

The City of Oxford North Carolina

300 Williamsboro Street, P.O. Box 1307, Oxford, NC 27565 919.603.1100 - Fax:
919.603.1107



ADOPTED CITY BUDGET

As Presented to the Oxford Board of Commissioners - May 29, 2015
And
Adopted June 9, 2015

Fiscal Year July 1, 2015 through June 30, 2016

Randy Hemann, City Manager, Budget Officer
Patrick Kehoe, Finance Officer

Finance Committee:
Commissioners James D. Currin, Chairman - Mayor Pro Tem Howard Herring, Sr.
Commissioner Calvin (C.J.) Harris

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May 29, 2015

The Honorable Jacqueline vdH Sergent, Mayor
Honorable Members of the City Board of Commissioners
300 Williamsboro Street
Oxford, North Carolina 27565

Dear Mayor Sergent and Members of the Board of Commissioners:

You will find attached a proposed balanced budget for FY 2016. The following budget message is provided to meet the requirements of N.C.G.S 159-11(b) which calls for comment on the general changes to the budget.

The General Fund Budget for FY 2016 is \$8,948,680, which is 5.8% greater than the current budget. Some highlights on the revenue side are as follows:

- Ad Valorem taxes are up 13.5%.
- The collection of vehicle taxes by the DMV boosted income in that area which helped make up for the loss of around \$215,000 from the State Legislatures elimination of our authority to issue Business Privilege Licenses.
- Revenues are also slightly higher due to an accounting change where we will now account for loan proceeds and expenses for capital purchases in a slightly different manner. Those purchases are anticipated to be \$392,334.
- In Departmental Revenues, we are expecting additional revenue from Outside Fire Protection (Industries outside the City limits that we serve on a contract basis), as well as Recreation Fees which includes concessions and camp revenue.

Some highlights on the expense side are as follows:

- Consolidation of OPD Communications (dispatch) services with Granville County Sheriff's Department Emergency Communications System is anticipated to take effect July 1, 2015 and save the City around \$100,000 per year.
- Originally forecasted to increase by 20%, Health insurance is expected to increase a little less than 12%, thanks to the work of our HR Director who made our plan a little leaner on the benefits side.
- This budget includes the addition of one employee, a mechanic for our garage. Maintaining a fleet of close to 100 vehicles and pieces of heavy equipment with complete dependency on outside repair sources makes service delivery difficult. While we will continue to rely some on outside repair sources, the addition of a mechanic will help us better maintain our fleet and provide reliable service delivery to our citizens.
- In an effort to improve maintenance, the budget for street and sidewalk repairs has been increased from \$9,000 to \$25,000. All Street, Water and Sewer Department trucks are being equipped with new permanent patch product that will fill, tamp, water, and then cure in 30 min. Adding to this line item removed the burden of street repairs from the Powell Street Fund Budget, and will allow us to focus those funds on larger paving projects.

- The Downtown Master Plan is underway and is funded in this budget at \$30,000.
- Our greatest asset is our employees, and we have a dedicated team. Over the last 5 years during a time when the cost of living has increased by 9.2%, our employees' salaries only increased by 2.5%. This budget includes a 3% cost of living increase for employees.
- Over 265 municipalities and 73 counties offer 401(k) as a benefit in order to help retain valued employees. This budget includes funds to create a 401(k) with a voluntary match of anywhere between 1% and 5% for those who want to save for their retirement. The benefit is expected to cost less than \$45,000 annually, which is less than the cost of replacing and training two employees.

The use of \$47,035 in Fund Balance will allow us to continue to provide the same level of service without a tax increase. The tax rate is proposed to remain at \$.64 per \$100 value. Over the last two years fund balance has increased to a little more than \$3 million. While that fund balance is still lower than what the Local Government Commission (LGC) desires, it has increased by 10% over the last two years and remains strong enough to allow us to take advantage of matching funds for the implementation of planned projects, like the sidewalk on Industry Drive, when those opportunities present themselves.

The Water Fund Budget is proposed at \$4,358,707, which is an increase of 7% from last year. Some highlights in the Water Fund are as follows:

- The cost of water provided to the City of Oxford by the Kerr Lake Regional Water System will increase by 5%.
- The City of Oxford is entering into a partnership with Granville County to provide water to the Triangle North Granville Industrial Park. In consideration of the reservation of water, Granville County will pay a water allocation reservation fee of \$6,900,000 to Oxford. There will be an initial payment of \$1,400,000 to Oxford in FY 2016 and the remainder will be financed by Oxford over a period of 7 years. This partnership will allow Oxford to help the County attract industrial growth and invest in needed water and sewer infrastructure throughout the City.
- In order to serve the Industrial Park and meet State requirements for water storage, the City will be investing in additional infrastructure including a 16" water main on the outer loop and a 750,000 elevated water storage tank. Those two projects total close to \$4 million and will be carried out over the next several years. We will be applying for a loan from the State for the elevated water storage.
- The KLRWS continues to work toward plant expansion as anticipated. The plant expansion is expected to cost over \$25 million. Our rate consultant has been preparing for some time for these projects and our strategy has been to institute small increases in order to pay for improvements over a long period of time.

Because of the 5% increase in our wholesale water costs and the current/upcoming infrastructure improvements, our rate consultant has suggested an increase in the volume charge for both water and sewer. This budget proposes a 3% water volume increase and a 3% sewer volume increase. Those who live alone and use very little water (2,000 gallons) will experience an increase of \$.68 in their monthly bill. A family using 4,000 gallons per month would experience an increase of around \$1.36 per month.

This year's budget proposes addressing the stormwater issue at Alston Court. Between the stormwater fund appropriated fund balance and next FY's stormwater income, we expect to spend over \$500,000 (design and final estimate pending) to solve the flooding problem in that area.

Likewise, the City has a prioritized list of paving projects that is based on the condition of streets. This year's budget includes over \$385,000 for street paving, which includes anticipated revenue from the upcoming year, as well as \$143,792 in appropriated fund balance from the Powell Bill Street Fund.

Staff will also be studying the feasibility of an even larger paving project that might be financed over time in order to take advantage of the lower unit costs that come with a larger paving contract.

The combined budget of \$19,281,649 represents a step forward for Oxford as the City continues to invest in the future in a prudent manner in order to insure that the needs of our citizens are met both now and in the future.

The mission of the City of Oxford is to serve and improve our community by providing high quality, affordable services, sound planning for growth and development, and offering the highest possible quality of life - while maintaining the public's trust through open communication and ethical standards at all times.

