

TUESDAY, JULY 14, 2015 – 7:00 P.M.
REGULAR MEETING OF THE OXFORD BOARD OF COMMISSIONERS
OXFORD CITY HALL – COMMISSIONERS’ BOARD ROOM

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Jacqueline vdH Sergent, Mayor Pro Tem Howard Herring, Sr., Commissioners James (Danny) Currin, Robert B. Williford, Sr., Calvin (C.J.) Harris, Jr., Frank Strickland, and S. Quon Bridges. Present also were City Attorney J. Thomas Burnette, City Manager Randy Hemann, and City Clerk Barbara J. Rote

Absent: Commissioner Patricia Fields.

CALL TO ORDER

Mayor Sergent called the meeting to order. Reverend Tolokun Omokunde, Timothy Darling Presbyterian Church, gave the prayer; the Pledge to the flag followed led by MPT Herring.

AGENDA APPROVAL

COMMISSIONER STRICKLAND MADE A MOTION TO APPROVE THE AGENDA WITH THE ADDITION OF A PROCLAMATION RECOGNIZING JULY AS PARKS AND RECREATION MONTH. ALL VOTES WERE IN THE AFFIRMATIVE, **THE MOTION CARRIED.**

JULY YARD OF THE MONTH
BETTY AND WILLIAM FINCH, 207 FOREST ROAD

Mayor Sergent presented the July Yard of the Month Certificate along with several other City promotional items to Betty and William Finch, 207 Forest Road. The Finchs will be eligible for a grand prize drawing in October.

PROCLAMATION – JULY PARKS AND RECREATION MONTH

Mayor Sergent presented the following proclamation:

RECOGNIZING JULY 2015 AS
“PARKS AND RECREATION MONTH”
IN THE CITY OF OXFORD

WHEREAS, parks and recreation programs are an integral part of the Oxford community and other communities throughout this country; and

WHEREAS, parks and recreation areas are vitally important to establishing and maintaining the quality of life in Oxford, ensuring the health of Oxford citizens, and contributing to the economic and environmental well-being of our community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are disabled, and improve the mental and emotional health of all citizens; and

WHEREAS, our parks and natural recreation areas insure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, parks, recreation and cultural resource programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks, open space, and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, the City of Oxford recognizes the benefits derived from parks and recreation resources and appreciates the dedication and energy of our staff that manages them;

NOW, THEREFORE, I, Jacqueline vdH Sergent, Mayor of the City of Oxford, North Carolina, on behalf of the Oxford Board of Commissioners, do hereby proclaim July 2015 as "Parks and Recreation Month" in Oxford, and encourage Oxford residents, workers, and visitors to enjoy using the parks, trails, programs, and special places that enhance the quality of life of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Oxford NC, to be affixed this the 25th day of June 2015.

ZONING PUBLIC HEARING
SOLAR FARMS IN ETJ

A public hearing was held to amend the Oxford Zoning Ordinance in order to allow solar farms and systems within the City of Oxford's Zoning Jurisdiction.

Currently the Oxford Zoning Ordinance does not have guidelines for solar farms and systems. With the request for solar farms being made in neighboring communities, the Planning Board started discussing this topic several months ago. In developing guidelines for solar farms and systems, the Planning Board reviewed sample ordinances from Archdale, Huntersville, Granville County, St. Paul's, Louisburg and the NC model ordinance.

Mayor Sergent opened the public hearing.

No one from the public wished to speak.

Mayor Sergent closed the Public Hearing.

Commissioners expressed concern over allowing a solar farm in the R-A zoning district. They also suggested using the property on Industry Drive where the old Cristix building is located. They asked if there was a distance requirement between farms and what the procedures were for decommissioning the site if the company was to leave.

