

CITY OF OXFORD
BOARD OF COMMISSIONERS' REGULAR MONTHLY MEETING
Tuesday, December 8, 2015 - 7:00 p.m.
Commissioners' Boardroom, City Hall

Mayor Pro Tem Howard G. Herring, Sr.
Commissioner James (Danny) Currin
Commissioner Robert Williford, Sr.

Mike McLaurin, Interim City Manager
Barbara Rote, City Clerk



Jackie Sergent, Mayor

Commissioner Calvin (CJ) Harris, Jr.
Commissioner Frank Strickland
Commissioner S. Quon Bridges
Commissioner Patricia T. Fields

J. Thomas Burnette, City Attorney

MISSION

The mission of the City of Oxford is to serve and improve our community by providing high quality, affordable services, sound planning for growth and development, and offering the highest possible quality of life - while maintaining the public's trust through open communication and ethical standards at all times.

VISION

The City of Oxford will partner with the community to build upon the charm and character of our historic, vibrant, and walkable city to create an extraordinary quality of life for all.

Core Values - ETHICORE

The elected officials, staff, and volunteers of the City of Oxford value and commit to model the following:

EQUAL TREATMENT for everyone with **DIGNITY**, **COURTESY**, and **RESPECT**
TEAMWORK within our organization and our community
HONESTY in all of our dealings with citizens, fellow workers, and other organizations
INTEGRITY in every action and service
COST-EFFECTIVE and **QUALITY** services for our community
OPEN and **TRANSPARENT COMMUNICATION** with all parties
RESPONSIBILITY for our decisions and actions
EXCELLENCE in every deed

****The mnemonic ETHICORE was adopted as a helpful tool to remind us of our core values****

[CALL TO ORDER]

[Please be reminded to turn off or mute all cell phones and/or electronic devices]

[MISSION, VISION, VALUES]

1. Prayer: Bishop Phillip Betts, Cornerstone Christian Community Church
2. Pledge of Allegiance led by MPT Howard Herring, Sr.
3. Consider adjustments to and approval of the Agenda:
4. Opening Remarks by Mayor Sergent
In order to provide for the highest standards of behavior and transparency in governance, the Board of Commissioners has approved a Code of Ethics to establish guidelines for ethical standards for Board Members and to provide guidance in determining appropriate conduct. Among those: Board members should avoid impropriety in the exercise of their official duties and should conduct the affairs of the board in an open and public manner. The Mayor now inquires whether any Board Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the Board. If any Board Member knows of a conflict of interest, or appearance of a conflict, please state so at this time.

[REPORTS]

5. Update on 217 College Street – Interim City Manager McLaurin
6. November Financial Report highlights by Finance Director Patrick Kehoe. Report will be provided on meeting night.

[PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS]

Citizens may speak on Agenda as well as Non-Agenda items at this time. Citizens wishing to address the Board must sign in on the form located with the City Clerk prior to the beginning of the meeting. When recognized by the Mayor, come forward to the podium, state your name, address, if you are a City resident, and identify the subject about which you wish speak. Please review the Public Comment Guidelines that are provided at the end of the agenda.

[PUBLIC HEARINGS]

Citizens may only speak on public hearing items at this time. Citizens do not need to sign up in order to speak at a public hearing. When recognized by the Mayor, come forward to the podium, state your name, address, and if you are a City resident. Please review the Citizen Comment Guidelines that are provided at the end of this Agenda.

NO PUBLIC HEARINGS

[OLD BUSINESS]

7. Consider accepting the November 2015 Financial Report by Finance Director, Pat Kehoe that was distributed on meeting night.

This item is usually part of the Consent Agenda. However, for tonight's meeting it is being moved under Old Business for consideration prior to reorganizing the Board.

Recommended action: Staff recommends accepting the November 2015 Financial Report

8. Consider approving meeting minutes from November 2, 2015 (Agenda), and November 10, 2015 (Regular).

This item is usually part of the Consent Agenda. However, for tonight's meeting it is being moved under Old Business for consideration prior to reorganizing the Board.

Recommended action: Staff recommends approving the meeting minutes.

