ -118,390

**Grand Total** **\$ 4,715,110**

<b>INTERGOVERNMENTAL REVENUE</b>		<b>Adopted</b>
33703	NC SALES TAX REFUND	\$6,000
<b><u>Total</u></b>	<b><u>INTERGOVERNMENTAL REVENUE</u></b>	<b><u>\$6,000</u></b>

<b>FEES AND CHARGES</b>		<b>Adopted</b>
37100	WATER BILLING	\$1,710,000
37104	SEWER BILLING	\$2,570,000
37108	HYDRANT & SPRINKLER BILLI	\$49,000
37114	DRAFT CREDITS	\$5,700-
37302	SEWER TAPS	\$3,000
37305	WATER TAPS	\$8,000
37601	RECOVERY OF BAD DEBTS	\$18,000
37603	RECONNET FEES	\$28,000
37604	OTHER CHARGES	\$1,000
37605	SET UP CHARGES	\$7,000
37606	PAST DUE CHARGES	\$74,000
37610	MISCELLANEOUS REVENUE	\$12,000
37611	BAD CHECK COLL FEES	\$2,500
37614	DOMESTIC SEPTIC REVENUE	\$6,000
37616	FINES & PENALTIES	\$21,000
<b><u>Total</u></b>	<b><u>FEES AND MISC CHARGES</u></b>	<b><u>\$4,503,800</u></b>

**MISCELLANEOUS REVENUE**

		<b>Adopted</b>
38801	SRCHG STOVALL H20 LINE	\$7,600
<hr/>		
<b><u>Total</u></b>	<b><u>MISCELLANEOUS REVENUE</u></b>	<b><u>\$7,600</u></b>

**INTEREST INCOME**

		<b>Adopted</b>
39000	INTEREST ON INVESTMENTS	\$7,000
39010	INTEREST ON ASSESSMENTS	\$ 100
<hr/>		
<b><u>Total</u></b>	<b><u>INTEREST INCOME</u></b>	<b><u>\$ 7,100</u></b>

**APPROPRIATED FUND BALANCE**

		<b>Adopted</b>
39900	APPROPRIATED FUND BALANCE	\$118,390-
<hr/>		
<b><u>Total</u></b>	<b><u>APPROPRIATED FUND BALANCE</u></b>	<b><u>\$118,390-</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# WATER FUND

# EXPENSES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**WATER FUND EXPENSES**

✦ Retirees	\$ 13,295
✦ Miscellaneous Non-Governmental	\$ 394,000
✦ General Operations/Collections	\$ 262,789
✦ Meter Service	\$ 113,130
✦ Payment to Debt Service –WWTP and Digester/Basin	\$ 706,447
✦ Lift Station Master	\$ 98,000
✦ Water Supply	\$ 944,600
✦ Wastewater Treatment Plant	\$ 998,531
✦ Stovall Booster Pump Station	\$ 10,200
✦ Water and Sewer Line Maintenance	\$ 784,118
✦ Funding of Capital Projects	\$ 390,000
✦ <b>Grand Total</b>	<b>\$ 4,715,110</b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>411</b>	<b>RETIREES - WATER</b>	<b>Adopted</b>
185	RETIRED MEDICAL INS	\$13,295
<b><u>Total</u></b>	<b><u>RETIREES - WATER</u></b>	<b><u>\$13,295</u></b>

<b>665</b>	<b>MIS NON-DEPARTMENTAL</b>	<b>Adopted</b>
200	ALLOCATION OF G/F PAYROLL	\$275,000
454	INSURANCE	\$70,000
800	SALES TAX	\$9,000
900	BAD DEBT EXPENSES	\$40,000
<b><u>Total</u></b>	<b><u>MIS NON GOVERNMENTAL</u></b>	<b><u>\$394,000</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>720</b>	<b>GEN OP/COLLECTION</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$98,864
181	F.I.C.A	\$7,563
182	RETIREMENT	\$6,920
183	MEDICAL INSURANCE	\$23,663
186	WORKERS COMP INSURANCE	\$695
191	OUTSIDE AUDITOR	\$13,000
192	CITY ATTORNEY	\$12,000
193	COLEY ANDREWS	\$6,700
275	SUPPLIES	\$9,000
314	TRAVEL MEETINGS	\$600
319	ACI FEES	\$5,700
321	TELEPHONE	\$2,100
342	POSTAGE	\$13,000
344	COMPUTER CONTRACT	\$3,500
352	EQUIPMENT MAIN & REPAIR	\$400
364	COLLECTION AGENCY	\$200
367	COPIER LEASE	\$700
395	SCHOOLS & TRAINING	\$500
412	BUILDINGS RENT	\$36,000
445	COMPUTER MAINTENANCE	\$500
539	PAYMENT ON DEBT	\$3,684
543	FIXED ASSETS UNDER \$5,000	\$7,500
550	FIXED ASSETS OVER \$5,000	\$10,000
<b><u>Total</u></b>	<b><u>GEN OP/COLLECTION</u></b>	<b><u>\$262,789</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>721</b>	<b>METER SERVICE</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$55,678
181	F.I.C.A	\$4,259
182	RETIREMENT	\$3,897
183	MEDICAL INSURANCE	\$15,775
186	WORKERS COMP INSURANCE	\$1,621
213	UNIFORM ALLOWANCE	\$800
275	SUPPLIES	\$200
321	TELEPHONE	\$400
353	VEHICLE MAINTENANCE	\$500
354	GAS AND OIL	\$4,300
447	DATA COLLECTORS-MNTNC CON	\$600
448	WATER METER PURCHASES	\$25,000
449	RADIO MAINTENANCE	\$100
<b><u>Total</u></b>	<b><u>METER SERVICE</u></b>	<b><u>\$113,130</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>726</b>	<b>PAYMENT TO DEBT SERVICE</b>	<b>Adopted</b>
701	TRANSFER TO DEBT SERVICE	\$706,447
<b><u>Total</u></b>	<b><u>PAYMENT TO DEBT SERVICE</u></b>	<b><u>\$706,447</u></b>

