

TUESDAY, JUNE 14, 2016 – 7:00 P.M.
REGULAR MEETING OF THE OXFORD BOARD OF COMMISSIONERS
COMMISSIONERS' BOARD ROOM – CITY HALL

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Jackie Sergent, MPT Calvin (C.J.) Harris, Jr., Commissioners James (Danny) Currin, Frank Strickland, S. Quon Bridges, Patricia T. Fields, Ron Bullock and Al Woodlief. Also present was Attorney J. Thomas Burnette, City Manager Elke Doom and City Clerk Barbara Rote.

CALL TO ORDER

Mayor Sergent called the meeting to order. Eagle Scout Andrew Lyda gave the prayer; the Pledge to the flag followed led by Commissioner Ron Bullock.

AGENDA APPROVAL & ADDITIONS

COMMISSIONER BULLOCK MADE A MOTION TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 16, (REIMBURSEMENT RESOLUTION FOR CAPITAL EXPENDITURES). ALL VOTES WERE IN THE AFFIRMATIVE, **THE MOTION CARRIED.**

Two other items were presented as add-on items but were deferred until the July Meeting. They were an increase in misc. water fees, and an engineering fee schedule.

OPENING REMARKS BY MAYOR SERGENT

Mayor Sergent read the opening remarks statement as stated on the agenda with no conflicts of interest noted.

JUNE YARD OF THE MONTH
LUCY CLAYTON

Mayor Sergent recognized June Yard of the Month winner, Lucy Clayton of 217 Wilmington Ave. Ms. Clayton was presented with a certificate and will be eligible for a grand prize drawing in October. Ms. Clayton was previously a winner in August 2013.

NEW RECREATION EMPLOYEE & INTERNS INTRODUCED

Recreation Director Sims introduced the new Athletic and Recreation Specialist Eric Jeffers, and Summer Interns Robert Saunders, Derrius Perry and Justin Abe.

ANNUAL HISTORIC PRESERVATION AWARD PRESENTATION

Historic Preservation Commission Chairman Tony Armento introduced past HPC president Susan Wicker who presented the annual Historic Preservation Stewardship award and

medallion to Jayne and Stephen Kirkpatrick of 214 Main Street. Mrs. Wicker noted that the award is presented to a home in the Historic District that has completed exemplary improvements to their property and to which the improvements best demonstrate a commitment to preserving the architectural integrity of the individual property as well as to the Historic District.

HISTORIC PRESERVATION PHOTO CONTEST WINNERS

Past HPC Chairman Susan Wicker presented a slide show and announced the fifth annual Historic Preservation photo contest winners. This contest coincides with the National Historic Preservation Month of May. Four categories were awarded with Fifty-five entries received. The winners were as follows:

	Winter Scenes	Black & White	Photographer's Choice	Facades College St.
FIRST PLACE	Keith Newton	Stephen Schandel	Joan Roberson	Eric Ayscue
SECOND PLACE	Joan Roberson	Keith Newton	Eric Ayscue	Joan Roberson
THIRD PLACE	Joan Roberson	Moly Stallsmith	Joan Roberson	Linda Harris

PUBLIC COMMENT

GOAT IN CITY LIMITS & GRANVILLE CRIMESTOPPERS

Mark Wilger – 207 Delacroix Street addressed the Board about allowing his pet goat in the City Limits. He reminded the Board that his goat was a pet and not livestock. He read the meaning of livestock and did not think that the ordinance applied to him because his goat was a pet, was very quiet, and was affectionate. He noted that the ordinance was written to protect the people and in this case could be changed because the people supported a change. He mentioned a petition that he previously presented that supported the ordinance change. He asked the Board to consider his request.

Frank Sossarman – 815 158 Bypass Henderson addressed the Board as president of the Granville County Crimestoppers. Granville County Crimestoppers has been reorganized. They have a new sign project that promotes the Crimestoppers number. The signs cost \$5.00 each and can be purchased at any law enforcement agency. He encouraged the Board and the public to purchase the signs, noting that they bring awareness to the community and show support to our law enforcement agencies.

2016-2017 FY BUDGET PUBLIC HEARING

City Manager Doom presented the FY 2016-2017 Budget on May 25, 2016. A public hearing is required pursuant to N.C.G.S. § 159-12.