9. Consider accepting the official results of the municipal election held November 3, 2015.

Recommended action: Staff recommends accepting the official results (ATTACHMENT 9)

[DELEGATIONS]

10. Presentations to and remarks by outgoing Commissioners

[ADJOURNMENT SINE DIE]

30 MINUTE RECESS

[REORGANIZATION OF BOARD]

11. Reconvening for the purpose of administering Oaths of Office

12. Administering the Oath of Office to elected officials

- a. Jackie Sergent – Mayor Elect
Administering Oath, The Honorable Carolyn J. Thompson, 9th Judicial District
- b. Frank Strickland – Commissioner Elect
Administering Oath, The Honorable Daniel F. Finch, 9th Judicial District
- c. Ron Bullock – Commissioner Elect
Administering Oath, The Honorable Daniel F. Finch, 9th Judicial District
- d. Al Woodlief - Commissioner Elect
Administering Oath, The Honorable Daniel F. Finch, 9th Judicial District

13. Reconvene for the purpose of conducting business by Mayor Sergent

14. Elect Mayor Pro Tempore

Mayor Sergent will lead this discussion and accept nominations for Mayor Pro Tempore

15. Consider appointment of City Clerk, Barbara J. Rote

16. Consider appointment of City Attorney, J. Thomas Burnette

17. Administering the Oath of Office

a. Mayor Pro Tempore

Selected by Mayor Pro Tempore elect

b. City Clerk

Administering Oath, The Honorable Daniel F. Finch, 9th Judicial District

c. City Attorney

Administering Oath, The Honorable Daniel F. Finch, 9th Judicial District

18. Appointment of Board Committees

Mayor Sergent will lead this discussion.

19. Appointment of City Representatives

Mayor Sergent will lead this discussion.

COG Representative

DOEDC Representative

Kerr Lake Regional Water System Representative

Granville Greenways Advisory Council

Masonic Home For Children Community Advisory Committee

20. Remarks by Newly Elected Officials

[NEW BUSINESS]

NO NEW BUSINESS

[BOARD COMMENTS]

[ADJOURNMENT]

REMINDERS:

If you need additional information about the following items, please see the City Clerk.

- Dec. 17: City Offices Closed 11:45 AM – 1:30 PM – Employee Appreciation Luncheon
 - Dec. 24-28: City Offices Closed – Christmas Holiday
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CITY OF OXFORD
PUBLIC/CITIZEN COMMENT GUIDELINES:

The Mayor and Board welcome and encourage citizens to attend City Board Meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the Board:

- a) Citizens are requested to limit their comments to five minutes. However, the Mayor, at his or her discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Board.
- b) Comments should be presented in a civil manner and be non-personal in nature, fact-based, and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods.
- c) Citizens may not yield their time to another person.
- d) Topics requiring further investigation will be referred to the appropriate City official, Board Committee or agency, and may, if in order, be scheduled for a future meeting Agenda.
- e) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager.
- f) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted.
- g) Citizens should not expect specific Board action, deliberation, and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting Agenda.



2015 MUNICIPAL ELECTION
 11/03/2015
 ABSTRACT OF VOTES
 FOR
 GRANVILLE COUNTY, NORTH CAROLINA

INSTRUCTIONS

The county board shall prepare abstracts of all the ballot items in triplicate originals. The county board shall retain one of the triplicate originals, and shall distribute one each to the city or town clerk for the municipality and the State Board of Elections. The State Board of Elections shall forward the original abstract it receives to the Secretary of State. (GS § 163-182.6)

STATE OF NORTH CAROLINA
 COUNTY OF GRANVILLE

The County Board of Elections for said county, having opened, canvassed, and judicially determined the original returns of the election in the precincts in this county, held as above stated, do hereby certify that the above is a true abstract thereof, and contains the number of legal ballots cast in each precinct for each office or referendum named, the name of each person or choice voted for, their party affiliation (where applicable), and the number of votes cast for each person or choice for the item named.

This is the 10th day of November, 2015.

Ray W. Wiggins
 Chairman
Deannette M. Carey
 Secretary
Bonnie Breedlove
 Member

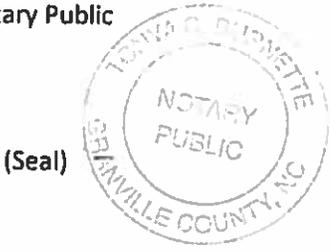
This day personally appeared before me, *RAY W. WIGGINS*, Chairman of the County Board of Elections, who being duly sworn, says the abstract of votes herein contained is true and correct, according to the returns made to said Board.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal this the 10th day of November, 2015.