<b>810</b>	<b>LIFT STATION MASTER</b>	<b>Adopted</b>
203	CONTRACT LABOR	\$6,900
298	DISINFECTION PRODUCTS	\$8,000
321	TELEPHONES	\$9,000
331	ELECTRICITY	\$34,100
352	EQUIPMENT MAINTENANCE	\$20,000
486	GENERATOR MAINTENANCE	\$20,000
<b><u>Total</u></b>	<b><u>LIFT STATION MASTER</u></b>	<b><u>\$98,000</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>812</b>	<b>WATER SUPPLY</b>	<b>Adopted</b>
<u>196</u>	<u>OUTSIDE LAB SERVICES</u>	<u>\$9,300</u>
<u>203</u>	<u>CONTRACT LABOR</u>	<u>\$12,000</u>
<u>297</u>	<u>DUES AND SUBSCRIPTIONS</u>	<u>\$700</u>
<u>321</u>	<u>TELEPHONE</u>	<u>\$1,400</u>
<u>331</u>	<u>ELECTRICITY</u>	<u>\$700</u>
<u>337</u>	<u>OLD PLANT SECURITY COST</u>	<u>\$500</u>
<u>342</u>	<u>POSTAGE</u>	<u>\$2,000</u>
<u>352</u>	<u>EQUIPMENT MAIN &amp; REPAIR</u>	<u>\$2,000</u>
<u>410</u>	<u>HENRY ST H2O TANK MNTNC</u>	<u>\$26,000</u>
<u>446</u>	<u>REGIONAL WATER PURCHASE</u>	<u>\$890,000</u>
<b><u>Total</u></b>	<b><u>WATER SUPPLY</u></b>	<b><u>\$944,600</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>824</b>	<b>IND WW TREATMENT PLANT</b>	<b>Adopted</b>
121	SALARIES AND WAGES	\$215,809
132	CAREER DEVELOPMENT	\$1,680
181	F.I.C.A	\$16,638
182	RETIREMENT	\$15,224
183	MEDICAL INSURANCE	\$39,437
186	WORKERS COMP INSURANCE	\$6,206
196	OUTSIDE LAB SERVICE	\$50,000
213	UNIFORM ALLOWANCE	\$3,300
275	SUPPLIES	\$20,000
297	DUES AND SUBSCRIPTIONS	\$9,000
298	DISINFECTION PRODUCTS	\$13,000
314	TRAVEL MEETINGS	\$1,500
321	TELEPHONE	\$2,800
331	ELECTRICITY	\$140,000
339	OUTSIDE SERVICES	\$8,000
342	POSTAGE	\$100
352	EQUIPMENT MAIN & REPAIR	\$75,000
353	VEHICLE MAINTENANCE	\$3,500
354	GAS AND OIL	\$7,000
395	SCHOOLS & TRAINING	\$1,000
439	FINES & PENALTIES	\$2,000
449	RADIO MAINTENANCE	\$100
486	GENERATOR MNTNC & FUEL	\$10,000
539	PAYMENT ON DATE	\$32,737
543	FIXED ASSETS UNDER \$5,000	\$ 1,500
550	FIXED ASSETS OVER \$5,000	\$154,000
586	LAND APPLICATION-SLUDGE	\$160,000
922	PERMITS & FEES	\$9,000