Mayor Sargent declared the public hearing open.

Buba Kerr - 708 Bayberry Drive addressed the Board in support of funding for a summer program at the Granville Street Youth Center. The summer program evolved from the after school program when residents asked to have a program for the summer. The camp involves math and reading studies followed by games and activities for youth 5-12 old. He stressed the importance of the camp to help get youth off the street and also to continue studies through the summer months. He noted the increase in math scores by children he was teaching during the after school program. Mr. Kerr submitted a list of supports from the Granville Street area in support of a summer camp.

Director Sims explained that funding for an after school program at the Granville Street Youth Center was done at the end of the school year. The recreation budget amendment scheduled for a vote later in the meeting includes funding for the summer camp. Both programs are part of the recreation department. The after school program began last year following the renovations at the Granville Street Park facility. Director Sims also noted that the after school program was successful and that those attending asked to have a summer program. Funding for the after school program and summer camp for 2017 was included in the upcoming budget.

Tara Whitlock - 213 Granville Street addressed the Board supporting the camp. She has four children and no transportation. She would like to have the camp close to home so her children could attend.

No one from the public wished to speak.

Mayor Sargent closed the public hearing.

Commissioner Currin asked about the Capital Financing Resolution that will be considered later in the meeting and how the debt service would be accounted for in the upcoming year.

Interim Finance Director Ung clarified the FY 2015-2016 Reimbursement Resolution and noted that the money received from financing the 2015-2016 items will be used in the upcoming year for Capital assets. He also noted that financing will be kept below the \$500,000 LGC threshold.

MPT Harris expressed that there were still unanswered questions and preferred a special meeting to consider the budget. He noted that there were 13 budget related committee meetings.

FY 2016-2017 BUDGET ORDINANCE ADOPTED
EFFECTIVE JULY 1, 2016

COMMISSIONER WOODLIEF MADE A MOTION TO APPROVE THE BUDGET ORDINANCE FOR FY 2016-2017 AS PRESENTED. COMMISSIONERS CURRIN, STRICKLAND, BRIDGES, BULLOCK AND WOODLIEF VOTED IN THE AFFIRMATIVE; MPT HARRIS AND COMMISSIONER FIELDS VOTED IN THE NEGATIVE. **THE MOTION CARRIED 5-2.**

ORDINANCE NO. 16-06-01, ADOPTED 06-14-16, EFFECTIVE 07-01-16
CITY OF OXFORD, NORTH CAROLINA
BUDGET ORDINANCE FOR FISCAL YEAR 2016 through 2017

BE IT ORDAINED by the Mayor and Board of Commissioners of the City of Oxford, North Carolina in regular session assembled June 14, 2016:

Section I. That the following amounts are appropriated for the operation of Oxford government and its activities for the fiscal year beginning July 01, 2016 and ending June 30, 2017 according to the following summary:

City of Oxford, North Carolina
FY 2016/2017 Budget

	2016-17
BUDGET SUMMARY EXPENDITURES	
General Fund	\$9,948,933
G/F Capital Project--CMAQ Grant & Orphan LF	\$889,500
Powell Street Fund	\$524,212
Water Fund	\$6,650,672
Water Capital Projects	\$3,732,500
Storm Water Fund	\$670,775
Debt Service Fund	\$1,342,697
TOTAL EXPENDITURES	\$23,759,290
GENERAL FUND EXPENSE	
General Government	\$301,668
Retiree/Elected Insurance	\$242,208
Executive Manager	\$288,900
Human Resources	\$189,388
Auditor	\$25,000
Finance	\$418,510
Legal	\$34,000
Planning and Zoning	\$230,001
Buildings and Grounds	\$265,101
Public Works	\$27,800
Police Department	\$2,986,862
Fire Department	\$940,823
Central Garage	\$83,976
Street	\$936,177
Garbage Collections	\$1,065,600