Tanya C. Burette
 Official Signature of Notary Public

Tanya C. Burette
 Printed/Typed Name of Notary Public

My Commission Expires: 9-18-18



STATISTICS	0001_BUTNER MAYOR					0005_BUTNER COUNCIL									
	V O T E R S	R E G I S T E R E D	H I C K S	T E X T	W R I T E	O V E R	U N D E R	B I L L	M I C H E L	J A M E S	W I L L I A M	V I C K I E	W R I T E	O V E R	U N D E R
ANTI ANTI ANTIOCH	28	11													
BTRR BTRR BUTNER	2756	494	249	240	1	0	4	236	240	155	361	328	3	0	159
CORI CORI CORINTH	147	21													
CRDL CRDL CREEDLE	1836	366													
CRDM CRDM CREEDMOOR	3128	492	58	42	1	0	1	55	45	31	63	65	5	0	42
EAOX EAOX EAST OXFORD	2067	506													
MTEN MTEN MT ENERGY	1167	227													
SALM SALM SALEM	284	35													
SASS SASS SASSAFRAS FOR	297	31													
SOOX SOOX SOUTH OXFORD	1513	293													
TYHO TYHO TALLY HO	383	142													
WOEL WOEL W OXFORD ELEM	24	4													
TOTALS	13630	2626	307	282	2	0	5	291	285	186	424	393	8	0	201

	0002_CREEDMOOR MAYOR				0006_CREEDMOOR COMMISSIONER							0003_OXFORD MAYOR								
	D a r r y l D . M o s s	O t h a p p e r	W r i t e r	O v e r	U n d e r	A m o r	E r n e s t	J a s o n	J i m m y	H e r m a n	B . W i l k i n s	A r c h e r	W r i t e r	O v e r	U n d e r	J a c k i e	W r i t e r	O v e r	U n d e r	
ANTI ANTI ANTI																				
CORI CORI CORINTH																				
CRDL CRDL CREDLE																				
CRDM CRDM CREEDMOOR	278	101	6	0	5	132	155	152	181	212	214	5	0	119		294	12	0	60	
EAOX EAOX EAST OXFORD																				
MTEN MTEN MT ENERGY	111	110	1	0	3	61	135	125	64	68	154	2	0	69		401	9	0	93	
SALM SALM SALEM																				
SOOX SOOX SOUTH OXFORD																				
WOEL WOEL W OXFORD ELEM																				
TOTALS	389	211	9	0	8	196	290	277	345	280	368	7	0	188		993	31	0	216	

		0007_OXFORD COMMISSIONER										0004__STEM MAYOR					0008_STEM COMMISSIONER				
		E d d i e M C C o y	S t r i c k l a n d	L a r r y P . T h o m a s	J o h n T o v e y	A l W o o d l i e f	W R I T E - I N	O V E R V O T E S	U N D E R V O T E S	N a n c y B . A l l e n	R e n e G r e e n	W R I T E - I N	O V E R V O T E S	U N D E R V O T E S	C a s e y D o v e r	K e v i n E a s t e r	W R I T E - I N	O V E R V O T E S	U N D E R V O T E S		
ANTI ANTI ANTIOCH	12	0	9	0	7	10	0	0	1												
CORI CORI CORINTH	8	9	12	3	2	10	2	0	23												
CRDL CRDL CREDLE	197	163	188	90	79	180	0	0	201												
EAOX EAOX EAST OXFORD	326	194	304	86	174	206	5	6	217												
SALM SALM SALEM	22	12	20	11	13	11	1	0	15												
SOOX SOOX SOUTH OXFORD	144	152	128	66	76	123	0	6	184												
TYHO TYHO TALLY HO																					
NOEL NOEL W OXFORD ELEM	1	3	2	1	0	3	0	0	2	47	91	3	0	1	110	72	60	0	42		
TOTALS	710	533	663	257	351	543	8	12	643	47	91	3	0	1	110	72	60	0	42		

0009_STOVALL COMMISSIONER						
F	A	S	S	W	U	
x	k	n	w	i	n	
a	e	e	i	l	d	
n	r	d	m	i	e	
c	i	,	i	c	r	
i	c	s	l	h	o	
e	k	r	i	a	v	
b	o	.	e	e	e	
n	n		r	r	v	
y	y	25	i	w	o	
		25	d	r	t	
		21	l	t	e	
		21	n	e	s	
		31				
SASS SASS SASSAFRAS FOR		23	1	0	23	
TOTALS		23	1	0	23	