The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

828	W/S LINE MAINTENANCE	Adopted
121	SALARIES AND WAGES	\$282,857
132	CAREER DEVELOPMENT	\$2,100
181	F.I.C.A	\$21,799
182	RETIREMENT	\$19,947
183	MEDICAL INSURANCE	\$63,100
186	WORKERS COMP INSURANCE	\$8,065
203	CONTRACT LABOR	\$14,000
213	UNIFORM ALLOWANCE	\$7,000
275	SUPPLIES	\$77,000
297	DUES AND SUBSCRIPTIONS	\$1,200
321	TELEPHONE	\$3,100
331	ELECTRICITY	\$3,200
333	NATURAL GAS	\$1,200
351	BUILDING MAINTENANCE	\$1,200
352	EQUIPMENT MAIN & REPAIR	\$7,000
353	VEHICLE MAINTENANCE	\$7,000
354	GAS AND OIL	\$20,000
395	SCHOOLS & TRAINING	\$5,000
449	RADIO MAINTENANCE	\$500
463	LANDFILL FEES	\$15,000
501	ASPHALT AND GRAVEL	\$22,000
539	PAYMENT ON DEBT SERVICE	\$33,849
543	FIXED ASSETS UNDER \$5,000	\$9,000
548	RIGHT OF WAY CLEARING	\$26,000
550	FIXED ASSETS OVER \$5,000	\$127,000
922	PERMITS & FEES	\$6,000
<b><i>Total</i></b>		<b><i>\$784,117</i></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>829</b>	<b>CAPITAL PROJECTS</b>	<b>Adopted</b>
<u>551</u>	<u>FUNDING CAPITAL IMP PROJECTS</u>	<u>\$390,000</u>
<b><u>Total</u></b>	<b><u>CAPITAL PROJECTS</u></b>	<b><u>\$390,000</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# WATER CAPITAL PROJECTS REVENUES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**Water CIP Funding**

**Adopted**

<u>37219</u>	<u>RURAL CENTER PROJECT GRANT #2</u>	<u>\$450,000</u>
<u>37220</u>	<u>CWMTF GRANT</u>	<u>\$210,000</u>
<u>37221</u>	<u>RALEIGH ST. CDBG</u>	<u>\$900,000</u>
<u>37500</u>	<u>TRANSFER FROM WATER</u>	<u>\$390,000</u>
<u>37501</u>	<u>TRANSFER FROM STORMWATER</u>	<u>\$80,000</u>
<b><u>Total</u></b>	<b><u>Water CIP Funding</u></b>	<b><u>\$2,030,000</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# WATER CAPITAL PROJECTS EXPENSES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

<b>940</b>	<b>CHERRY/GOSHEN STORMWATER</b>	<b>Adopted</b>
926	PROJECT COSTS	\$80,000
	<u><i>Total Cherry/Goshen Stormwater</i></u>	<u><i>\$80,000</i></u>
<b>942</b>	<b>RURAL CENTER #2 (HANCOCK TO WWTP)</b>	<b>Adopted</b>
926	PROJECT COSTS	\$750,000
	<u><i>Total Rural Center #2 (Hancock to WWTP)</i></u>	<u><i>\$750,000</i></u>
<b>943</b>	<b>CWMTF PROJECT 2010-536</b>	<b>Adopted</b>
926	PROJECT COSTS	\$300,000
	<u><i>Total SWMTF Project 210-536</i></u>	<u><i>\$300,000</i></u>
<b>944</b>	<b>RALEIGH ST. CDBG</b>	<b>Adopted</b>
926	PROJECT COSTS	\$900,000
	<u><i>Total Raleigh St. CDBG</i></u>	<u><i>\$900,000</i></u>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# STORMWATER MANAGEMENT REVENUES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**STORMWATER MANAGEMENT REVENUES**

♦		
♦	Billing Revenue	\$152,083
♦	Appropriated Fund Balance	\$ 3,083-
	<b>Grand Total</b>	<b>\$149,000</b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**BILLING REVENUES & APP FUND BALANCE** **Adopted**

37105	STORMWATER BILLING	\$154,000
37109	COLLECTION OF UNDERBILLING	\$3,737
37110	PAYMENT OF OVERBILLING	\$-5,654
39900	APPROPRIATED FUND BALANCE	\$-3,083
<b><u>Total</u></b>	<b><u>BILLING REVENUES</u></b>	<b><u>\$149,000</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# STORMWATER MANAGEMENT EXPENSES

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300 Williamsboro Street  
Oxford, North Carolina 27565

<b>723</b>	<b>Stormwater</b>	<b>Adopted</b>
<u>203</u>	<u>CONTRACT LABOR</u>	<u>\$10,000</u>
<u>297</u>	<u>DUES &amp; SUBSCRIPTIONS</u>	<u>\$3,000</u>
<u>461</u>	<u>ALLOCATION OF PR TO STORM</u>	<u>\$35,000</u>
<u>471</u>	<u>MAINTENANCE</u>	<u>\$12,000</u>
<u>472</u>	<u>EDUCATION</u>	<u>\$4,000</u>
<u>473</u>	<u>INSPECTION &amp; ADMIN</u>	<u>\$5,000</u>
<u>551</u>	<u>TO FUND CIP PROGRAM</u>	<u>\$80,000</u>
<u><b>Total</b></u>	<u><b>STORMWATER</b></u>	<u><b>\$149,000</b></u>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# POWELL BILL STREET FUND

## REVENUES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**POWELL BILL STREET FUND REVENUES**

∗ Intergovernmental Revenue	\$233,883
∗ Interest Income	\$ 200
∗ Appropriated Fund Balance	\$ 24,984
<b>Grand total</b>	<b>\$259,067</b>

<b>INTERGOVERNMENTAL REVENUE</b>		<b>Adopted</b>
33250	POWELL BILL REVENUE	\$231,883
33703	NC SALES TAX REFUND	\$2,000
<b><u>Total</u></b>	<b><u>INTERGOVERNMENTAL REVENUE</u></b>	<b><u>\$233,883</u></b>