Parks and Recreation	\$743,522
Swimming Pool	\$38,039
Lake Devin	\$13,299
Oxford Athletic Park	\$62,103
Cemetary	\$38,000
Landscape and Beautification	\$107,078
Misc. Non Departmental	\$511,828
Engineering	\$234,950
Funding for Capital Projects	\$164,100
TOTAL	\$9,948,933
POWELL STREET FUND EXPENSE	
Powell Bill Expenses	\$119,212
Cmaq--Capital Side Walk Project Transfer	\$166,000
Resurfacing Approx. 13.5 Miles	\$234,000
Misc. Non Departmental (Tax Refund)	\$5,000
TOTAL	\$524,212
WATER FUND EXPENSE	
Retiree Insurance	\$9,192
Misc. Non Departmental	\$1,670,330
Gen. Op. Collections	\$301,918
Meter Service	\$153,517
Lift Station Master	\$169,000
Water Supply	\$1,209,465
Wastewater Treatment Plant	\$1,027,558
Stovall Water Line	\$64,266
Water /Sewer Line Maintenance	\$920,925
Oxford Funding for Capital Projects	\$1,124,500
TOTAL	\$6,650,672
WATER CAPITAL PROJECTS	
16" Water Main on Outer Loop (Triangle North)	\$810,000
750,000 Gallon Tank & Hwy 15 12" Water Main (SRF)	\$1,600,000
WWTP Flow Equalization Basin	\$0
Asset Inventory & Assessment (AIA) Grant	\$195,000
Misc. Non Departmental (Tax Refund)	\$3,000
TOTAL	\$2,608,000
STORMWATER FUND EXPENSE	
Operations	\$78,275
To Fund CIP -- Goshen & Alston	\$425,000
Coon Crk Stormwater Improvement	\$0

GIS	\$67,500
Stormwater Master Plan	\$100,000
TOTAL	\$670,775
DEBT SERVICE FUND EXPENSE	
Oxford Athletic Park	\$53,746
Pumper Truck	\$66,288
FY 11 - Equipment Financing	\$0
FY 12 - Equipment Financing	\$13,224
FY 13 - Equipment Financing	\$63,975
FY 15 - Equipment Financing	\$112,408
FY 15 - Garbage Truck	\$0
FY 16 Equipment Financing	\$78,788
General Fund Subtotal	\$388,428
Foundry Branch Phase II	\$47,680
WWTP-a	\$513,524
WWTP-b	\$92,841
WWTP Equalization Loan	\$152,384
FY 11 - 1/3 of Dump Truck	\$0
FY 13 Various Equipment	\$52,970
FY 15 - Various Equipment	\$47,598
FY 16 Equipment Financing	\$47,272
Water Fund Subtotal	\$954,269
TOTAL	\$1,342,697
G/F CAPITAL PROJECTS	
G/F Capital Project - CMAQ Grant	\$263,400
Orphan Landfill	\$222,000
CMAQ #2	\$240,000
TOTAL	\$725,400
BUDGET SUMMARY FUND REVENUES	
General Fund	\$9,470,500
General Fund Capital Projects	\$995,700
Powell Street Fund	\$240,800
Water Fund	\$6,192,997
Water Fund Capital Projects	\$2,608,000
Storm Water Fund	\$162,700

Debt Fund Transfers	\$1,342,697
TOTAL REVENUES	\$21,013,394
BUDGET SUMMARY FUND BALANCE ACTIVITY	
General Fund Appropriation	\$372,233
Powell St Special Reserve Appropriation	\$283,412
Water Fund Contrib. to Fund Bal.	\$1,582,175
Storm Water Retained Earnings Appropriation	\$508,075
TOTAL FUND BALANCE ACTIVITY	\$2,745,896
BUDGET SUMMARY BALANCE	
TOTAL REVENUES	\$21,013,394
TOTAL EXPENDITURES	-\$23,759,290
TOTAL FUND BALANCE ACTIVITY	\$2,745,896
TOTAL BUDGET BALANCE	\$0

Section IX. Tax Rate: There is hereby levied for the Fiscal Year ending June 30, 2017 the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 01, 2016:

Tax Rate = \$0.6400 per 100 Dollars of Assessed Value

The discount schedule for early payment of taxes is the same as Granville County's Schedule.

Section X. The Municipal Service District: The levy for the Municipal Service District is established at twenty cents (\$.20) per \$100.00 valuation.