Jon Davis from Entrophy Solar Integrators is assisting the Bakers in placing a solar farm on their property that is primarily in Granville County with a small portion falling in Oxford's ETJ. Mr. Davis explained some of the technical aspects of installing a solar farm and stated that they look for an approximate 40-acre site for the farm and that they prefer placing them outside the city limits. In determining the location of a solar farm, the proximity to the proper size substation is important, with cost increasing as the distance from the substation increases. He also noted that there is a limited amount of solar farms able to use a substation. He was not familiar with the old Cristex site but said solar farms typically are not located in an industrial area because of the increased property cost. Mr. Davis stated that the land is not purchased, but leased. The life span of the farm is 30 years. The lease with the Bakers will be for 20 years with two (2), 5-yr. options. He also stated that Duke Energy has to approve the farms and that they have strict approval, building and placement requirements. If a solar farm owner wants to build more than one solar farm, a ½ mile distance between farms is required by Duke Energy. However, solar farms can be adjacent to each other if owned by different people.

He addressed the decommissioning questions and said the company has an agreement with the land owner to remove all the equipment if the farm goes out of business or ends it's service life. He noted that the materials used to build solar farms are valuable.

The Board continued discussion about including a ½ mile requirement between all solar farms, regardless of ownership, and if a security bond and decommissioning procedures should be included with the zoning amendment. When asked, Attorney Burnette said that putting language in the ordinance for decommissioning would be a good idea, but the Board could not require a solar farm company to include decommissioning language in the company's agreement with the property owner. The Board felt that the ½-mile requirement was important to be included in the zoning amendment, but that the decommissioning language between the property owner and the solar farm company would be sufficient.

ZONING AMENDMENT ADOPTED FOR SOLAR FARMS – INCLUDES ½ MILE DISTANCE BETWEEN FARMS

CONSISTENCY STATEMENT ADOPTED

MPT HERRING MADE A MOTION TO AMEND THE OXFORD ZONING ORDINANCE IN ORDER TO ALLOW SOLAR FARMS AND SYSTEMS WITHIN THE CITY OF OXFORD'S ZONING JURISDICTION AS PRESENTED, WITH THE ADDITION THAT NO SOLAR FARM CAN BE BUILT WITHIN ½ MILE OF ANOTHER SOLAR FARM. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

COMMISSIONER STRICKLAND MADE A MOTION TO ADOPT THE CONSISTENCY STATEMENT AS RECOMMENDED BY THE PLANNING BOARD. THE AMENDMENT TO THE OXFORD ZONING ORDINANCE IS CONSISTENT WITH APPLICABLE PLANS BECAUSE IT IS IN LINE WITH THE GOALS OF THE COMPREHENSIVE PLAN FOR THE CITY OF OXFORD. THE AMENDMENT IS

REASONABLE AND IN THE PUBLIC INTEREST BECAUSE IT SUPPORTS THE GOAL OF SUPPORTING CONSERVATION PROGRAMS AS FOUND ON PAGE 18 OF THE EXECUTIVE SUMMARY FOR THE COMPREHENSIVE PLAN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Requirements for Solar Systems

Solar Farm – A use where a series of ground mounted solar collectors are placed in an area for the purpose of generating photovoltaic power for resale purposes.

Allowed Districts I-2 (General Industrial) and I-3 (Heavy Industrial) Permitted by Right

R-A (Residential- Agriculture) Subject to a Special Use Permit With the following Conditions:

- Minimum size- 10 acres
- Setback- 100ft from all property lines
- 8 ft fence above ground
- Berm and /or acceptable buffering
- Height- 20ft overall height
- Provide Visual Impact Study
- Provide Glare Study
- Storm Drainage- Pre/post installation stormwater plan must be submitted such that the stormwater run-off onto neighboring properties or road right of way is no greater or minimal after installation than existed pre-installation. All applicable storm drainage state permits must be obtained prior to operation/installation.