<b>INTEREST INCOME</b>		<b>Adopted</b>
39000	INTEREST ON INVESTMENTS	\$200
<b><u>Total</u></b>	<b><u>INTEREST INCOME</u></b>	<b><u>\$200</u></b>

<b>APPROPRIATED FUND BALANCE</b>		<b>Adopted</b>
39900	APPROPRIATED FUND BALANCE	\$24,984
<b><u>Total</u></b>	<b><u>APPROPRIATED FUNDBALANCE</u></b>	<b><u>\$24,984</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

# POWELL STREET FUND

## EXPENSES

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The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

570	POWELL BILL EXPENSES	Adopted
121	SALARIES AND WAGES	\$28,345
181	F.I.C.A	\$2,168
182	RETIREMENT	\$1,984
183	MEDICAL INSURANCE	\$7,888
186	WORKERS COMP INSURANCE	\$1,800
203	CONTRACT LABOR	\$5,000
213	UNIFORM ALLOWANCE	\$300
242	SIDEWALK REPAIR/REPLACEMENT	\$27,000
352	EQUIPMENT MAIN & REPAIR	\$16,000
353	VEHICLE MAINTENANCE	\$8,000
354	GAS AND OIL	\$25,000
501	ASPHALT AND GRAVEL	\$10,000
504	SNOW REMOVAL	\$3,000
536	STREET RESURACING	\$90,000
551	TO FUND CIP PROGRAM	\$31,582
800	SALES TAX	\$1,000
<b><u>Total</u></b>	<b><u>POWELL BILL EXPENSES</u></b>	<b><u>\$259,067</u></b>

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**COMPARISON OF HEALTH CARE COSTS**

				Reported Increase	FY '12-'13		Annual Cost
		FY '11-'12	FY '12-'13		General Fund	Water Fund	
<b>Employee</b>	Medical (includes RX)	593.00	623.00	5.1%			
	Dental	26.50	27.50	3.8%			
	Vision	7.00	7.00	0.0%			
	Total	626.50	657.50	4.9%			
	Employee Count	97	98		80	18	
	Monthly Cost to City	60,770.50	64,435.00	6.0%	\$52,600	\$11,835	\$773,220
<b>Retiree (under 65)</b>	Medical	830.00	1,028.00	23.9%			
	Dental	26.50	27.50	3.8%			
	Vision	7.00	7.00	0.0%			
	Total	863.50	1,062.50	23.0%			
	Retiree (Under 65) Count	7	7		7		
	Monthly Cost to City	6,044.50	7,437.50	23.0%	\$7,438	\$0	\$89,250
<b>Retiree (65 and over)</b>	Medicare Supplement	357.00	335.00	-6.2%			
	Dental	26.50	27.50	3.8%			
	Vision	7.00	7.00	0.0%			
	Total (Estimated Ave.)	390.50	369.50	-5.4%			
	Retiree (Over 65) Count	17	18		15	3	
	Monthly Cost of City	6,638.50	6,651.00	0.2%	\$5,543	\$1,109	\$79,812
Total Monthly Cost		\$73,454	\$78,524	6.9%	\$65,580	\$12,944	
Total Annual Cost		\$881,442	\$942,282		\$786,960	\$155,322	\$942,282
Increase in insurance premium cost			\$60,840	6.9%			

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**CAPITAL OUTLAYS**

**GENERAL FUND**

Department	Description	Amount	Line item
410 GenGov	Server	20000	550
410 GenGov	Network Switches	900	543
410 GenGov	Hardware for Wireless	900	543
410 GenGov	Concealed Weapons Signage(Mary orginally requested)	5000	543
	<b>410 - General Governmetn</b>	<b>\$26,800</b>	
442 Finance	Screen Scraping software	\$6,000	550
440 Human Resources	Computer	\$1,000.00	543
490 Planning	Computer	\$1,000.00	543
510 Police	Police Vehicles	\$100,000	550
510 Police	New E-Mail Computer Server	\$14,000	550
510 Police	Body Cameras	\$8,600	543
510 Police	Computer Replacements	\$5,600	543
	<b>510 - Police</b>	<b>\$128,200</b>	
530 Fire	Voice Ampliflrs and Pass Device	\$15,000	543
530 Fire	Protective Clothing and Equipment	\$10,000	543
530 Fire	Pagers (5)	\$3,000	543
530 Fire	Confine Space Rescue Kit	\$5,000	550
530 Fire	Thermal Imaging Camera	\$7,500	550
530 Fire	Firefighting Hose	\$4,250	543
530 Fire	Knox Box Key Retainer/Software	\$800	543
530 Fire	6000psi Cascade Bottles	\$6,000	543
530 Fire	Hydrant Flow Test Kit	\$500	543
530 Fire	Portable Generator	\$1,950	543
530 Fire	Recipricating Saws	\$700	543
530 Fire	Dedicated Server for FD Reporting	\$2,500	543
	<b>530 - Fire Total</b>	<b>\$57,200</b>	
620 P&R	Football Equipment Replacement	\$2,600	543
620 P&R	Mower Replacement(With Trade In)	\$6,862	543
620 P&R	Vehicle Replacement	\$23,500	550
620 P&R	Outdoor Restroom (Lake Dev & Hix)	\$18,000	550
620 P&R	Gator (maintenance equip)	\$8,872	550
620 P&R	Tractor W/Attachments	\$33,301	550
620 P&R	Mower Replacement(With Trade In)	\$5,529	550
620 P&R	Computer Replacement	\$800	543
	<b>620 - P&amp;R Total</b>	<b>\$99,464</b>	

