

TUESDAY, JUNE 30, 2015 – 5:15 P.M.
SPECIAL MEETING OF THE OXFORD BOARD OF COMMISSIONERS
BUDGET AMENDMENTS
OXFORD CITY HALL – COMMISSIONERS’ BOARD ROOM

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Jackie Sergent, Mayor Pro Tem Howard G. Herring Sr., Commissioners James (Danny) Currin, Robert B. Williford, Sr., Calvin (C.J.) Harris, Jr., Frank Strickland, and S. Quon Bridges.

Commissioner Bridges arrived at approximately 5:25 p.m., following the vote on the first item.

Absent: Patricia Fields

CALL TO ORDER

Mayor Sergent called the meeting to order.

TWO YEAR- END BUDGET AMENDMENTS APPROVED

It was explained by City Manager Hemann and Finance Director Kehoe that budget amendments were needed to close out the 2014-2015 FY. No additional money was allocated from the General Fund. Both budget amendments reflected less use of Appropriated Fund Balance than projected when the budget was developed.

MPT HERRING MADE A MOTION TO APPROVE A YEAR-END BUDGET AMENDMENT IN THE AMOUNT OF \$339,733 TO CORRECT DEBT SERVICE FOR FY 2014-2015. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

BUDGET AMENDMENT			
Account Number	Description	Increase	Decrease
010-000-39900-000	Appropriated Fund Balance		\$75,427
010-660-41000-539	Payment on Debt		\$75,427
020-000-36913-000	Transfers from Water/Sewer	\$58,187	
020-000-36914-000	Transfers from General		\$170,545
020-000-39900-000	Appropriated Fund Balance		\$114,834

020-670-41000-748	2014 Financing		\$89,324
020-670-41000-749	2015 Financing		\$137,868
030-000-39900-000	Appropriated Fund Balance		\$37,114
030-726-71000-701	Transfers to Debt Service		\$37,114

COMMISSIONER WILLIFORD MADE A MOTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$817,595 TO BALANCE YEAR-END BUDGET FIGURES. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

BUDGET AMENDMENT VOUCHER			
			Date <u>6/30/15</u>
Account Number	Description	Increase	Decrease
010-000-30000s-000	Various Rev.-See Attached List	\$657,480	
010-000-40000s-000	Various Exp.-See Attached List	\$72,275	
010-000-39900-000	Appropriated Fund Balance		\$585,205
030-000-30000s-000	Various Rev.-See Attached List	\$346,620	
030-000-40000s-000	Various Exp.-See Attached List	\$121,230	
030-000-39900-000	Appropriated Fund Balance		\$225,390
031-942-71000-926	Hancock to WWTP-Proj.Costs	\$11,500	
031-943-71000-926	SWMTF 2010 536-Proj.Costs	\$1,500	
031-944-71000-926	Raleigh St. CDBG-Proj.Costs	\$44,000	
031-947-71000-926	WWTP Equal. Basin-Proj.Costs		\$57,000
055-000-33250-000	Power Bill Revenue	\$7,000	
055-000-39900-000	Appropriated Fund Balance		\$7,000

SUPPORTING DOCUMENTATION FOR BUDGET AMENDMENT

<u>EXPENSES</u>			
010-420-321	telephone	158%	\$ 700
010-441-191	outside auditor	102%	\$ 400
010-470-192	city attorney	146%	\$ 14,200
010-500-321	telephone	113%	\$ 400
010-500-331	electricity	107%	\$ 3,825
010-500-352	equipment maintenance	348%	\$ 7,800
010-500-481	all bldgs mntnc	113%	\$ 1,000
010-510-300	police equipment	200%	\$ 18,000
010-510-128	part time salaries	478%	\$ 19,500
010-510-190	unemployment pay out		\$ (19,500)
010-510-351	equipment maintenance		\$ 11,000
010-510-396	auxillary expenses	125%	\$ 2,000
010-510-449	radio mntnc	141%	\$ 1,800
010-530-131	overtime wages	373%	\$ 20,000
010-530-126	temp wages	74%	\$ (10,000)
010-530-353	vehicle maintenance	116%	\$ 3,400
010-530-543	fixed assets	112%	\$ 2,650
010-530-661	firefighters physicals	0%	\$ (9,000)
010-561-203	contract labor	653%	\$ 16,600
010-561-275	supplies	151%	\$ 3,200
010-561-296	signs/supplies	127%	\$ 1,500
010-561-353	vehicle maintenance	243%	\$ 11,550
010-561-550	fixed assets	47%	\$ (59,035)
010-561-330	st lights utility	104%	\$ 4,030
010-561-463	landfill fees	369%	\$ 27,000
010-620-126	temp wages	136%	\$ 29,350
010-620-203	contract labor	70%	\$ (5,800)
010-620-321	telephone	163%	\$ 1,750
010-620-331	electricity	117%	\$ 2,300
010-620-333	natural gas	166%	\$ 3,300
010-620-337	professional services		\$ 2,940
010-620-351	building maintenance	120%	\$ 1,500
010-620-449	radio mntnc	430%	\$ 700
010-620-349	copier mntnc		\$ (9,200)
010-620-352	equipment maintenance	41%	\$ (4,000)
010-620-395	schools/training	18%	\$ (1,500)
010-620-530	land purchase	0%	\$ (7,100)