The Municipal Service District boundary includes the entire downtown area as described by the 1995 HyettPalma map of downtown Oxford: west to the beginning of Lewis Street, east to Belle and Lanier Streets, north to McClanahan Street, and South to Spring Street. Those funds from one-half of the tax levy within the original Municipal Service District boundary (ten cents (\$.10) per \$100 valuation) will be administered by the Oxford Parking Authority for the purpose of funding off-street parking. The remainder of the levy will be administered by the Downtown Oxford Economic Development Corporation for purposes of downtown revitalization.

ADOPTED this 14th day of June 2016.

RESOLUTION ADOPTED FOR ANNEXATION SUFFICIENCY PETITION
THORNROSE, LLC

Mayor Sergent presented a resolution directing the City Clerk to investigate the sufficiency of the petition for an annexation request by Thornrose, LLC (Bruce Whitten)

Thornrose has petitioned the City to annex 10.03 +/- acres of land located on East Industry Drive. This site is proposed for a 32-Unit Unified Housing Development for the elderly. The petition for annexation is necessary for receiving City water and sewer service.

COMMISSIONER BRIDGES MADE A MOTION TO ADOPT THE RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE THE SUFFICIENCY OF THE PETITION FOR ANNEXATION BY THORNROSE, LLC (BRUCE WHITTEN). ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31
FOR CONTIGUOUS ANNEXATION BY
BRUCE WHITTEN (Thornrose, LLC)

WHEREAS, a petition requesting annexation of an area described in said petition was received on May 20, 2016 by the City of Oxford Board of Commissioners; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Commissioners of the City of Oxford deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Board of Commissioners of the City of Oxford that:

The City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City of Oxford the result of her investigation.

HPC APPOINTMENTS – SHARLA CRONAUER, MARC BROOKS
TERMS EXPIRING JUNE 2019

Mayor Sergent presented for consideration appointing Sharla Cronauer and Marc Brooks to the Historic Preservation Commission (HPC) with terms expiring June 2019. They will fill terms of members rotating off the Commission.

COMMISSIONER BULLOCK MADE A MOTION TO APPOINT SHARLA CRONAUER AND MARC BROOKS TO THE HPC WITH TERMS EXPIRING JUNE 2019. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

OXFORD CODE OF ORDINANCE, CHAPTER 20, DIVISION III, SECTION 2: SPEED AMENDED
FRONT & MAIN STREETS
CITY CLERK AUTHORIZED EXECUTE NCDOT CERTIFICATION OF MUNICIPAL
DECLARATION

Mayor Sergent presented for consideration an amendment to the City Code of Ordinance, *Chapter 20, Division III, Section 2: Speed*, to reduce the speed limit from 35 mph to 25 mph on Front Street, and on Main Street from Front Street to Spring Street; and, authorize the City Clerk to execute the Certification of *Municipal Declaration to Enact Speed Limits and Request for Concurrence* by NCDOT.

During the May 10, 2016 Board meeting, staff was asked to contact NCDOT in order to reduce the speed limit from 35 mph to 25 mph on Front Street and on a portion of Main Street for safety purposes. NCDOT requires a *Certification of Municipal Declaration to Enact Speed Limits and Request for Concurrence* as part of the approval process for State maintained roads. The Declaration will be submitted to NCDOT for final approval. NCDOT does not have to approve the speed limit change on the portion of Front Street from Main to Martin Luther King Avenue because it is a City Street. The City Code of Ordinances' also need amended to reflect the changes.

Commissioner Bridges did not support the reduced speed limit, noting that there are already many offenders in traffic court.

COMMISSIONER STRICKLAND MADE A MOTION TO AMEND THE OXFORD CODE OF ORDINANCE, CHAPTER 20, DIVISION III, SECTION 2: SPEED, TO REDUCE THE SPEED LIMIT FROM 35 MPH TO 25 MPH ON FRONT STREET, AND ON MAIN STREET FROM FRONT STREET TO SPRING STREET; AND, AUTHORIZE THE CITY CLERK TO EXECUTE THE CERTIFICATION OF MUNICIPAL DECLARATION TO ENACT SPEED LIMITS AND REQUEST FOR CONCURRENCE BY NCDOT. COMMISSIONERS STRICKLAND, CURRIN, HARRIS, FIELDS, BULLOCK AND WOODLIEF VOTED IN THE AFFIRMATIVE. COMMISSIONER BRIDGES VOTED IN THE NEGATIVE. **THE MOTION CARRIED 6-1.**

Ordinance 16-06-02, Adopted 6-14-16, Effective 6-14-16
Amendment to City of Oxford, Code of Ordinances
CHAPTER 20 TRAFFIC, ARTICLE III VEHICLE OPERATION
DIVISION 2: SPEED
Sections §20-81 Generally

§ 20-81 GENERALLY.

