

CITY OF OXFORD, NORTH CAROLINA
City Manager's Report
For Period Ending November 13, 2015

Interim City Manager's Schedule

- I will be working in Oxford on November 16th through the 18th and 23rd through the 25th.
- Listed below you will find the significant activities for the period ending November 13th.

Upcoming Events

- **Community Round Table** - November 19, 2015 5:30 p.m. Public Works Building
- **Thanksgiving** – City Offices will be closed on Thursday and Friday November 26th and 27th in observance of Thanksgiving.

Executive

- **Project Status** – I am attaching a quarterly progress report on our identified projects.
- **National Guard Amory** – Met with the Mayor, County Manager Mike Felts and a member of the Granville County Board of Commissions to begin a dialog on the National Guard Amory. As a result of that meeting both managers will meet with Kerr Tar COG to explore the possibility of an environmental assessment grant and there will be some research done on adaptive reuse of National Guard Armories.
- **Granville Mobile Home Park** – The City Manager, City Engineer, representatives from Granville County and NC Department of Environmental Quality met with owner of the Granville Mobile Home Park to discuss sewer issues in the park and discuss possible solutions.

Police

- **Community Outreach**
 - **Downtown Business Trick or Treat** – On October 30th Oxford Police participated with Downtown Businesses in our annual Trick or Treat. This event was very positive in building relationships with local children.
 - **Coffee with Cop at McDonalds** - This event was held on November 12. It afforded citizens the opportunity to interact with officers and discuss various issues of concern. More importantly, it gave individuals a chance to get to know their local police officers.

- **Resignation** - Officer Nick Marrero will be resigning from Oxford Police Department on November 23. Officer Marrero will be relocating to California. We thank Officer Marrero for the service he has provided the City of Oxford over the last three years and we wish him well on his new endeavor.
- **Presentation** - On November 8, Chief Coley was the guest speaker at Penn Ave Baptist Church Men/Veterans Day service. Chief Coley spoke on boys becoming men and how to build better relationship with law enforcement.

Fire

- **Accreditation** - The Association of Rescue and EMS providers concluded an inspection of the Oxford Fire Department today at 6 PM. This inspection resulted in a change of the status of our agency. Effective immediately, we are now accredited as being a Medium Rescue Provider with the state of North Carolina. The membership of the fire department has dedicated many hours of training to the achievement of this goal. While the preservation of life and property from fire is our primary mission, rescue is continuing to grow as an integral part of our daily services to our community. This accreditation will allow us to give better service to our citizens and visitors.

Public Works

- **Leaf Pickup** – Department personnel are continuing to collect leaves. We are currently one day behind and may adjust work schedules to catch up. Leaves are a priority because if we do not stay on top of the collection process, it will become difficult to catch up.
- **Traffic Signals** – NC DOT has visited and corrected the timing of the traffic lights at the three intersections reported by board members.
- **Water and Sewer Sampling** - Water and Sewer has completed quarterly water sampling for THM/ HMA5. Installation of Scada was performed on the water tanks. In December, it will be installed on the booster station and the mid-way point . Scada will take the City off the old analogue phone systems for monitoring issues and change us to a cell based service. Staff will receive training on the use of Scada on Thursday, November 19.

Engineering

- **Hix Gym Renovation** – Work is still continuing on Hix Gym. The ceiling tiles have been removed and we are continuing to evaluate lighting and insulation options.