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565  
**CAPITAL OUTLAYS (Cont'd.)**

	Department	Description	Amount	Line Item
561	Street	repairs to exist leaf truck (2/3 to Gen. 1/3 to Water)	\$6,667	550
561	Street	leaf truck (2/3 to Gen. 1/3 to Water)	\$11,333	550
561	Street	bush hog	\$2,800	543
561	Street	mount snow plow on truck	\$6,400	550
		<b>561 - Street</b>	<b>\$27,200</b>	
722	Engineering	electronic map storage	\$6,840	550
		<b>TOTAL - GENERAL FUND</b>	<b>\$353,703.60</b>	
		<b>Annual Debt Service for Capital Assets (5 years at 3%)</b>	<b>\$74,464</b>	
<b>WATER FUND</b>				
	Department	Description	Amount	Line Item
720	Collections	Credit Card Merchant services	\$3,500	543
720	Collections	Replace floor in office	\$900	543
720	Collections	Terminals for the Water Billing System	\$1,000	543
720	Collections	Computers for Debbie, Pam, and Gloria	\$2,100	543
720	Collections	Replace Carpet in Front Office	\$10,000	550
		<b>720 - Water Collections</b>	<b>\$17,500</b>	
		<b>Capital Outlay Description</b>		
828	Water/Sewer	replace ls pump rails - 3 ea	\$23,000	550
828	Water/Sewer	replace Kingsbury lift station	\$30,000	550
828	Water/Sewer	2 ea - 6" water meters	\$9,000	543
828	Water/Sewer	new tool trailer	\$5,000	550
828	Water/Sewer	additional sewer cleaner	\$60,000	550
828	Water/Sewer	Leaf Truck (New) and leaf truck repair (1/3 to Water)	\$9,000	550
		<b>828 - Water/Sewer Maintenance</b>	<b>\$136,000</b>	
		<b>Capital Outlay Description</b>		
824	WWTP	replace influent pump	\$44,000.00	550
824	WWTP	replace RAS control panel	\$46,000.00	500
824	WWTP	2 ea. tablets	\$1,500.00	543
824	WWTP	SCADA improvements	\$25,000.00	550
824	WWTP	zero turn mower	\$9,000.00	550
824	WWTP	RAS design	\$30,000.00	550
		<b>824 - Waste Water Treatment Plant Total</b>	<b>\$155,500.00</b>	
		<b>TOTAL - WATER FUND</b>	<b>\$309,000.00</b>	
		<b>Annual Debt Service (5 Years @ 3%)</b>	<b>\$65,053</b>	

The City of Oxford, North Carolina  
P.O. Box 1307  
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**OXFORD TAX LEVY**

	<u>FY2011-2012 Budget</u> <u>Estimate</u> <u>for July 2011 Billing</u>	<u>FY2011-2012 (Levy)</u> <u>for 7/1/2011 Billing</u>	<u>FY2012-2013 Budget</u> <u>Estimate</u> <u>for 7/1/2012 Billing</u>
Real	\$472,429,339	\$472,429,339	\$476,514,287
Personal			
Motor Vehicles	\$40,198,418	\$42,313,215	\$42,313,215
State Certification	\$11,218,383	\$11,085,861	\$11,085,861
Sub Total	\$523,846,140	\$526,578,222	\$529,913,363
Less Exemptions	(\$6,352,853)	(\$6,762,591)	(\$6,206,331)
Valuation Adjustments	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)
Sub Total	\$516,493,287	\$518,815,631	\$522,707,032
Discoveries & Abatements (net)			
Total Property Valuation	\$516,493,287	\$518,815,631	\$522,707,032
Tax Rate	.60	.60	.60
Net Levy	\$3,098,960	\$3,112,894	\$3,136,242
Collection Rate	95.42%	96.44%	96.44%
Taxes Collected	\$2,957,027	\$3,002,075	\$3,024,592

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**DEPOSIT SCHEDULE**

Inside Residence	Water & Sewer	\$150
Inside Residence	Water Only	\$50
Inside Residence	Sewer Only	\$100
Outside Residence	Water & Sewer	\$180
Outside Residence	Water Only	\$80
Outside Residence	Sewer Only	\$100
Commercial	Heavy User	\$600
Commercial	Light User	\$ 150

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**WATER AND SEWER TAP RATES AS OF JULY 10, 2012**

Adopted 07-10-12

<b><u>WATER AND SEWER TAP RATES AS OF JULY 12, 2012</u></b>			
<b>WATER TAP RATES</b>		<b>SEWER TAP RATES</b>	
<b>SIZE</b>	<b>RATE</b>	<b>SIZE</b>	<b>RATE</b>
¾-inch meter	\$850	4-inch tap, same side of road, 4' to 6'depth, no rock	\$800
All other tap sizes	Cost plus a % *	All other tap sizes	Cost plus a %*
*All water meter taps over ¾-inch and sewer taps over 4 inches will be installed at City cost plus 10% for the first \$1,000 and 15% for any expenses over \$1,000			