(A) Except as otherwise provided in this chapter, it shall be unlawful to operate a vehicle in excess of the following speeds:

(1) Twenty miles per hour in any business district other than ~~Linden~~ [Martin Luther King, Jr. Avenue](#), which is 25 miles per hour;

(2) Thirty-five miles per hour in any residential district [other than Front Street, and Main Street from Front St. to Spring Street, and any other posted locations, which is 25 miles per hour.](#);

(3) Forty-five miles per hour in places other than those named in divisions (A)(1) and (2) above for:

(a) All vehicles other than passenger cars, regular passenger vehicles, pick-up trucks of less than one-ton capacity and school buses loaded with children; and

(b) All vehicles, of whatever kind, which are engaged in towing, drawing, or pushing another vehicle; provided this paragraph shall not apply to vehicles engaged in towing, drawing or pushing trailers with a gross weight of not more than 3,000 pounds.

(4) Fifty-five miles per hour in places other than those named in divisions (A)(1) and (2) above, for passenger cars, regular passenger carrying vehicles, and pick-up trucks of less than one-ton capacity.

(B) The fact that the speed of a vehicle is lower than the foregoing limits shall not relieve the driver from the duty to decrease speed when approaching and crossing an intersection, when approaching and going around a curve, when approaching a hill crest, when traveling upon any narrow or winding roadway, or when special hazards exist with respect to pedestrians or other traffic or by reasons of weather or street conditions, and speed shall be decreased as may be necessary to avoid colliding with any person, vehicle or other conveyance on or entering the street or highway, and to avoid causing injury to any person or property either on or off the street or highway, in compliance

with legal requirements and the duty of all persons to use due care.
(86 Code, § 20-81) (Am. Ord. 14-09-01, passed 9-9-14)

Statutory reference:

Speed restrictions, see G.S. § 20-141

This ordinance shall be in full force and effect from and after the date of its adoption and signs are appropriately erected.

Adopted this 14th day of June 2016.

BUDGET AMENDMENT APPROVED – LIFT STATION FUND

Mayor Sergent presented for consideration a Budget Amendment in the amount of \$5,000, payable from the Water Fund Balance, to cover expenses to the Lift Station Account through FY 2016.

The Lift Station account has been over spent by approximately \$1,000 due the unbudgeted replacement of a large chain hoist for the Coon Creek Lift Station that burned out in September 2015. The replacement was necessary so pumps could be removed from the wet well for repairs. The cost of the hoist was over \$11,000, and was purchased from Holland Supply of Henderson, the only provider for this equipment. Staff is requesting a budget amendment of \$5,000 to cover the Lift Station expenses through the end of the fiscal year.

COMMISSIONER STRICKLAND MADE A MOTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$5,000, PAYABLE FROM THE WATER FUND BALANCE, TO COVER EXPENSES TO THE LIFT STATION ACCOUNT THROUGH FY 2016. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

BUDGET AMENDMENT VOUCHER			
Account Number	Description	Increase	Decrease
030-810-72000-203	Contract Labor	\$5,000	
030-000-29900-000	Appropriated Water Fund Balance		\$5,000

BUDGET AMENDMENT APPROVED – RECEIPT OF FUNDS & EXPENSES
RECREATION

Mayor Sergent presented for consideration a Budget Amendment accepting additional revenues for recreation in the amount of \$45,121, applying the receipts to unexpected recreation expenditures in the amount of \$45,121, and booking the corresponding offsetting entries. The original budget did not include revenues of \$25,200 from the Tourism Development Authority (TDA) of Granville County, because it was awarded on 7/31/2015 and the City was awarded more than expected by \$21,921 from the County for recreational activities. In addition, our Oxford Athletic Park/Ballfield Rental revenues were slightly overstated (by \$2,000) & allocated incorrectly. \$45,121 of unexpected expenditures need to be recorded (\$41,921 for the Parks & Recreation Dept. and \$3,200 for the TDA related construction of pitching warm-up areas at the

Oxford Athletic Pak Complex). The net effect on the Fund Balance and overall budget process will be zero.