Requirements for Accessory Uses - Small solar energy systems shall be a permitted as an accessory use by right in all zoning districts which shall include :

- Ground and pole mounted systems in the rear or side yard only.
- Ground mounted system shall not exceed 12 ft above the ground.
- Roof mounted solar energy systems shall include integrated solar shingles, tiles or panels as the surface layer of the roof structure with no additional apparent change in relief or projection of the roof line.
- Separate flush mounted solar energy systems installed on the roof of a building or structure shall not: project vertically above the peak of the sloped roof to which it is attached; or extend beyond the perimeter of the roof line.
- Any glare generated by the system must be mitigated or directed away from an adjoining property or adjacent road when it creates a nuisance or safety hazard.
- Any electrical wiring used in the system shall be underground (trenched) except where wiring is brought together for inter-connection t system components and /or the local utility power grid.
- No ground-mounted small solar energy system shall be affixed to a block wall or fence.
- Energy- The energy generated by the small solar energy system shall be used for direct consumption on the subject property and/ for inter-connection to the electric utility power grid to off-set energy use on the subject property, in accordance with current state net-metering laws.
- The construction of the small solar energy system shall be in accordance with an approved building permit application.

**** ADDED TO THE MOTION: No solar farm can be built within ½ mile of another solar farm.**

CLERK DIRECTED TO INVESTIGATE SUFFICIENCY
NON-CONTIGUOUS ANNEXATION 1.0 AC OXFORD CHARTER HOLDINGS (OXFORD PREP.)

Mayor Sergent presented a non-contiguous petition for annexation by Oxford Charter Holdings, LLC to annex 1.0 acres of land adjacent to Oxford Preparatory School on Landis Road in order to expand the school. The petition for annexation is necessary to receive the City's water and sewer service.

MPT HERRING MADE A MOTION TO ADOPT THE RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE THE SUFFICIENCY OF THE PETITION FOR 1.0 ACRES BY OXFORD CHARTER HOLDINGS (OXFORD PREPARATORY SCHOOL). ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58.1
FOR NON-CONTIGUOUS ANNEXATION BY OXFORD HOLDINGS, LLC

WHEREAS, a petition requesting annexation of an area described in said petition was received on July 1, 2015 by the City of Oxford Board of Commissioners; and

WHEREAS, G.S. 160A-58.2 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Commissioners of the City of Oxford deems it advisable to proceed in response to this request for annexation by Oxford Holdings, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Board of Commissioners of the City of Oxford that:

The City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City of Oxford the result of his/her investigation.

BUTCH BALL & HOWARD HERRING JR.
REAPPOINTED FIREMAN'S RELIEF FUND

Mayor Sergent presented for consideration the reappointment of Vernon "Butch" Ball and Howard Herring Jr. to the Fireman's Relief Fund for a 1-year term expiring June 2016.

The Fireman's Relief Fund consists of two appointees from the Volunteer Fire Department and two from the City Board. In addition, the City Finance Director is designated by the Insurance Commission, and the Fire Chief attends in an ex-officio capacity. No other applications were received.

COMMISSIONER BRIDGES MADE A MOTION TO REAPPOINT BUTCH BALL AND HOWARD HERRING JR. TO THE FIREMAN'S RELIEF FUND FOR A 1-YEAR TERM EXPIRING JUNE 2016. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

MARCH 11, 2014 PERSONNEL POLICY AMENDMENTS ADOPTED

City Manager Hemann presented for consideration amendments to the March 11, 2014 City of Oxford Personnel Policy that updates changes made due to federal laws and clarifies changes for Lateral Transfer Employees, Vacation Leave for Probationary Employees, and sick leave.

The Personnel Committee met on June 23rd and discussed changes to the personnel policy as recommended by HR Director Ayscue for the following sections:

Appendix E- PPACA (Patient Protection and Affordable Care Act). New section due to Federal mandates.

Article IV, Section 8 and Article VI, Section 11- Lateral Transfer Employees.

Minimizes the potential liability to the city when hiring employees from other local governments, and brings us more in-line with what other LGERS employers' policies are in regards to transfers.

Article VII, Section 6- Vacation Leave: Use by Probationary Employees. Remove section which now restricts the use of vacation leave for the first 6 months of employment.

Article VII, Section 15- No changes, moving section for policy continuity.

Article VII, Section 12- Sick Leave. Makes this section consistent for previous changes made in other parts of the policy for Worker's Compensation.

