

CITY OF OXFORD, NORTH CAROLINA
Interim City Manager's Report
For Period Ending February 5, 2016

Interim City Manager's Schedule

- I will be coming in to Oxford on Tuesday February 16th to attend the Downtown Master Plan presentation and will be in the office on February 17-19.

Requests Forwarded From Board Members

- Railroad Crossing Repair – Placed a follow up call to Norfolk and Southern Railroad and NC DOT. According to NC DOT they still envision the repair will be done once the asphalt plants open in late March.
- Traffic Light Timing – Contacted NC DOT and reported timing issues at College and Hillsboro/Williamsboro, Williamsboro and Gilliam, Hillsboro and Martin Luther King.
- King and Kingston – Did a follow up check and it appears Duke Energy has extended the length of the light's arm into the street.
- Airport Annual Audit. – We have received a copy of the annual audit. Any board member who would like a copy should contact Cyndi Bowen.

Upcoming Events

- **Historic District Meeting** – Monday, February 15, 7:00 p.m. – Thornton Library
- **Downtown Master Plan** – Tuesday February 16, 5:45 p.m. – Commissioners' Meeting Room, City Hall
- **Presentation on Connect NC** - Friday, Feb. 19, 7:30 am at VGCC's SOUTH Campus/Exit 191, off I-85.
- **Board Annual Retreat** – Monday February 22, 9:00 a.m. and Tuesday February 23, at 8:00 a.m. at Camp Oak Hill, 1528 Oak Hill Road, Oxford, NC.

Executive

- Continuing to work on the Board's Retreat which will be held on February 22nd and 23rd.
- Continue to work on various aspects of the Hix Gym Project
- Develop draft set of board operating procedures which will be sent to the city attorney for review.
- Met with the Parks and Recreation Director to review current budget and identify items for journal entries relating to the Hix Gym.
- Handled various items related to the inclement weather including contacting Waste Industries regarding their response.

Police

- On February 2, 2016 the Oxford Police Department attempted to stop a suspicious vehicle in the residential area of Green Acres. The vehicle refused to stop and continued into the Granville Street area. The vehicle went through several yards causing property damage in this area. Eventually the vehicle headed out of the city limits on Martin Luther King Ave. Oxford Officers remained behind the vehicle keeping same in sight until the vehicle stopped at Wilton Elementary School. The Granville County Sheriff's Department responded to assist Oxford Officers. The driver, Thurston Darius Bobbitt, DOB 9/29/1982 was arrested and charged with the following: felony flee to elude arrest with motor vehicle, four counts of injury to real property, and failure to stop for a stop sign/flash red light. Bobbitt was placed in the Granville County Jail under a \$30,000 secured bond with a court date of February 10, 2016.
- Ty Womack was sworn in on January 29, 2016 as the newest member of Oxford Police Department. Officer Womack grew up in the Grassy Creek area and graduated from J.F. Webb High School. He is the son of Kelly Blackwell and Preston Blackwell. We are pleased that he chose to serve the citizens of Oxford through the Oxford Police Department.
- Chief Coley and the Oxford Police Department Command Staff would like to congratulate Detective Donald Colbert for being named the 2015 Officer Of The Year. Detective Colbert has worked tirelessly in various capacities to provide excellence in Police Services. Additionally, Officer Dean McDowell and Officer Tabitha Glasscock received the 2015 Hard Charger Award. Detective Rodrick Fields received the 2015 Servant Leader Award. Oxford Police Department has so many extremely hard working and talented employees that each year proves to be more challenging to select award recipients.
- Oxford Police has made two arrests related to a drive-by shooting that occurred on January 5, 2016 at 203 Grove Street. Also, in a related home invasion on January 23, 2016 at the same address, Oxford Police have two outstanding warrants for two suspects. It is believed the suspects may be in Durham NC.

Fire

- The Fire Department is working with the Engineering Department, Public Works, Police and the Executive Department for a formal snow removal plan and public outreach.

Finance

- Tyler Computer representatives are in Oxford conducting staff training for the new Tyler system.

Parks and Recreation

- Hix Gym Renovation – We are evaluating flooring options. Currently there are gutters and soffits that need to be replaced. These items have not been budgeted.

Public Works

- During the recent inclement weather, the Public Works staff workload total 249 hours.
- The Public Works Department is working on a formal snow removal plan in collaboration with other city departments.
- Working on sand spreader equipment upgrade so more than one dump truck can be used during snow and ice events.
- Repaired sidewalks at the library.
- Continuing with day to day debris pick-up.
- Required Quarterly THM testing is being conducted.
- The W & S Department will have a lunch and learn at Public Works on February 16th with UTC on automatic read water metering system
- The Garage has finished a fleet assessment on the quality of the fleet for budget purposes.

Engineering

- Design work has begun on the Wasterwater Treatment Plant restrooms.
- A contract is expected to be sign with NCDOT for debris removal on state roads.
- Work is proceeding on the 750,000 gallon water tank. The state has approved Oxford's loan application.