

**TUESDAY, JUNE 23, 2015 – 1:15 P.M.**  
**SPECIAL MEETING OF THE OXFORD BOARD OF COMMISSIONERS**  
**PERSONNEL COMMITTEE & CLOSED SESSION**  
**OXFORD CITY HALL – FIRST FLOOR TRAINING ROOM**

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Jackie Sergent, Mayor Pro Tem Howard G. Herring Sr., Commissioners James (Danny) Currin, Robert B. Williford, Sr., Frank Strickland, S. Quon Bridges and Patricia Fields.

Absent: Calvin (C.J.) Harris, Jr.

**PERSONNEL COMMITTEE MEETING**

The Personnel Committee for the Oxford Board of Commissioners met to discuss changes to the Personnel Policy. Updates to the Policy included Article IV, Section 8 & Article VI, Section 11 – Lateral Transfer Employees, Article VII, Section 6. Vacation Leave: Use by Probationary Employees, Section 15. Leave Pro-rated (move), Section 12. Sick Leave, and Section 16. Bereavement Leave. Bereavement Leave was tabled for further discussion. Recommendations for adoption of all other items will be presented to the Board at an upcoming Regular Session. The next Personnel Committee Meeting is scheduled for Wednesday, July 8, 2015 at 1:15 PM, followed by a Closed Session for the City Managers Evaluation.

**CLOSED SESSION**

FOLLOWING THE PERSONNEL COMMITTEE MEETING AND ON A MOTION BY COMMISSIONER STRICKLAND THE BOARD UNANIMOUSLY VOTED TO GO INTO CLOSED SESSION ACCORDING TO G.S. 143.318.11(A)(6) AT 2:40 P.M.. TO CONDUCT THE CITY MANAGER'S ANNUAL EVALUATION.

**RETURN TO OPEN SESSION**

THERE BEING NO FURTHER DISCUSSION, AT 3:45 P.M. COMMISSIONER FIELDS MADE A MOTION TO RETURN TO OPEN SESSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**CITY MANAGER SALARY INCREASE**

COMMISSIONER STRICKLAND MADE A MOTION TO INCREASE THE CITY MANAGER'S SALARY BY 7%, EFFECTIVE JULY 1, 2015. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**ADJOURN**

THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 3:45 P.M., COMMISSIONER FIELDS MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

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Barbara J. Rote, City Clerk

ATTEST:

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Jacqueline vdH Sergent, Mayor