**SPRINKLER AND HYDRANT FEES**

Monthly Billing

INSIDE: \$.05/Sprinkler - \$7.50 minimum – Hydrant \$11.25  
OUTSIDE: \$.06/Sprinkler - \$7.50 minimum – Hydrant \$12.50

**HIGH STRENGTH WASTE DISCHARGE FEES AS OF JULY 12, 2012**

<b>SURCHARGE</b>	<b>RATE PER POUND TOTAL</b>
<b>BOD</b>	\$ 0.67
<b>TSS</b>	\$ 0.21

The City of Oxford, North Carolina  
P.O. Box 1307  
300 Williamsboro Street  
Oxford, North Carolina 27565

**PLANNING AND ZONING FEES**

<u>USE</u>	<u>FEE</u>
Accessory structure on residential lot	\$40
Alteration or addition to residential structure	\$40
Construction of a single-family unit or duplex	\$40
Construction of a multi-family residential unit	\$60 + \$2.00/unit
Accessory structure of business or industrial property	\$30
Alteration of office, commercial, or industrial structure without addition to the structure	\$50: \$0-\$50,000 value \$100: >\$50,000 value
Construction of office or commercial structure. If outdoor display or storage is involved, then the size of lot to be used for the purpose is to be included in determining permit fee. This shall include car sales, mobile home sales, etc.	\$75
Construction of warehouse, indoor/outdoor storage facility	\$50 + \$1.00/every 1,000 sq. ft. of floor space
Construction – addition to industrial structure, to include outdoor storage area	\$75 + \$1.00/every 1,000 sq. ft. of floor space
<u>Board of Adjustment</u>	
Special Use Permit, Variance Permit, or Appeal	\$175
<u>Planning Board</u>	
Rezoning Request	\$150
Ordinance Amendment	\$50
<u>Subdivisions</u>	
Subdivision plats	\$125: 1-5 lots \$300: >5 lots
Copy of Subdivision Ordinance	\$10
<u>Zoning</u>	
Copy of Zoning Ordinance	\$15
Copy of Zoning Map	\$10:
<u>Sign Fees (Cost per Sign, per Permit Application)</u>	
\$0.00-\$100	\$10/permit application
\$101-\$500	\$20/permit application
\$501-\$1,000	\$25/permit application
\$1,001-\$2,500	\$30/permit application
\$2,501-\$5,000	\$40/permit application
\$5,001-\$10,000	\$45/permit application
\$10,001-\$20,000	\$50/permit application
Over \$20,000	\$2.00/\$1,000 cost
<i>An additional fee of \$1.50 per circuit shall be charged for all electric signs</i>	
<u>PUD Application Fee</u>	\$300

The City of Oxford, North Carolina  
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**PARKS AND REC FEES AND FACILITY RENTAL FEES**

<b>Rentals</b>	<b>Description</b>	<b>Fee</b>
Youth Athletics	Fee is required for participation in all youth athletics.	Resident - \$35.00 Non-Resident - \$45.00
Special Events		Fees set per event
Youth Camps		Fees set per event
Community Park Shelter (Hix)	20 < persons – 2 hr. blocks	\$30.00 reservation fee.
Skate Park (Hix)	2 hr. blocks – for children’s parties etc.. Competitive activities prohibited.	\$40.00 reservation fee.
Community Park Outdoor Basketball Court (Hix)	2 hr. blocks – for children’s parties etc.. Competitive activities prohibited.	\$40.00 reservation fee.
Community Park Tennis Courts, Ball Fields, and Playground (Hix)	Properties are not rented or reserved for private groups or individuals	Not rented
Oxford Family Pool at Rucker Park – Pool Parties	Pool Party – 2 hr. blocks – Times scheduled by pool manager not to conflict with scheduled activities.	\$60.00 rental fee \$50.00 guard fee (\$25.00 ea.) \$110.00 total
Oxford Family Pool at Rucker Park – Daily swim	Daily Pool Use – Tues. through Sunday	\$3.00 Children under 18 \$4.00 Adults 18 and older \$6.00 All out of County CITY RESIDENTS ONLY: \$35.00 - 20 Visit Pass COUNTY RESIDENTS: \$50.00 – 20 Visit Pass
Oxford Family Pool at Rucker Park – Lessons, Lifeguard Training	Swimming Lessons are available, group and private. Lifeguard certification classes are available as needed.	Fees paid to the instructor and vary.