We have proposed a budget that meets that mission by maintaining a high level of service and addressing the priorities, which came out of our Board of Commissioners' Planning Retreat.

The staff of the City of Oxford operates as a team. Our Management team as well as Finance Director Pat Kehoe and his team worked hard to prepare this year's budget and to them I am grateful.

We will hold a public hearing for this budget at the Tuesday June 9, 2015 regularly scheduled Board of Commissioners Meeting. I welcome your suggestions and comments.

Sincerely,

Randall W. Hemann, City Manager

CITY OF OXFORD, NORTH CAROLINA
BUDGET ORDINANCE FOR FISCAL YEAR 2015 through 2016

BE IT ORDAINED by the Mayor and Board of Commissioners of the City of Oxford, North Carolina in regular session assembled June 09, 2015:

Section I. That the following amounts are appropriated for the operation of Oxford government and its activities for the fiscal year beginning July 01, 2015 and ending June 30, 2016 according to the following summary:

**City of Oxford, North Carolina
FY 2015/2016 Budget**

BUDGET SUMMARY EXPENDITURES	
General Fund	\$9,436,573
G/F Capital Project - CMAQ Grant	\$36,000
Powell Street Fund	\$385,122
Water Fund	\$5,275,555
Water Capital Projects	\$3,555,000
Storm Water Fund	\$605,000
Debt Service Fund	\$1,397,742
TOTAL EXPENDITURES	\$20,690,993

GENERAL FUND	
General Government	\$369,730
Retiree/Elected Insurance	\$260,404
Executive Manager	\$274,574
Human Resources	\$127,997
Auditor	\$21,000
Finance	\$380,044
Legal	\$34,000
Planning and Zoning	\$175,964
Buildings and Grounds	\$187,502
Public Works	\$168,670
Police Department	\$2,960,625
Fire Department	\$902,074
Central Garage	\$81,239
Street	\$759,309
Garbage Collections	\$1,021,980
Parks and Recreation	\$774,057
Swimming Pool	\$33,788
Lake Devin	\$10,367

Oxford Athletic Park Operations	\$49,975
Cemetery	\$38,000
Landscape and Beautification	\$95,061
Misc. Non Departmental	\$519,293
Engineering	\$190,921
TOTAL	\$9,436,573

POWELL BILL STREET FUND	\$385,122
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WATER FUND	
Retiree Insurance	\$13,859
Misc. Non Departmental	\$1,564,409
Gen. Op. Collections	\$307,999
Meter Service	\$148,121
Lift Station Master	\$208,500
Water Supply	\$1,174,407
Wastewater Treatment Plant	\$868,699
Stovall Water Line	\$45,200
Water /Sewer Line Maintenance	\$944,362
TOTAL	\$5,275,555

WATER CAPITAL PROJECTS	
16" Water Main on Outer Loop	\$855,000
750,000 Gallon Tank & Hwy 15 12" Water Main	\$2,100,000
WWTP Flow Equalization Basin	\$600,000
TOTAL	\$3,555,000

STORMWATER FUND	
Operations	\$67,000
To Fund CIP (Alston Court)	\$538,000
TOTAL	\$605,000

DEBT SERVICE FUND	
Oxford Athletic Park	\$55,581
Pumper Truck	\$66,288
FY 11 - Equipment Financing	\$70,021
FY 12 - Equipment Financing	\$14,425
FY 13 - Equipment Financing	\$63,975
FY 15 - Equipment Financing	\$112,408
FY 15 - Garbage Truck	\$27,007
FY 16 Equipment Financing	\$56,188
General Fund Subtotal	\$465,893
Foundry Branch Phase II	\$48,847

WWTP-a	\$523,530
WWTP-b	\$94,518
WWTP Equalization Loan	\$152,384
FY 11 - 1/3 of Dump Truck	\$5,217
FY 13 Equipment Financing	\$52,970
FY 15 Equipment Financing	\$47,598
FY 16 Equipment Financing	\$6,785
Water Fund Subtotal	\$931,849
TOTAL	\$1,397,742

G/F Capital Project - CMAQ Grant	\$36,000
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BUDGET SUMMARY REVENUES	
General Fund	\$9,424,637
Powell Street Fund	\$241,330
Water Fund	\$9,155,000
Storm Water Fund	\$161,630
Debt Fund Transfers	\$1,397,742
TOTAL REVENUES	\$20,380,339

BUDGET SUMMARY FUND BALANCE ACTIVITY	
General Fund Appropriation	\$47,936
Powell Street Fund Appropriation	\$143,792
WF Contribution to Fund Bal.	-\$324,445
Storm Water Fund Appropriation	\$443,370
TOTAL FUND BALANCE ACTIVITY	\$310,654

BUDGET SUMMARY BALANCE	
TOTAL REVENUES	\$20,380,339
TOTAL EXPENDITURES	-\$20,690,993
TOTAL FUND BALANCE ACTIVITY	\$310,654
TOTAL BUDGET BALANCE	\$0

Section IX. Tax Rate: There is hereby levied for the Fiscal Year ending June 30, 2016 the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 01, 2015:

Tax Rate = \$0.6400 per 100 Dollars of Assessed Value

The discount schedule for early payment of taxes is the same as Granville County's Schedule.

Section X. The Municipal Service District: The levy for the Municipal Service District is established at twenty cents (\$.20) per \$100.00 valuation.

The Municipal Service District boundary includes the entire downtown area as described by the 1995 HyettPalma map of downtown Oxford: west to the beginning of Lewis Street, east to Belle and Lanier Streets, north to McClanahan Street, and South to Spring Street. Those funds from one-half of the tax levy within the original Municipal Service District boundary (ten cents (\$.10) per \$100 valuation) will be administered by the Oxford Parking Authority for the purpose of funding off-street parking. The remainder of the levy will be administered by the Downtown Oxford Economic Development Corporation for purposes of downtown revitalization.

ADOPTED this 9th day of June 2015.

I, Barbara J. Rote, City Clerk for the City of Oxford, North Carolina do certify herewith that the Board of Commissioners, in an official meeting held on June 9, 2015, duly adopted the foregoing Ordinance, and that same is a true copy.