010-620-550	fixed assets	72%	\$ (15,000)
010-620-543	fixed assets	74%	\$ (4,500)
010-621-275	supplies	151%	\$ 2,700
010-621-352	equipment maintenance	29%	\$ (1,300)
010-622-275	supplies	188%	\$ 490
010-622-324	lake devin fishing program	173%	\$ 730
010-622-333	natural gas	378%	\$ 1,800
010-622-351	building maintenance	285%	\$ 1,490
010-622-376	purchases for resale	15%	\$ (1,275)
010-624-275	supplies		\$ 500
010-624-311	other equipment	115%	\$ 500
010-624-331	electricity	115%	\$ 2,400
010-624-351	building maintenance	233%	\$ 700
010-624-361	grounds maintenance	173%	\$ 4,500
010-624-363	ballfield maintenance	14%	\$ (1,500)
010-624-376	purchases for resale		\$ 3,000
010-650-213	uniform allowance	216%	\$ 1,800
010-650-275	supplies	118%	\$ 820
010-650-290	small tools	100%	\$ 110
010-650-331	electricity	36%	\$ (3,800)
010-650-333	natural gas	320%	\$ 175
010-650-353	vehicle maintenance	13%	\$ (1,250)
010-722-203	contract labor		\$ (5,000)
010-722-275	supplies	136%	\$ 950
010-722-297	dues/subscriptions	136%	\$ 1,200
010-722-321	telephone	123%	\$ 550
010-722-353	vehicle maintenance	9%	\$ (1,300)
010-722-354	gas/oil	26%	\$ (1,450)
010-722-395	schools/training	189%	\$ 475
010-722-481	misc exp	71%	\$ (3,500)
	app fund balance		\$ 72,275
030-411-185	retired hospital insurance	159%	\$ 8,000
030-665-039	granville co tax	178%	\$ 3,225
030-665-203	contract labor		\$ 9,805
030-665-220	property tax payment		\$ 5,600
030-665-399	miscellaneous		\$ 52,400
030-665-454	insurance	76%	\$ (17,500)
030-665-900	bad debt expense	112%	\$ 24,500
030-720-192	city attorney	189%	\$ 11,000
030-720-203	contract labor		\$ 87,000

030-720-275	supplies	73%	\$ (3,000)
030-720-344	computer contract	44%	\$ (1,200)
030-720-352	equipment mntnc	765%	\$ 2,700
030-720-445	computer mntnc	428%	\$ 19,000
030-720-454	insurance		\$ (34,500)
030-720-543	fixed assets		\$ (22,500)
030-720-550	fixed assets		\$ (42,000)
030-721-353	vehicle mntnc	658%	\$ 3,000
030-810-203	contract labor	149%	\$ 5,500
030-810-298	disinfestation products	45%	\$ (4,200)
030-810-331	electricity	114%	\$ 5,100
030-810-352	equipment mntnc	193%	\$ 19,000
030-810-486	generator mntnc		\$ 1,500
030-810-546	w/s mntnc		\$ (18,000)
030-827-331	electricity	320%	\$ 5,900
030-827-352	equipment mntnc	269%	\$ 900
	app fund balance		\$ 121,230
031-942-926	hancock to wwtp		\$ 11,500
031-943-926	swmtf projects		\$ 1,500
031-944-926	raleigh st cdbg		\$ 44,000
031-947-926	wwtp equalization		\$ (57,000)
	app fund balance		\$ -
			\$ 193,505

REVENUES			
010-31300	tax interest	379%	\$ 15,200
010-31600	municipal vehicle tax	367%	\$ 268,000
010-32904	privilege license	108%	\$ 16,000
010-32905	p.l. pen&int	232%	\$ 1,320
010-34401	T MOBILE	104%	\$ 975
010-34403	special use permits	145%	\$ 2,850
010-34404	ALTELL CELL	104%	\$ 900
010-34411	AT&T CELL	126%	\$ 6,170
010-34412	VERIZON CELL		\$ 35,000
010-34413	SPRINT CELL		\$ 34,000
010-35106	parking violation	165%	\$ 425
010-35313	co fire contribution	110%	\$ 6,150
010-36707	ballfield rental	190%	\$ 11,000

010-36709	pool admissions	174%	\$ 4,200
010-36716	hix gym rental		\$ 3,000
010-36718	conference room rental		\$ 2,300
010-36724	concessions	889%	\$ 61,000
010-36726	misc rev-rec dept	1046%	\$ 19,000
010-36727	lake devin rev	513%	\$ 2,100
010-36730	fishing license	259%	\$ 3,300
010-36735	fitness program		\$ 590
010-38500	refuse collection fee	113%	\$ 164,000
010-39900	app fund balance		\$ 657,480
030-37100	water billing	117%	\$ 304,000
030-37302	sewer taps	610%	\$ 5,200
030-37603	reconnect fees	112%	\$ 6,100
030-37604	other charges	354%	\$ 2,540
030-37606	past due charges	115%	\$ 10,430
030-37610	misc rev	380%	\$ 14,000
030-37616	finest & penalties	125%	\$ 2,850
030-38504	sale of surplus property		\$ 1,500
030-39900	app fund balance		\$ 346,620
055-33250	powell bill rev	102%	\$ 7,000
055-39900	app fund balance		\$ 7,000
			\$ 1,011,100

ADJOURN

THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 5:35 P.M. COMMISSIONER CURRIN MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Barbara J. Rote, City Clerk

ATTEST:

Jacqueline vdH Sergent, Mayor