**The City of Oxford, North Carolina  
P.O. Box 1307  
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Rucker Park Field & Shelter	Rented only after July 4 <sup>th</sup> Holiday through October. Field use and Light use are charged separately. (Rental does NOT include the pool or basketball courts) \$100 deposit required. Tournament Play for Adults requires \$25.00 per hour Law Enforcement fee.	<u>Weekday – M-Th</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to Dark - \$40.00 Lights to 11:00 PM - \$30.00 Full Day -(to Dark)- \$75.00 Lights to 11:00 PM - \$30.00 <u>Weekend – Fri.</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to Dark - \$75.00 Lights to 11:00 PM - \$50.00 <u>Weekend – Sat - Sun</u> Full Days Only (to Dark)- \$150.00 Lights to 11:00 PM - \$50.00
Granville Street Park Shelter	20 < persons – 2 hr. blocks	\$30.00 Reservation Fee
Granville Street Play Area & Shelter	½ day to full day rentals available Weekday and weekend rates. \$50.00 deposit required weekdays, \$100 deposit weekends.  Rentals do not include the playground area.	<u>Weekday – M-Th</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to Dark - \$40.00 Full Day M-Th - \$60.00 <u>Weekend – Fri.</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to Dark - \$75.00 <u>Weekend – Sat.-Sun.-</u> 8:00 am to 2:00 pm - \$75.00 3:00 pm to Dark - \$100.00 Full Day Sat.– Sun. - \$125.00
Lake Devin Shelter Rental	½ day to full day rentals available Weekday and weekend rates. \$50.00 deposit required weekdays, \$100 deposit weekends.	<u>Weekday – M-Th</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to Dark - \$40.00 Full Day M-Th - \$60.00 <u>Weekend – Fri.</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to Dark - \$75.00 <u>Weekend – Sat.-Sun.-</u> 8:00 am to 2:00 pm - \$75.00 3:00 pm to Dark - \$125.00 Full Day Sat.– Sun. - \$150.00

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Oxford, North Carolina 27565**

<p>Red Barn Rental</p>	<p>½ day to full day rentals available. Weekday and weekend rates. Weekday deposits are \$50.00 Friday night and weekend deposits \$150.00.</p>	<p><u>Weekday – M-Th</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to Dark - \$40.00 Full Day M-Th - \$75.00 <u>Weekend – Fri.</u> 8:00 am to 2:00 pm - \$40.00 3:00 pm to 11:00 pm- \$100.00 <u>Weekend – Sat.-Sun.-</u> 8:00 am to 2:00 pm - \$75.00 3:00 pm to 11:00 pm - \$150.00 Full Day Sat.– Sun. - \$200.00 (An additional fee for security required if alcohol is permitted. Approval to serve alcohol must be made by the Director.)</p>
<p>Public Works Assembly Room</p>	<p>Weekday and Weekend as well as business and activity rates are set. Double bookings on weekdays may be made at the discretion of P&amp;R staff. No more than one booking per weekend can be made. \$50.00 deposit for weekdays and meetings and \$250 deposit for weekends. Meetings are limited to weekdays.</p>	<p><u>Weekday – M-Th</u> Meeting–\$75.00 (\$50 deposit) Party w/Meal - \$250.00 (\$250 deposit) <u>Weekend – F-Sun.</u> \$250 deposit &amp; \$250 rental (An additional fee for security required if alcohol is permitted. Approval to serve alcohol must be made by the Director.)</p>
<p>Security Fee Rate</p>	<p>Oxford PD provides security for all activities where alcohol is permitted. (Public Works, Red Barn) Fee must be paid in advance through the P&amp;R Dept. Security is also required for some adult activities.</p>	<p>\$25.00 per hour.</p>

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<p>Oxford Athletic Park Field Use</p>	<p>Rates for Use by Leagues are set equal to rates at other local facilities. (The City will provide all concessions)</p>	<p><u>Weekdays – M-Th.</u>          \$15.00 per game/practice          Rates set at 1.5 hour blocks.          Weekend/Tournament – Rec.          League Rate \$15.00 per game/practice set at 1.5 hr. blocks.  <u>Tournament fee</u> - \$100 per field per day. Includes field prep 2X per day and championship. Additional fee for extra preps \$20.          Water provided \$20.00 per field.</p>
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**OTHER FACILITY RENTAL FEES**

Parking Lot at John Watkins' Office	\$35 with approval of the City Manager and registration with the City Clerk's office.
Auditorium at City Hall	\$50 deposit/event \$125/event for non-profit resident events (Monday – Thursday evening) \$150/event for non-profit non-resident event (Monday – Thursday evening) \$150/event for non-profit weekend events (residents and non-residents) \$300/event for profit events

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**MONTHLY WATER SYSTEM USER CHARGES**

<u>METER SIZE</u>	<u>SIZE FACTOR</u>
0.75	1.20
1.00	2.00
1.25	4.00
1.50	4.00
2.00	6.40
3.00	12.00
4.00	20.00
6.00	40.00
8.00	64.00

INSIDE

Meter Size Factor X \$4.00 + Usage (in thousands) X \$3.04 per month.

OUTSIDE

Meter Size Factor X \$4.00 + Usage (in thousands) X \$4.70 per month.