Signed,

(SEAL)

Barbara J. Rote

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GENERAL FUND

REVENUES

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GENERAL FUND REVENUE

Ad Valorem Taxes

31135	Real and Personal	\$3,400,000
31600	Municipal Vehicle Tax	\$401,000
31401	Discount	-\$20,000
31542	Parking Authority (MSD)	\$24,000
31822	Economic Development (MSD)	\$40,000
31300	Interest	\$3,500
Total		\$3,848,500

Other Taxes and Licenses

32301	Local ABC Revenue	\$41,000
32904	Privilege License	\$0
32905	Penalty & Interest	\$1,000
Total		\$42,000

Intergovernmental Revenue

33700	Utilities Franchise Tax	\$567,000
33703	NC Sales Tax Refund	\$30,000
33704	Beer and Wine Tax	\$37,000
33706	1% Sales Tax Article 39	\$436,300
33708	.5% Sales Tax Article 40	\$415,200
33709	.5% Sales Tax Article 42	\$233,450
33711	.5% Sales Tax Article 44	\$454,150
33712	Solid Waste Disposal Tax	\$0
Total		\$2,173,100

Permits & Fees

34400	Radio Communication Tower	\$0
34001	T-Mobile	\$24,800
34403	Special Use Permits	\$7,000
34404	ALLTEL Cell	\$21,250
34408	Sprint/Nextel Cell	\$32,150
34410	Verizon Cell	\$34,430
34411	AT&T	\$30,000
Total		\$149,630

Departmental Activity - General

35100	Court Fees	\$3,000
35104	Accident Reports	\$160

35106	Parking Violations	\$650
35107	Police Undercover Fund	\$50
35108	Police Fees - Housing Authority	\$36,000
35109	County Funding - SRO	\$13,381
35110	School Board Funding- SRO	\$13,381
35113	State Forfeiture	\$921
35120	Governors Crime Comm. Match	\$350
35313	Co. Fire Department Contribution	\$65,000
35318	O/S Business Fire Protection	\$1,200
35328	Special Fire Contribution (INDUS.)	\$347,000
Total		\$481,093

Recreation Fees

35525	Dream Makers Donation	\$500
35535	Program Fees	\$2,500
35519	Hix Field Rentals	\$500
36701	Football Revenue	\$5,000
36704	Baseball Revenue	\$11,000
36705	Softball Revenue	\$2,000
36706	Tennis Revenue	\$1,500
36707	Ball field Rental	\$2,000
36708	Shelter Reservation Fees	\$1,500
36709	Pool Admissions	\$5,000
36710	Pool Rental	\$1,500
36711	Volleyball Revenue	\$4,000
36712	Basketball Revenue	\$8,000
36717	Hix Gym Rental	\$2,500
36718	Special Events Revenue	\$2,000
36720	Sponsors	\$7,500
36721	County Recreation Grant	\$25,000
36722	Camp Fees	\$7,500
36724	Concessions	\$62,500
36726	Recreation - Miscellaneous Revenue	\$1,000
36727	Lake Devin	\$500
36728	Rental Deposits	\$8,500
36730	Fishing License	\$3,000
36733	Red Barn Rentals	\$2,500
36735	Fitness Program	\$8,000
36736	Oxford Athletic Park	\$26,000
38209	Public Works Rentals	\$7,000
Total		\$208,500

Miscellaneous Revenue

38204	Office Rental (Water Fund)	\$36,000
38205	Granville EDC Rent	\$10,000
38207	Auditorium Rent	\$250
38210	Granville Communication Rent	\$9,000
38500	Refuse Collection Fees	\$1,470,000
38503	Bad Check Collection Fee	\$100
38504	Sale Of Surplus Property	\$5,000
38505	Miscellaneous Revenue	\$10,000
38507	City Car Tags	\$20
38513	Payroll Allocation	\$275,000
38514	PR Allocation Stormwater	\$35,000
38523	200th Anniversary	\$0
38515	Mulch	\$100
38903	Grass Mowing Revenue	\$1,200
38907	Grave Opening Fees	\$14,000
38908	Deed of Reconveyance	\$50
38910	Demolition Fees	\$1,500
38916	P.I.L.O.T. (Transfer From W/S)	\$212,160
38917	ULRC Grant (Downtown Master Plan)	\$15,000
Total		\$2,094,380

Interest Income & Other Revenues

39000	Interest On Investments	\$100
39908	Proceeds From Financing	\$427,334
Total		\$427,434

Total Revenue **\$9,424,673**

GENERAL FUND

EXPENSES

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GENERAL GOVERNMENT

Fund	Dept.	Object	Description	Adopted
10	410	122	Elected Official Fees	\$54,045
10	410	181	F.I.C.A.	\$4,135
10	410	186	Workers Comp Insurance	\$195
10	410	190	Unemployment Payout	\$39,220
10	410	198	Elections	\$14,000
10	410	218	Web Maintenance	\$750
10	410	275	Supplies	\$2,700
10	410	297	Dues and Subscriptions	\$2,200
10	410	314	Travel Meetings/Retreat	\$4,000
10	410	321	Telephone	\$2,500
10	410	335	Codification	\$3,000
10	410	337	Professional Services	\$2,800
10	410	342	Postage	\$400
10	410	344	Computer Contract	\$16,000
10	410	353	Vehicle Maintenance	\$300
10	410	354	Gas and Oil	\$1,255
10	410	367	Copier Lease	\$12,900
10	410	377	GC Human Rel/MLK Brkfst	\$1,000
10	410	386	Rescue Squad	\$500
10	410	390	Public/Employee Relations	\$5,000
10	410	395	Schools & Training	\$4,000
10	410	419	Liberty Maintenance	\$800
10	410	445	Computer Maintenance	\$300
10	410	454	Liability/Risk Mgmt.	\$80,000
10	410	476	Linden Ave Special Project	\$12,500
10	410	477	Downtown Master Plan	\$30,000
10	410	492	Mary Potter Club	\$1,000
10	410	543	Fixed asset - under \$5,000	\$0
10	410	550	Fixed asset - over \$5,000	\$0
10	410	592	LES Gem/Plummer-Cheatham	\$5,000
10	410	631	SOG Dues	\$1,000

10	410	634	Chamber of Commerce Dues	\$730
10	410	635	Christmas Decorations	\$3,000
10	410	637	Contribution to Airport	\$28,750
10	410	639	Kerr Tar COG	\$5,000
10	410	641	NCLM Dues	\$9,000
10	410	645	Contribution to Museum	\$5,000
10	410	659	Families Living Violence	\$2,000
10	410	660	Boys & Girls Club	\$1,000
10	410	664	IS 58 Second Chance Project	\$500
10	410	665	Harbour House Contr.	\$2,000
10	410	671	Reserve-Bicentennial Celeb	\$10,000
10	410	673	Treasure of Joy	\$500
10	410	674	St Cyprians Literacy Program	\$500
10	410	675	Roanoke River Basin Association	\$250
			TOTAL	\$369,730