COMMISSIONER BRIDGES MADE A MOTION TO AMEND THE MARCH 11, 2014, PERSONNEL POLICY AS PRESENTED AND INCORPORATE THE CHANGES EFFECTIVE UPON ADOPTION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

CHANGES TO PERSONNEL POLICY

APPENDIX E - NEW SECTION: ELIGIBILITY POLICY FOR HEALTH PLAN COVERAGE OFFERED BY CITY OF OXFORD AS REQUIRED BY THE PPACA

ARTICLE IV. RECRUITMENT AND EMPLOYMENT:

Section 8. Lateral Transfer Employees from Other Governmental Employers (all text deleted)

See Article VI, Section 11

ARTICLE VI. EMPLOYEE BENEFITS

Section 11. Lateral Entry from Other Governmental Employers or Other Governmental Services

There may be situations where outside personnel who have worked with another local unit of government may be more qualified for a job opening with the City of Oxford than existing employees. These persons may have acquired a wealth of experience that would greatly benefit the City of Oxford. These persons should qualify for some fringe benefits as if they have been employed for the same amount of time with the City of Oxford.

A lateral transfer from another local unit of government is hereby defined as any other town, city, municipality or Council of Governments within North Carolina that is a participating member of LGERS.

New employees that are lateral entries may begin benefits accrual based on the number of years of employment with the previous governmental employer(s). Vacation will be accrued according to the Vacation Accrual Rate by all employees. See chart **Vacation Leave: Accrual Rate, Article VII, Section 7.**

Vacation Time- Vacation time earned under a former employer is not transferable to the City of Oxford. It is the obligation of the former employer to pay the employee for any accrued vacation time.

Compensatory Time. Comp time earned under previous employment is not transferable. Like Vacation time, the responsibility for Comp time payment lies with the previous employer.

Sick Leave. Upon written certification from the previous government employer, unused sick leave may be transferred to the City of Oxford, for use by the employee in accordance with the City's Sick Leave policy up to a maximum of 240 hours. The transferred Sick Leave will be credited to the employee following the completion of the probationary period.

Employees hired prior to July 1, 2010 are eligible for Post-Retiree Health Insurance (see Article VII, Section 2); however, service from other employers does not count toward service credit for Post-Retiree Health insurance.

ARTICLE VII. HOLIDAYS AND LEAVES OF ABSENCE

Section 5. Vacation Leave

Vacation leave is intended to be used for rest and relaxation, school appointments, and other personal needs. Vacation leave may also be used by employees who wish to observe religious holidays other than those granted by the City. Employees who wish to use leave for religious observances must request leave from their respective Department Heads. The Department Head will attempt to arrange the work schedule so that an employee may be granted vacation leave for the religious observance. Vacation leave for religious observance may be denied only when granting the leave would create an undue hardship for the City.

Section 7. Vacation Leave: Accrual Rate

Each full-time employee of the City shall earn vacation (hours/year) at the following schedule, prorated by the average number of hours in the workweek (Section 15):

Years of Service	7.5 Hour Employee (hours/year)	8 Hour Employee (hours/year)	12 Hour Employee (hours/year)	24 Hour Employee (hours/year)
1-3	75	80	84	112
4-5	90	96	101	135
6-10	105	112	118	157
11-15	120	128	134	180
16-20	135	144	151	202
21+	150	160	168	225

Section 15. Leave Pro-rated

The City of Oxford has employees that work varying hours and schedules. Police and Fire work under the FLSA 7k exemption, however, for all others the "Work Week" as defined by the City is 40 hours; consistent with FLSA overtime regulations. Holiday, annual, and sick leave earned by full-time employees with fewer or more hours than the basic work week shall be determined by the following formula:

- a) The number of hours worked by such employees shall be divided by the number of hours in the basic work week (usually 40 hours)
- b) The proportion obtained in step 1 shall be multiplied by the number of hours of leave earned annually by employees working the basic workweek.
- c) The number of hours in step 2 divided by 12 shall be the number of hours of leave earned monthly by the employees concerned, or divided by 26 shall be the number of hours of leave earned biweekly.