COMMISSIONER BRIDGES MADE A MOTION TO APPROVE A BUDGET AMENDMENT ACCEPTING ADDITIONAL REVENUES FOR RECREATION IN THE AMOUNT OF \$45,121, APPLYING THE RECEIPTS TO UNEXPECTED RECREATION EXPENDITURES IN THE AMOUNT OF \$45,121, AND BOOKING THE CORRESPONDING OFFSETTING ENTRIES ACCORDINGLY. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

BUDGET AMENDMENT VOUCHER			
Account Number	Description	Increase	Decrease
010-000-36707-000	Ballfield Rental	\$24,000	
010-000-36721-000	County Payment For Recreation	\$21,921	
010-000-36731-000	TDA Payment From The County	\$25,200	
010-000-36736-000	Oxford Athletic Park		\$26,000
010-620-61000-275	Supplies	\$2,414	
010-620-61000-543	Fixed Assets – Under \$5,000	\$2,000	
010-620-61000-550	Fixed Assets – Over \$5,000	\$24,450	
010-621-61000-126	Temporary Wages	\$4,882	
010-621-61000-275	Supplies	\$1,175	
010-622-61000-126	Temporary Wages	\$2,000	
010-624-61000-331	Electricity	\$5,000	
010-624-61000-543	Fixed Assets – Under \$5,000	\$3,200	

BUDGET AMENDMENT APPROVED – LAKE DEVIN WEED CONTROL

Mayor Sergent presented for consideration a Budget Amendment in the amount of \$4,150, payable from the General Fund, for the Lake Devin Weed Control program that includes the stocking of 100 grass carp and a contract with Foster Lake Management for the aquatic herbicide.

Lake Devin has significant issues with weeds around the shoreline that require immediate, as well as annual treatment, to maintain the fishing areas. Over the past two years, there has been a significant increases in the amount and types of aquatic vegetation around the fishing areas at Lake Devin. The NC Extension Office was contacted and a site visit by NCSU biologist Steve Hoyle for weed identification and treatment recommendation was scheduled. The response we received was: “As suspected, we did confirm the presence of hydrilla around to fishing area by the pavilion, by the spillway, and we checked by the Red Barn and found hydrilla there also. We found water primrose starting to grow in all three areas, too, so a control/maintenance program should be implemented to keep the weeds from making these areas unusable for recreational purposes.” The agents recommended we consider initially

contacting a professional lake management service, and also stocking the lake with 100 grass carp. The following years could be managed in house with some minimal training costs. The preferred time for treatment is right now when the weeds are beginning to appear - waiting until mid-summer would make the process harder to treat, as the weeds would be in full growth. A proposal and quote was received from Foster Lake & Pond Management for the initial treatment of aquatic herbicide and the stocking of grass carp. Fosters is well respected in NC and has many municipal contracts in place. Recreation Director Sims will apply for a grant from Duke Energy that may cover part of the cost.

COMMISSIONER FIELDS MADE A MOTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$4,150, PAYABLE FROM THE GENERAL FUND, FOR THE LAKE DEVIN WEED CONTROL PROGRAM THAT INCLUDES THE STOCKING OF 100 GRASS CARP AND A CONTRACT WITH FOSTER LAKE MANAGEMENT FOR THE AQUATIC HERBICIDE. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

BUDGET AMENDMENT VOUCHER			
Account Number	Description	Increase	Decrease
010-622-61000-324	Lake Devin Fishing Program	\$1,100	
010-620-61000-337	Professional Services	\$3,050	
010-000-29900-000	G/F Fund Balance	\$4150	

REIMBURSEMENT RESOLUTION FOR FY 2016 CAPITAL ASSETS APPROVED

Mayor Sergent presented for adoption a reimbursement resolution as required by the US Treasury Regulations Section 1.150-2, for the City to reimburse itself for the FY 2016 budgeted purchases of capital assets in the amount of \$555,734 with loan proceeds.

When a local government purchases capital items with its own funds and then obtains external financing to fund these purchases, the IRS requires the financing company to have a resolution from the local government declaring their intent to do so. Approved capital assets for FY 2016 were \$555,734. This resolution needs to be in place prior to the City obtaining the appropriate bank financing.