RETIREES

Fund	Dept.	Object	Description	Adopted
10	411	180	Elected officials Insurance	\$5,625
10	411	185	Retiree Insurance	\$254,779
Total				\$260,404

EXECUTIVE MANAGER

Fund	Dept.	Object	Description	Adopted
10	420	121	Salaries and wages	\$177,004
10	420	126	Temporary wages	\$2,700
10	420	181	F.I.C.A.	\$14,160
10	420	182	Retirement	\$12,890
10	420	183	Hospital insurance	\$29,393
			Dental	\$1,079
			Vision	\$252
			Life	\$118
10	420	186	Workers comp insurance	\$619
10	420	203	Contract labor	\$1,000
10	420	275	Supplies	\$3,500
10	420	297	Dues and subscriptions	\$2,500
10	420	314	Travel meetings	\$3,000
10	420	321	Telephone	\$1,200
10	420	341	Printing	\$200
10	420	342	Postage	\$500
10	420	353	Vehicle maintenance	\$200
10	420	354	Gas and oil	\$500
10	420	395	Schools & training	\$3,500
10	420	543	Fixed asset – under \$5,000	\$0
			Laptop, Docking Station & Monitor	\$2,259
10	420	550	Fixed asset – over \$5,000	\$0
10	420	638	EDC reimbursement	\$18,000
			Total	\$274,574

HUMAN RESOURCES

Fund	Dept.	Object	Description	Adopted
10	440	121	Salaries and Wages	\$71,613
10	440	126	Temporary Wages	\$0
10	440	132	Career Development	\$12,000
10	440	181	F.I.C.A.	\$5,479
10	440	182	Retirement	\$5,063
10	440	183	Hospital Insurance	\$9,798
			Dental	\$360
			Vision	\$84
			Life	\$50
10	440	186	Workers Comp Insurance	\$250
10	440	187	Employee Assistance	\$2,800
10	440	203	Contract Labor	\$0
10	440	210	Employee Background Checks	\$750
10	440	215	Recruiting Expenses	\$6,000
10	440	275	Supplies	\$1,000
10	440	297	Dues and Subscriptions	\$1,200
10	440	314	Travel Meetings	\$400
10	440	321	Telephone	\$600
10	440	342	Postage	\$50
10	440	377	Employee Relations/MLK Breakfast	\$0
10	440	380	Employee Wellness Program	\$3,000
10	440	381	Employee Training	\$1,500
10	440	390	Public/Employee Relations	\$2,000
10	440	392	Drug Screening Fee	\$500
10	440	395	Schools & Training	\$1,000
10	440	539	Payment on Debt	\$0
10	440	543	Fixed asset - under \$5,000	\$0
10	440	550	Fixed asset - over \$5,000	\$0
10	440	643	Hepatitis Vaccine	\$500
10	440	655	Employee Recognition	\$2,000
			Total	\$127,997

AUDITOR

Fund	Dept.	Object	Description	Adopted
10	441	191	Outside Auditor (2/3)	\$21,000
			Total	\$21,000

FINANCE DEPARTMENT

Fund	Dept.	Object	Description	Adopted
10	442	121	Salaries and Wages	\$195,123
10	442	181	F.I.C.A.	\$15,375
10	442	182	Retirement	\$14,209
10	442	183	Hospital Insurance	\$39,191
			Dental	\$1,439
			Vision	\$336
			Life	\$151
10	442	186	Workers Comp Insurance	\$702
10	442	203	Contract Labor	\$1,000
10	442	275	Supplies	\$9,000
10	442	297	Dues and Subscriptions	\$1,000
10	442	314	Travel Meetings	\$2,500
10	442	319	ACI Fees	\$19,172
10	442	321	Telephone	\$2,800
10	442	342	Postage	\$1,900
10	442	344	Computer Contract	\$1,500
10	442	353	Vehicle Maintenance	\$300
10	442	354	Gas and Oil	\$600
10	442	367	Equipment Lease	\$3,183
10	442	395	Schools & Training	\$2,500
10	442	440	Tax Collection Contract	\$47,100
10	442	445	Computer Maintenance	\$1,000
10	442	481	Miscellaneous Expenses	\$2,312
10	442	543	Fixed asset-under \$5,000	\$1,000
10	442	550	Fixed asset - over \$5,000	\$0
			Financial Acct'g Software (2/3)	\$16,650
			Total	\$380,044

LEGAL

Fund	Dept.	Object	Description	Adopted
10	470	192	City Attorney	\$30,000
10	470	371	Legal Advertising	\$4,000
			Total	\$34,000

PLANNING AND ZONING

Fund	Dept.	Object	Description	Adopted
10	490	121	Salaries and wages	\$79,721
10	490	126	Temporary wages	\$15,890
10	490	181	F.I.C.A.	\$6,029
10	490	182	Retirement	\$4,479
10	490	183	Hospital insurance	\$14,697
			Dental	\$540
			Vision	\$126
			Life	\$67
10	490	186	Workers comp insurance	\$1,316
10	490	200	Planning board	\$4,750
10	490	201	Zoning attorney	\$5,000
10	490	204	Grass cutting maintenance	\$4,500
10	490	275	Supplies	\$1,200
10	490	297	Dues and subscriptions	\$650
10	490	314	Travel meetings	\$1,000
10	490	321	Telephone	\$350
10	490	342	Postage	\$1,000
10	490	353	Vehicle maintenance	\$300
10	490	354	Gas and oil	\$400
10	490	395	Schools & training	\$750
10	490	470	Demolition of buildings	\$10,000
10	490	478	Bike/Ped plan	\$7,500
10	490	480	Trees-special project	\$7,500
10	490	481	Miscellaneous expenses	\$100

10	490	498	Lot clearance	\$100
10	490	543	Fixed asset – under \$5,000	\$0
10	490	550	Fixed asset – over \$5,000	\$0
10	490	648	Historic preservation com.	\$8,000
			Total	\$175,964

GP BLDGS. AND EQUIPMENT

Fund	Dept.	Object	Description	Adopted
10	500	121	Salaries and Wages	\$76,694
10	500	181	F.I.C.A.	\$6,043
10	500	182	Retirement	\$5,585
10	500	183	Hospital Insurance	\$19,596
			Dental	\$360
			Vision	\$168
			Life	\$84
10	500	186	Workers Comp Insurance	\$2,147
10	500	211	Janitorial Supplies	\$2,000
10	500	213	Uniform Allowance	\$500
10	500	290	Small Tools	\$200
10	500	321	Telephone	\$1,600
10	500	331	Electricity	\$25,000
10	500	333	Natural Gas	\$5,000
10	500	339	Outside Services	\$200
10	500	342	Postage	\$25
10	500	351	Building Maintenance	\$7,500
10	500	352	Equipment Main & Repair	\$4,000
10	500	353	Vehicle Maintenance	\$300
10	500	354	Gas and Oil	\$500
10	500	394	Elevator-Maintenance Contract	\$3,500
10	500	398	Generator-Maintenance Contract	\$2,000
10	500	407	All Buildings Maintenance	\$12,000
10	500	481	Miscellaneous Expenses	\$0