Section 8. Vacation Leave: Maximum Accumulation

Vacation leave may be accumulated without any applicable maximum during the calendar year until December 31 of each year. Effective the last payroll in the calendar year, any employee with more than 30 days of accumulated leave shall have the excess accumulation removed so that only 30 days are carried forward to January 1 of the next calendar year. Employees are not eligible to receive pay for vacation time in excess of the 30 days. Employees may have the excess vacation amount converted to sick leave on a one-to-one conversion. If the employee separates from service, payment for accumulated vacation leave shall not exceed 30 days.

Employees are cautioned not to retain excess accumulated vacation leave until late in the year. Because of the necessity to keep all functions in operation, large numbers of employees cannot be granted vacation leave at any one time. If an employee has excess leave accumulation during the latter part of the year and is unable to take such leave because of staffing demands, the employee shall receive no special consideration either in having vacation leave scheduled or in receiving any exception to the maximum accumulation.

An employee continues to accumulate vacation while on vacation and sick leave, and an employee must be on pay status more than 15 days of the month in order to earn vacation for that month.

Section 9. Vacation Leave: Manner of Taking

Employees shall be granted the use of earned vacation leave upon request in advance at those times designated by the Department Head that will least obstruct normal operations of the City. Department Heads are responsible for insuring that approved vacation leave does not hinder the effectiveness of service delivery. Vacation may be taken in one-hour (1 hour) increments.

Section 10. Vacation Leave: Payment upon Separation

An employee who has successfully completed six months of the probationary period will normally be paid for accumulated vacation leave upon separation, subject to the 30 day maximum, provided written notice is given to the supervisor at least two weeks in advance of the effective date of resignation. Any employee failing to give the written notice required by this section shall forfeit payment for accumulated leave. The notice requirement may be waived by the City Manager when deemed to be in the best interest of the City.

As an employee terminates employment for any reason, to include retirement, any vacation time due him/her will be paid in lump sum in the final regular paycheck. Employees may not use vacation to extend notice nor while working a notice except with the authorization of the City Manager. Employees terminated for cause shall forfeit vacation time.

Section 11. Vacation Leave: Payment upon Death

The estate of an employee who dies while employed by the City shall be entitled to payment of all the accumulated vacation leave credited to the employee's account not to exceed the maximums established in Section 8 of this Article.

Section 12. Sick Leave

Sick leave may be granted to a probationary or regular employee absent from work for any of the following reasons: sickness, bodily injury, required physical or dental examinations or treatment, or exposure to a contagious disease, when continuing work might jeopardize the health of others.

Sick leave may be used when an employee must care for a member of his or her immediate family who is ill.

Sick leave may also be used during the waiting period before Workers' compensation benefits begin.

"Immediate family" shall be defined as spouse, child, parent, brother, sister, grandparent, grandchild, son-in-law,

daughter-in-law, parent-in-law, brother- or sister-in-law, aunt, uncle, or the employee or spouse or guardian of the employee. This also includes various combinations of step, half, and adopted relationships.

Notification of the desire to take sick leave should be submitted to the employee's supervisor prior to the leave or according to departmental procedures.

Section 13. Sick Leave: Accrual Rate and Accumulation

Sick leave shall accrue at a rate of one day per month of service or twelve days per year. Sick leave for full-time employees working other than the basic work schedule shall be prorated as described in this Article. Sick leave will be cumulative for an indefinite period of time and may be converted upon retirement for service credit consistent with the provisions of the North Carolina Local Government Employees' Retirement System.

All sick leave accumulated by an employee shall end and terminate without compensation when the employee resigns or is separated from the City, except as stated for employees retiring or terminated due to reduction in force.

Section 14. Sick Leave: Medical Certification

The employee's supervisor or Department Head may require a physician's certificate stating the nature of the employee's or employee's family member's illness and the employee's capacity to resume duties, for each occasion on which an employee uses sick leave or whenever the supervisor observes a "pattern of absenteeism." The employee may be required to submit to such medical examination or inquiry as the Department Head deems desirable. The Department Head shall be responsible for the application of this provision to the end that:

- a) Employees shall not be on duty when they might endanger their health or the health of other employees; and
- b) There will be no abuse of leave privileges.