COMMISSIONER BULLOCK MADE A MOTION TO ADOPT A REIMBURSEMENT RESOLUTION AS REQUIRED BY THE US TREASURY REGULATIONS SECTION 1.150-2, FOR THE CITY TO REIMBURSE ITSELF FOR THE FY 2016 BUDGETED PURCHASES OF CAPITAL ASSETS IN THE AMOUNT OF \$555,734 WITH LOAN PROCEEDS AS PRESENTED. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**CITY OF OXFORD, NORTH CAROLINA
DECLARATION OF OFFICIAL INTENT TO REIMBURSE IN FY 2016**

This declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of the City of Oxford, North Carolina (the "Issuer") with respect to the matters contained herein.

1. **Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for the purchase of various capital assets (See attached list).

2. **Plan of Finance.** The Issuer intends to finance the costs of the various capital assets with loan proceeds, the interest on which is to be excluded from gross income for Federal income tax purposes.

3. **Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the purchase of various capital assets is \$555,734.

4. **Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the loan for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

Adopted this 14th day of June, 2016

APPROVED CAPITAL PURCHASES

DEPARTMENT	DESCRIPTION	TOTAL COST	FUNDING SOURCE			
			GENERAL FINANCED	WATER FINANCED	WATER FUND BAL.	STWTR FUND
420	Executive	Computer with docking station	\$2,259	\$2,259		
442	Finance	Financial accounting software	\$25,000	\$16,650	\$8,350	
500	B&G	Zero turn mower	\$12,500	\$12,500		
502	PW	Gas software and new computer	\$27,000	\$18,000	\$9,000	
		Mobile radio station upgrade	\$8,500	\$4,250	\$4,250	
		Snow plow	\$7,200	\$7,200		
510	Police	PowerEdge R730 Server (Computer Server)	\$25,000	\$25,000		
		Marked patrol cars and equipment (2)	\$65,750	\$65,750		
		Golden Eagle Radars (4)	\$20,000	\$20,000		
		Portable radios APX 4000 (7)	\$28,000	\$28,000		
530	Fire	Mobile computers (pre planning)	\$14,900	\$14,900		
		Scott 4.5 Air Packs (5)	\$36,125	\$36,125		
561	Street	Mini excavator	\$60,000	\$30,000	\$30,000	
		Leaf vac (pull behind or used	\$40,000	\$40,000		

		truck)					
		Garbage Truck	\$128,400	128,400			
620	Rec	Tennis court resurfacing	\$10,000	\$10,000			
		Lightening alarm system for OAP	\$8,700	\$8,700			
		Hix gym floor & ceiling	\$88,000	\$88,000			
723	Stormwater	Alston Ct & Goshen St. Stormwater imp.	\$538,000				\$538,000
828	Water/Sewer	Flow equalization basin				*\$600,000	
	Maintenance	750,000 Gallon Tank & Hwy 15 12" water line	\$2,100,000			*\$2,100,000	
		16" Water Main on Outer Loop	\$855,000			\$855,000	
TOTALS			\$4,100,334	\$555,734	\$51,600	\$3,555,000	\$538,000

CITY MANAGER REPORT

City Manager Doom announced that Hak Ung would be the new Finance Director and distributed her monthly report.

MAY FINANCIAL REPORT

Due to the conversion of the payroll and accounting systems with Tyler, a May financial report could not be generated.

CONSENT AGENDA APPROVED

COMMISSIONER CURRIN MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Approved the reappointment of Tony Armento and Jayne Kirkpatrick to the HPC for terms expiring June 2019.

Approved the reappointment of Juanita Rogers to the Planning Board for a term expiring June 2022.

Approved tax release in the amount \$1,026.45 to DeLarge Landen Operational Services, LLC for equipment leased to Granville Health Systems.

Approved the following 2016 meeting minutes:

- * May 2, Agenda Session
- * May 10, Regular Session
- * May 19, Special Session
- * May 25, Special Session (Budget Message)

ADJOURNMENT

WITH THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 8:40 P.M., COMMISSIONER WOODLIEF MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Barbara J. Rote, CMC, NCCMC City Clerk

ATTEST:

Jacqueline vdH Sergent, Mayor