10	500	543	Fixed asset – under \$5,000	\$0
10	500	550	Fixed assets - over \$5,000	\$0
			Hustler Zero Turn Mower	\$12,500
			Total	\$187,502

PUBLIC WORKS FACILITY

Fund	Dept.	Object	Description	Adopted
10	502	121	Salaries and wages	\$66,459
10	502	126	Temporary wages	\$0
10	502	132	Schools and training	\$2,500
10	502	181	F.I.C.A.	\$5,084
10	502	182	Retirement	\$4,699
10	502	183	Hospital insurance	\$9,798
			Dental	\$260
			Vision	\$84
			Life	\$58
10	502	186	Workers comp insurance	\$2,379
10	502	211	Janitorial supplies	\$1,500
10	502	253	Bldg. maintenance	\$6,500
10	502	275	Supplies	\$4,000
10	502	297	Permit & fees	\$1,000
10	502	321	Telephone	\$2,500
10	502	331	Electricity	\$1,800
10	502	333	Natural gas	\$1,500
10	502	342	Postage	\$400
10	502	353	Vehicle maintenance	\$1,500
10	502	398	Generator-maintenance con	\$700
10	502	445	Computer maintenance	\$500
10	502	481	Miscellaneous expenses	\$1,000
10	502	543	Fixed asset – under \$5,000	\$0
10	502	550	Fixed asset - over \$5,000	\$25,000
			Gas Software & new comptr (2/3)	\$18,000

			Mobile radio station upgrade (1/2)	\$4,250
			Snow Plow QTY. 1	\$7,200
			Total	\$168,670

POLICE DEPARTMENT

Fund	Dept.	Object	Description	Adopted
10	510	121	Salaries and wages	\$1,483,852
10	510	123	Over time wages	\$20,000
10	510	127	Departure wage pay-out	\$15,000
10	510	128	Part-time salaries	\$8,000
10	510	129	Police separation allow	\$48,905
10	510	133	Oxford housing authority	\$36,352
10	510	137	Holiday wages	\$47,500
10	510	135	Holiday - overtime	\$14,000
10	510	181	F.I.C.A.	\$128,031
10	510	182	Retirement	\$117,104
10	510	183	Hospital insurance	\$338,031
			Dental	\$11,571
			Vision	\$2,898
			Life	\$1,144
10	510	184	5% special retirement	\$69,544
10	510	186	Workers comp insurance	\$50,686
10	510	190	Unemployment payout	\$30,000
10	510	212	Uniform purchase	\$15,000
10	510	275	Supplies	\$20,000
10	510	297	Dues and subscriptions	\$2,500
10	510	300	Police equipment	\$17,000
10	510	314	Travel meetings	\$5,000
10	510	321	Telephone	\$10,500
10	510	331	Electricity	\$13,000
10	510	333	Natural gas	\$3,800
10	510	341	Printing	\$1,500

10	510	342	Postage	\$700
10	510	344	Computer contract	\$22,300
10	510	347	Police canine program	\$3,000
10	510	349	Copier maintenance	\$6,800
10	510	352	Equipment main & repair	\$1,000
10	510	353	Vehicle maintenance	\$16,000
10	510	354	Gas and oil	\$82,000
10	510	382	Recorder maintenance contract	\$2,500
10	510	383	Granville co AFIS line	\$2,255
10	510	389	Crime lab	\$4,000
10	510	393	General investigative fund	\$18,000
10	510	395	Schools & training	\$8,000
10	510	396	Auxiliary expenses	\$1,000
10	510	398	Generator-maintenance con	\$1,500
10	510	403	Federal Forfeiture Treasury	\$0
10	510	404	Dept. of justice	\$17,792
10	510	405	Special state forfeiture	\$0
10	510	445	Computer maintenance	\$3,500
10	510	449	Radio maintenance	\$4,000
10	510	450	DCI equipment	\$4,500
10	510	454	Insurance	\$110
10	510	481	Miscellaneous expenses	\$0
10	510	483	Consolidated 911 fee to GC	\$83,000
10	510	488	Soft body armor	\$5,000
10	510	489	Jag grant	\$5,000
10	510	543	Fixed asset-under \$5,000	\$0
			Windows software (17)	\$4,000
			Desktop Sgts. computer	\$1,000
			Intruder shield	\$2,500
			Ocean video	\$3,000
			In house video camera	\$3,500
10	510	550	Fixed asset – over \$5,000	\$0
			PowerEdge R730 Server (Computer)	\$25,000
			Marked Patrol Cars & Equipment(2)	\$65,750

			Golden Eagle Radars (4)	\$20,000
			Portable Radios APX 4000 (7)	\$28,000
10	510	629	Employee welfare fund	\$5,000
			Total	\$2,960,625

FIRE DEPARTMENT

Fund	Dept.	Object	Description	Adopted
10	530	121	Salaries and wages	\$402,855
10	530	126	Temporary wages	\$40,000
10	530	131	Overtime payout	\$25,000
10	530	134	Call back pay	\$25,000
10	530	135	Holiday - overtime	\$7,500
10	530	181	F.I.C.A	\$38,501
10	530	182	Retirement	\$32,670
10	530	183	Hospital insurance	\$97,978
			Dental	\$3,596
			Vision	\$840
			Life	\$353
10	530	186	Workers comp insurance	\$20,264
10	530	212	Uniform purchase	\$10,000
10	530	275	Supplies	\$6,000
10	530	290	Small tools	\$300
10	530	294	Fire association expense	\$100
10	530	321	Telephone	\$2,500
10	530	331	Electricity	\$8,500
10	530	333	Natural gas	\$3,500
10	530	336	Arson expenses	\$250
10	530	342	Postage	\$200
10	530	351	Building maintenance	\$7,500
10	530	352	Equipment main & repair	\$6,000
10	530	353	Vehicle maintenance	\$17,000
10	530	354	Gas and oil	\$11,260