Claiming sick leave under false pretense to obtain a day off with pay shall subject the employee to disciplinary action up to and including dismissal.

JUNE FINANCIAL HIGHLIGHTS BY FINANCE DIRECTOR KEHOE

Finance Director Kehoe presented and summarized the June financial report. He noted that the figures were only preliminary because the City is still working in FY 2014-2015.

<u>JUNE 2015 Financial Report</u> <i>100% of FY Complete</i>	<u>General Fund</u>	<u>Water Fund</u>	<u>Other Funds</u>
REVENUES			
YTD	\$ 9,180,744	\$ 5,004,473	\$ 4,418,268
YTD Percent of Budget <i>(minus loan proceeds and fund balance allocation)</i>	102%	95%	227%
EXPENSES			
YTD	\$ 8,434,271	\$ 4,646,207	\$ 3,858,771
Budget	\$ 9,017,295	\$ 5,275,358	\$ 1,950,397
YTD Percent of Budget <i>(minus loan proceed, and fund balance allocation)</i>	94%	88%	198%

DIFFERENCE (Revenues – Expenses) 2014-15 YTD	\$ 746,473	\$ 358,266	\$ 559,497
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CITY MANAGER REPORT

City Manager Hemann presented his monthly report of City Operations with no additional questions from the Board.

City Manager Hemann noted later in the meeting that on September 9, 2015 the EMC will hold a meeting to discuss KLRWS interbasin transfer in Raleigh.

**CM REPORT ON ADDITIONAL SIGNS AND CHANGING LINDEN AVE.
TO MARTIN LUTHER KING, JR. AVE.**

City Manager Hemann reported on the request by the Board to contact NCDOT for further clarification on placing the double blades on the signposts, the cost of the signs, and the procedure for renaming Linden Avenue. NCDOT would not allow double blades on the signposts, and is requiring the City to remove the current Martin Luther King Jr. Ave. signs. He presented the following proposals and showed sample signs.

Martin Luther King, Jr. Signs

Option 1 – Double Sign with Linden Avenue and Martin Luther King Jr. Ave. on one sign blade

NCDOT has agreed to have a “double” sign as was done on ML King Jr. Blvd and Historic Airport Road in Chapel Hill. The sign would be 9” tall and have Linden Ave. in white letters on a green background on top and Martin Luther King Jr. Ave in white letters on a brown background on the bottom. A photo of the prototype has been sent to NCDOT for approval. Changing the signs would not require any action other than Board approval and installation could likely be completed in a few weeks.

The cost of option 1 would be around \$1,100 for the signs. City crews would install the signs.

Option 2 – Renaming Linden Ave. to Martin Luther King Jr. Ave.

There are no state statutes regarding requirements for street naming for municipalities.

That being said, the City not NCDOT names streets. By unanimous vote, the Oxford Board of Commissioners adopted criteria for changing street names on August 14, 1979:

Criteria for Street Name Changes Established

1. Longevity of street has precedence for name.
2. Names of streets changed not to have surnames, but to have names of objects, states, counties, flowers, trees, etc.
3. Public notice and hearing is necessary before any name change is made.
4. The effective date of street name change and house numbering will not take effect until after public hearing. The street name changes and house numbering will be effective on the same date.

This criteria would need to be repealed or amended by the Board of Commissioners in order to change the name of Linden Ave. to Martin Luther King, Jr. Ave. since the criteria prohibits surnames.

The Board can vote at any time to change the name of a street with or without notification or public hearing. Regardless of whether or not the policy is revised or repealed, the Manager recommends a notification period as well as a public hearing if the Board contemplates officially changing the name of the street and removing any reference to Linden Ave. This option would likely take several months to implement due to the repeal of an existing policy and notification for a public hearing. The name change would affect 20 businesses and 39 residents beginning at the I-85 interchange and ending at the intersection of Linden and Hillsboro.