**MONTHLY SEWER SYSTEM USER CHARGES**

	<u>Inside</u>	<u>Outside</u>
Customer Charge	\$4.90	\$4.90
Usage per Thousand	\$6.90	\$6.90
Capacity Charge		
Meter Size (Inches)		
.75	\$ 5.20	\$ 10.40
1.00	\$ 8.70	\$ 17.40
1.25	\$ 13.10	\$ 26.15
1.50	\$ 17.40	\$ 34.80
2.00	\$ 27.85	\$ 55.70
3.00	\$ 52.20	\$104.40
4.00	\$ 86.95	\$173.90
6.00	\$173.95	\$347.90
8.00	\$278.35	\$556.70

MINIMUM BILL (No Usage)

	<u>Inside</u>
Water	\$ 4.80
Sewer	\$ 10.10
Pollution Control	\$ 2.00
Garbage	<u>\$18.80</u>
Total	\$35.70

  

	<u>Outside</u>
Water	\$ 4.80
Sewer	<u>\$15.30</u>
Total	\$20.10

Customer Charge + Capacity Charge (per meter size) + Usage (in thousands) X 6.90 per month.

**HIGH-STRENGTH WASTE SURCHARGES:**

Biochemical Oxygen Demand (BOD5) \$0 .67

Total Suspended Solids (TSS) \$0.21

Per pound of constituent shown above the limits of domestic strength wastewater, which is 250 mg/l for BOD and TSS.

The City of Oxford, North Carolina  
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**DUMPSTER SERVICE FEES**

	<u>MONTHLY</u>	<u>Every Other</u>	
<u>DESCRIPTION OF SERVICE</u>	<u>RATE</u>	<u>Week</u>	<u>2 X WEEK</u>
Residence (Curbside) - once a week trash + Once every two weeks recycle	\$18.80		
2 Yard Dumpster + Rental - Once per week	\$81.07		
4 Yard Dumpster + Rental - Once per week	\$99.43	\$58.41	
6 Yard Dumpster + Rental - Once per week	\$118.10	\$68.55	
8 Yard Dumpster + Rental - Once per week	\$134.10	\$78.38	
4 Yard Dumpster + Rental - Twice per week	\$181.13		
6 Yard Dumpster + Rental - Twice per week	\$195.82		
8 Yard Dumpster + Rental - Twice per week	\$226.91		
8 Yard Dumpster + Rental - 3 Times per week	\$317.48		
8 Yard Dumpster + Rental - 4 Times per week	\$407.34		
8 Yard Dumpster + Rental - 5 Times per week	\$499.37		
Multifamily Over 8 Units With Dumpster + Rental	\$19.60		
Recycle Bins for Dumpsters	\$14.45		
Extra Garbage Bins	\$18.80		
Cardboard Container	\$68.27		\$110.58
VIP Compactor 1 - Once per week	\$259.42		
VIP Compactor 2 - Twice per week	\$499.08		

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**DWELLING and PROPERTY RENTAL SCHEDULE**

<u>TENANT</u>	<u>MONTHLY FEE</u>	<u>ANNUAL FEE</u>
<u>GENERAL FUND</u>		
Granville Economic Development	\$ 833	\$10,000
Granville Communications	\$ 750	\$ 9,000
Granville Concrete	\$ 300	\$ 3,600
Oxford Parking Authority		\$ 3,100

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**DEBT SERVICE  
REQUIREMENT SCHEDULE**

ITEM	DEBT SERVICE NEEDS FY 12-13
<b>GENERAL FUND</b>	
FY '09 - Oxford Athletic Park	\$61,086
FY '10 - Pumper Truck	\$66,288
FY '11 - Financing	\$70,020
FY '12 – Financing	\$14,425
FY '13 – Financing	<u>\$74,464</u>
<b>GENERAL FUND TOTAL</b>	<b>\$286,284</b>
<b>WATER FUND</b>	
Digestor/Basin	\$53,350
WWTP Loan (CS370439-04)	\$553,547
WWTP Loan (CS370439-05)	\$99,550
FY '11 - Financing	\$5,218
FY '13 - Financing	<u>\$65,053</u>
<b>WATER FUND TOTAL</b>	<b>\$776,718</b>
<b>GENERAL FUND</b>	<b>\$286,284</b>
<b>WATER FUND</b>	<b>\$776,718</b>
<b><u>TOTAL</u></b>	<b><u>\$1,063,002</u></b>

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**GRAVE OPENING AND CREMATION PLOT FEES**

GRAVE OPENING

Sunday through Saturday | **\$700/grave**

CREMATION PLOT

Sunday through Saturday | **\$225/plot**

**RETURNED CHECK FEE - \$25.00**

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**POWELL BILL STREET PROJECTS**  
**TO BE RESURFACED IN BUDGET YEAR 2012-2013**

	<b>Cost</b>	
<b>Sidewalk</b>		
Kingsbury	\$9,112.00	
Williamsboro	\$15,179.00	
<b>Total Sidewalks</b>	<b>\$24,291.00</b>	
<b>Portions of Streets to be Resurfaced</b>		
Sycamore	\$11,800	
Forest	\$17,083	
Taylor	\$2,369	
Raleigh	\$5,544	
Robin	\$11,456	
Kearney	\$13,210	
Seaman	\$4,874	
Whitfield	\$2,665	
E. Dale	\$10,177	
Palmer	\$5,411	
Meadow Heights	\$4,704	
<b>Total Streets</b>	<b>\$89,293.00</b>	