10	530	395	Schools & training	\$6,000
10	530	398	Generator-maintenance con	\$400
10	530	449	Radio maintenance	\$3,500
10	530	481	Miscellaneous Expenses	\$0
10	530	543	Fixed asset-under \$5,000	\$0
			RIT Pak safety assembly	\$3,799
10	530	550	Fixed asset- over \$5,000	\$0
			5" supply hose	\$5,983
			Tough Pads and Software for Mobile Computing	\$14,900
			Replace (5) Scott 4.5 Air Packs	\$36,125
10	530	627	FEMA grant – vol. fire co	\$3,500
10	530	640	Special Fire Co. contributions	\$12,000
10	530	649	Payment to Fire Co.	\$35,000
10	530	661	Firefighters physicals	\$9,000
10	530	662	F.D. - loose equipment	\$3,000
	530	663	Cellular mobile broadband	\$1,200
			Total	\$902,074

CENTRAL GARAGE

Fund	Dept.	Object	Description	Adopted
10	555	121	Salaries and wages	\$35,000
10	555	181	F.I.C.A	\$2,678
10	555	182	Retirement	\$2,475
10	555	183	Hospital insurance	\$9,798
			Dental	\$360
			Vision	\$84
			Life	\$34
10	555	186	Workers comp insurance	\$2,072
10	555	275	Supplies	\$13,000
10	555	331	Electricity	\$4,000
10	555	333	Natural gas	\$900
10	555	354	Gas and oil	\$840
10	555	543	Fixed asset-under \$5,000	\$0
10	555	550	Fixed assets - over \$5,000	\$10,000
			Total	\$81,239

STREET DEPARTMENT & LEAF COLLECTION

Fund	Dept.	Object	Description	Adopted
10	561	121	Salaries and wages	\$277,652
10	561	126	Temporary wages	\$10,000
10	561	132	Schools and Training	\$5,500
10	561	181	F.I.C.A	\$22,005
10	561	182	Retirement	\$19,630
10	561	183	Hospital insurance	\$88,180
			Dental	\$3,237
			Vision	\$756
			Life	\$319
10	561	186	Workers comp insurance	\$17,029
10	561	203	Contract labor	\$20,000
10	561	213	Uniform allowance	\$7,000
10	561	275	Supplies	\$8,500
10	561	296	Signs and supplies	\$10,000
10	561	321	Telephone	\$1,500
10	561	330	Street lights utility cos	\$80,000
10	561	331	Electricity	\$3,500
10	561	346	Street repairs	\$25,000
10	561	351	Building maintenance	\$0
10	561	352	Equipment main & repair	\$30,000
10	561	353	Vehicle maintenance	\$4,000
10	561	354	Gas and oil	\$12,500
10	561	449	Radio maintenance	\$3,000
10	561	463	Landfill fees	\$30,000
10	561	481	Miscellaneous expenses	\$8,000
10	561	543	Fixed asset-under \$5,000	\$2,000
10	561	550	Fixed asset - over \$5,000	\$0
			Mini Excavator (1/2)	\$30,000
			Leaf Vac (Pull behind or truck)	\$40,000
10	561	673	FEMA debris clean-up	\$0
			Total	\$759,309

GARBAGE COLLECTIONS

Fund	Dept.	Object	Description	Adopted
10	580	331	Electricity	\$400
10	580	354	Gas and Oil	\$66,000
10	580	441	Waste Collection Contract	\$955,580
			Total	\$1,021,980

PARKS AND RECREATION DEPT.

Fund	Dept.	Object	Description	Adopted
10	620	121	Salaries and wages	\$289,100
10	620	126	Temporary wages	\$77,000
10	620	127	Departure wage pay-out	\$5,717
10	620	128	Temporary wages - concessions	\$21,920
10	620	181	F.I.C.A	\$30,121
10	620	182	Retirement	\$20,844
10	620	183	Hospital insurance	\$68,548
			Dental	\$2,517
			Vision	\$588
			Life	\$252
10	620	186	Workers comp insurance	\$11,025
10	620	203	Contract labor	\$15,000
10	620	484	Intern stipends	\$9,600
10	620	212	Uniform purchase	\$1,200
10	620	275	Supplies	\$25,000
10	620	297	Dues and subscriptions	\$0
10	620	321	Telephone	\$3,750
10	620	331	Electricity	\$12,500
10	620	333	Natural gas	\$5,000
10	620	337	Professional services	\$3,000
10	620	342	Postage	\$400
10	620	349	Copier maintenance	\$3,000
10	620	351	Building maintenance	\$8,000

10	620	352	Equipment main & repair	\$5,500
10	620	353	Vehicle maintenance	\$1,000
10	620	354	Gas and oil	\$8,000
10	620	361	Grounds maintenance	\$4,000
10	620	376	Purchases for resale	\$6,000
10	620	395	Schools & training	\$0
10	620	399	Miscellaneous	\$0
10	620	449	Radio maintenance	\$200
10	620	481	Miscellaneous expenses	\$0
10	620	530	Land purchase	\$0
10	620	543	Fixed asset-under \$5,000	\$20,000
10	620	550	Fixed asset - over \$5,000	\$0
			Tennis Court Resurfacing	\$10,000
			Lightening Alarm System for OAP	\$8,700
			Hix Gym Floor, ceiling and lighting	\$88,000
10	620	922	Permits & fees	\$75
10	620	496	Rental deposits	\$8,500
			Total	\$774,057

SWIMMING POOL

Fund	Dept.	Object	Description	Adopted
10	621	126	Temporary wages	\$19,500
10	621	181	F.I.C.A	\$1,492
10	621	186	Workers comp insurance	\$546
10	621	275	Supplies	\$5,000
10	621	321	Telephone	\$300
10	621	331	Electricity	\$2,750
10	621	351	Building maintenance	\$400
10	621	352	Equipment main & repair	\$1,500
10	621	376	Purchases for resale	\$1,500
10	621	212	Uniforms	\$600
10	621	922	Permits & fees	\$200
			Total	\$33,788

LAKE DEVIN

Fund	Dept.	Object	Description	Adopted
10	622	126	Temporary wages	\$3,500
10	622	181	F.I.C.A	\$269
10	622	186	Workers comp insurance	\$98
10	622	275	Supplies	\$500
10	622	324	Lake Devin fishing program	\$1,200
10	622	331	Electricity	\$800
10	622	333	Natural gas	\$1,200
10	622	351	Building maintenance	\$800
10	622	203	Contract services	\$1,250
10	622	376	Purchases for resale	\$750
10	622	543	Fixed asset – under \$5,000	\$0
10	622	550	Fixed asset – over \$5,000	\$0
			Total	\$10,367