The cost of option 2 would be around \$900 for the signs, plus another \$250 to advertise and notice a public hearing. City crews would install the signs.

Commissioner Herring stated that there may be opposition to renaming the street and he knew it would take some time; however, he was in favor of proceeding with a public hearing for renaming the street because the street name will be there for future generations.

All Commissioners were in favor of holding the public hearing to receive input on changing the name of Linden Ave. to Martin Luther King Ave. It was noted that if the Board decided not to change the name, then option 1 could still be done. This option would still increase the visibility of Martin Luther King Ave. It was also suggested that if there was a name change to Martin Luther King, Jr. Ave., then another possibility would be to add "historic Linden Ave." to the bottom. Once the public hearing was held, then the Board would have a better idea of how to proceed.

Commissioner Harris noted that he had suggested holding a public hearing when the topic was initially discussed several meetings ago.

PUBLIC HEARING SCHEDULED – AUGUST 11, 2015
CHANGING LINDEN AVENUE TO MARTIN LUTHER KING AVE

MPT HERRING MADE A MOTION TO CALL FOR A PUBLIC HEARING IN CONJUNCTION WITH THE AUGUST 11, 2015, REGULAR SESSION TO RECEIVE INPUT ON CHANGING THE NAME OF LINDEN AVENUE TO MARTIN LUTHER KING AVENUE. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Notices will be mailed to Linden Ave. businesses and residences who would potentially be affected by the name change, as well as posting a notice in the paper.

COMMITTEE REPORTS BY THE BOARD

The City is represented by Commissioners on various committees and boards pertaining to our community and local government. Reports and updates by our representatives on meetings that occurred during the month were as follows:

- Kerr-Tar COG Update – Commissioner Bridges
- County Board Meeting - Mayor Sergent
- 200th Anniversary Committee – Commissioner Williford

CONSENT AGENDA APPROVED

COMMISSIONER HARRIS MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE.
THE MOTION CARRIED.

- Accepted the June Financial Reports by Finance Director Kehoe.
- Adopted resolution incorporating 2015 S-9 Supplement to the City Of Oxford, Code of Ordinance. This officially codifies Ordinance changes adopted by the Board from May 2014 through May 2015.

RESOLUTION ADOPTING 2015 S-9 SUPPLEMENT TO THE OXFORD CODE OF ORDINANCES

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2015 S-9 Supplement to the Code of Ordinances of the City of Oxford, which supplement contains all ordinances of a general and permanent nature enacted since the prior supplement to the Code of Ordinances of the City of Oxford; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make reference to sections of the North Carolina code; and

WHEREAS, it is the intent of the Oxford Board of Commissioners to accept these updated sections in accordance with the changes of the law of the State of North Carolina; and

WHEREAS, it is necessary to provide for the usual daily operation of the City of Oxford and for the immediate preservation of the public peace, health, safety and general welfare of the City of Oxford;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS FOR THE CITY OF OXFORD:

SECTION 1: That the 2015 S-9 Supplement to the Code of Ordinances of the City of Oxford as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, be hereby adopted by reference as if set out in its entirety.

SECTION 2: Such supplement shall be deemed published as the day of its adoption and approval by the Board of Commissioners and the City Clerk of the City of Oxford is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept in the Office of the City Clerk.

SECTION 3: This resolution is declared to be a measure for the immediate preservation of the peace, health, safety and general welfare of the people of this municipality, and shall take effect upon adoption.

PASSED AND ADOPTED by the Board of Commissioners of the City of Oxford this 14th day of July, 2015

- Approved the following 2015 meeting minutes:
 - * June 1, Agenda Session
 - * June 23, Special Session
 - * June 9, Regular Session
 - * June 30, Special Session

ADJOURNMENT

WITH THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 8:50 P.M., COMMISSIONER STRICKLAND MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Barbara J. Rote, City Clerk

ATTEST:

Jacqueline vdH Sergent, Mayor