OXFORD ATHLETIC PARK OPERATIONS

Fund	Dept.	Object	Description	Adopted
10	624	275	Supplies	\$500
10	624	311	Other equipment	\$3,000
10	624	321	Telephone	\$500
10	624	331	Electricity	\$15,000
10	624	351	Building maintenance	\$500
10	624	361	Grounds maintenance	\$6,000
10	624	363	Ball field maintenance contract	\$1,800
10	624	376	Purchases for resale	\$20,000
10	624	384	Equipment maintenance contract	\$2,600
10	624	543	Fixed asset – under \$5,000	\$0
10	624	550	Fixed asset – over \$5,000	\$0
10	624	922	Permits and fees	\$75
			Total	\$49,975

CEMETERY

Fund	Dept.	Object	Description	Adopted
10	640	339	Outside services	\$38,000
			Total	\$38,000

LANDSCAPE AND BEAUTIFICATION

Fund	Dept.	Object	Description	Adopted
10	650	121	Salaries and Wages	\$47,798
10	650	181	F.I.C.A	\$3,657
10	650	182	Retirement	\$3,379
10	650	183	Hospital Insurance	\$20,035
			Dental	\$719
			Vision	\$168
			Life	\$67
10	650	186	Workers Comp Insurance	\$1,338
10	650	213	Uniform Allowance	\$2,500
10	650	275	Supplies	\$4,500
10	650	290	Small Tools	\$200
10	650	331	Electricity	\$3,500
10	650	333	Natural Gas	\$0
10	650	352	Equipment Main & Repair	\$2,500
10	650	353	Vehicle Maintenance	\$1,500
10	650	354	Gas and Oil	\$3,200
10	650	481	Miscellaneous Expenses	\$0
10	650	543	Fixed asset – under \$5,000	\$0
10	650	550	Fixed asset – over \$5,000	\$0
			Total	\$95,061

MISCELLANEOUS NON DEPARTMENTAL

Fund	Dept.	Object	Description	Adopted
10	660	32	Durham co. Tax	\$0
10	660	39	Granville co tax	\$0
10	660	41	Guilford co tax	\$0
10	660	42	Franklin co tax	\$0
10	660	43	Surry co tax	\$0
10	660	60	Mecklenburg co tax	\$0
10	660	64	Nash co tax	\$0
10	660	68	Orange co tax	\$0
10	660	71	Carteret co tax	\$0
10	660	72	Cleveland co tax	\$0
10	660	73	Person co tax	\$0
10	660	74	Craven co sales tax	\$0
10	660	75	Rockingham co tax	\$0
10	660	76	Wayne co tax	\$0
10	660	77	New Hanover co tax	\$0
10	660	78	Sampson co sales tax	\$0
10	660	79	Randolph co sales tax	\$0
10	660	80	Pender co tax	\$0
10	660	81	Cumberland co tax	\$0
10	660	82	Scotland co tax	\$0
10	660	83	Cabarrus co. Tax	\$0
10	660	86	Johnston co tax	\$0
10	660	91	Vance co tax	\$0
10	660	92	Wake co tax	\$0
10	660	98	Wilson co tax	\$0
10	660	184	401K Contributions	\$30,000
10	660	219	FSA admin fees	\$2,400
10	660	481	Miscellaneous expenses	\$15,000
10	660	539	Payment to debt	\$465,893
10	660	800	Sales tax	\$6,000
			Total	\$519,293

ENGINEERING

Fund	Dept.	Object	Description	Adopted
10	722	121	Salaries and Wages	\$125,409
10	722	181	F.I.C.A	\$9,882
10	722	182	Retirement	\$9,132
10	722	183	Hospital Insurance	\$19,596
			Dental	\$719
			Vision	\$168
			Life	\$84
10	722	186	Workers Comp Insurance	\$2,132
10	722	203	Contract Labor	\$7,500
10	722	275	Supplies	\$5,000
10	722	297	Dues and Subscriptions	\$2,500
10	722	314	Travel Meetings	\$500
10	722	321	Telephone	\$2,200
10	722	342	Postage	\$100
10	722	352	Equipment Main & Repair	\$250
10	722	353	Vehicle Maintenance	\$750
10	722	354	Gas and Oil	\$1,500
10	722	395	Schools & Training	\$2,500
10	722	481	Miscellaneous Expenses	\$1,000
10	722	543	Fixed asset – under \$5,000	\$0
10	722	550	Fixed asset – over \$5,000	\$0
			TOTAL	\$190,921

TOTAL GENERAL FUND EXPENDITURES**\$9,436,573**

WATER FUND

REVENUES

* * * * *

WATER FUND REVENUE

Intergovernmental Revenue

33703	NC Sales Tax Refund	\$16,500
Total		\$16,500

Fees & Charges

37100	Water Billing	\$1,990,000
37104	Sewer Billing	\$2,725,000
37108	Hydrant & Sprinkler Billing	\$59,000
37114	Draft Credits	-\$6,000
37302	Sewer Taps	\$5,500
37305	Water Taps	\$4,000
37601	Recovery - Bad Debt	\$15,000
37603	Reconnect Fees	\$31,000
37604	Other Charges	\$2,200
37605	Set Up Charges	\$9,000
37606	Past Due Charges	\$71,000
37610	Miscellaneous	\$7,000
37611	Bad Check Collection Charges	\$1,500
37614	Domestic Septic Revenue	\$20,000
37616	Fines and Penalties	\$15,000
37618	Leachate Disposal Fees	\$18,000
37619	Industrial User Surcharge	\$10,000
Total		\$4,977,200

Miscellaneous Revenue

38504	Sale of Surplus property	\$2,000
38801	Surcharge - Stovall Water Line	\$7,600
37222	WWTP Flow Equalization Basin(<i>loan proceeds</i>)	\$600,000
37224	750,000 Gallon Water Storage(<i>loan proceeds</i>)	\$2,100,000
37621	Allocation Fee - Triangle North Granville	\$1,400,000
Total		\$4,109,600

Interest Income & Other Revenues

39000	Interest On Investments	\$100
39904	Proceeds From Financing	\$51,600
Total		\$51,700

Total Revenue **\$ 9,155,000**

WATER FUND

EXPENSES

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WATER/SEWER RETIREE HEALTH INSURANCE

Fund	Dept.	Object	Description	Adopted
30	411	185	Retirees ins-water	\$13,859
			Total	\$13,859

WATER/SEWER MISCELLANEOUS NON-DEPARTMENTAL

Fund	Dept.	Object	Description	Approved
30	665	39	Sales Tax (Counties)	\$4,000
30	665	178	401 (k) City Contribution	\$15,000
30	665	200	Allocation of General Fund Payroll	\$275,000
30	665	454	Insurance	\$75,000
30	665	490	Water/Sewer Rate Study	\$5,500
30	665	539	Payment to Debt	\$931,849
30	665	800	Sales Tax	\$16,400
30	665	803	P.I.L.O.T. Transfer	\$212,160
30	665	900	Bad Debt Expenses	\$29,500
			Total	\$1,564,409

GENERAL OPERATIONS COLLECTION

Fund	Dept.	Object	Description	Adopted
30	720	121	Salaries and wages	\$97,205
30	720	181	F.I.C.A	\$7,436
30	720	182	Retirement	\$6,872
30	720	183	Hospital insurance	\$29,376
			Dental	\$1,079
			Vision	\$252
			Life	\$101
30	720	186	Workers comp insurance	\$350
30	720	191	Outside auditor (1/3)	\$12,580
30	720	192	City attorney	\$12,000
30	720	193	Coley Andrews	\$5,000

30	720	203	Contract labor	\$0
30	720	275	Supplies	\$11,500
30	720	297	Dues and subscriptions	\$0
30	720	314	Travel meetings	\$620
30	720	319	ACI fees	\$9,281
30	720	321	Telephone	\$2,200
30	720	342	Postage	\$14,000
30	720	344	Computer contract	\$2,200
30	720	352	Equipment main & repair	\$400
30	720	364	Collection agency	\$200
30	720	367	Equipment lease	\$2,167
30	720	395	Schools & training	\$700
30	720	412	Buildings rent	\$36,000
30	720	445	Computer maintenance	\$500
30	720	454	Insurance	\$34,380
30	720	481	Miscellaneous expenses	\$0
30	720	543	Fixed asset-under \$5,000	\$0
30	720	550	Fixed asset – over \$5,000	\$0
			Financial accn'ting software (1/3)	\$8,350
			Gas software & new comp. (1/3)	\$9,000
			Mobile Radio Stat. upgrade (1/2)	\$4,250
			Total	\$307,999

METER SERVICE

Fund	Dept.	Object	Description	Adopted
30	721	121	Salaries and Wages	\$57,921
30	721	181	F.I.C.A	\$4,431
30	721	182	Retirement	\$4,095
30	721	183	Hospital Insurance	\$19,596
			Dental	\$719
			Vision	\$168
			Life	\$67
30	721	186	Workers Comp Insurance	\$2,074
30	721	213	Uniform Allowance	\$0
30	721	275	Supplies	\$500
30	721	321	Telephone	\$300
30	721	353	Vehicle Maintenance	\$1,650
30	721	354	Gas and Oil	\$6,000
30	721	447	Data Collectors-Maintenance Con	\$600
30	721	448	Water Meter Purchases / Calibration	\$45,000
30	721	449	Radio Maintenance	\$1,000
30	721	543	Fixed asset - under \$5,000	\$4,000
30	721	550	Fixed asset - over \$5,000	\$0
			Total	\$148,121

LIFT STATION

Fund	Dept.	Object	Description	Adopted
30	810	203	Contract Labor	\$12,000
30	810	298	FOG Maintenance	\$8,000
30	810	321	Telephone	\$8,000
30	810	331	Electricity	\$38,000
30	810	352	Equipment Main & Repair	\$20,000
30	810	486	Generator Maintenance & Fuel	\$7,500
30	810	546	Sewage Line Repair-Creek	\$20,000
30	810	543	Fixed asset - under \$5,000	\$0
30	810	550	Fixed asset - Over \$5,000	\$0
			Coon Creek Pump	\$95,000
			Total	\$208,500

WATER SUPPLY

Fund	Dept.	Object	Description	Approved
30	812	196	Outside lab services	\$7,500
30	812	203	Contract labor	\$8,000
30	812	297	Dues and subscriptions	\$0
30	812	321	Telephone	\$1,800
30	812	331	Electricity	\$4,000
30	812	337	Professional services	\$0
30	812	342	Postage	\$3,000
30	812	352	Equipment main & repair	\$3,000
30	812	410	Henry & Spring St. tank mntnc.	\$27,107
30	812	446	Regional water purchase	\$1,100,000
30	812	550	Fixed assets - over \$5,000	\$20,000
			Total	\$1,174,407

WW TREATMENT PLANT

Fund	Debt	Object	Description	Adopted
30	824	121	Salaries and Wages	\$219,095
30	824	181	F.I.C.A.	\$17,264
30	824	182	Retirement	\$15,995
30	824	183	Hospital Insurance	\$48,989
			Dental	\$1,798
			Vision	\$420
			Life	\$185
30	824	186	Workers Comp Insurance	\$7,844
30	824	196	Outside Lab Services	\$45,000
30	824	213	Uniform Allowance	\$1,500
30	824	275	Supplies	\$17,000
30	824	297	Dues and Subscriptions	\$7,000
30	824	298	Disinfection Products	\$20,000
30	824	314	Travel Meetings	\$1,000
30	824	321	Telephone	\$3,800
30	824	331	Electricity	\$155,000
30	824	337	Professional Services	\$2,000
30	824	339	Outside Services	\$5,000
30	824	342	Postage	\$100
30	824	352	Equipment Maintenance & Repair	\$60,000
30	824	353	Vehicle Maintenance	\$1,250
30	824	354	Gas and Oil	\$4,500
30	824	395	Schools & Training	\$2,500
30	824	439	Fines & Penalties	\$2,000
30	824	481	Miscellaneous Expenses	\$500
30	824	486	Generator Mntnc. & Fuel	\$10,000
30	824	550	Fixed asset - over \$5,000	\$0
			WWTP Bldg. Upgrade	\$84,500
30	824	586	Land Application-Sludge	\$125,000
30	824	922	Permits & Fees	\$9,500
			TOTAL	\$868,699

STOVALL WATER LINE

Fund	Dept.	Object	Description	Adopted
30	827	298	Disinfection products	\$500
30	827	321	Telephone	\$1,900
30	827	331	Electricity	\$5,300
30	827	352	Equipment main & repair	\$7,500
30	827	543	Fixed asset - under \$5,000	\$0
30	827	550	Fixed asset - over \$5,000	\$0
			SCADA for water tank	\$30,000
			TOTAL	\$45,200

WATER/SEWER LINE MAINTENANCE

Fund	Dept.	Object	Description	Adopted
30	828	121	Salaries and wages	\$241,944
30	828	127	Departure wage pay-out	\$0
30	828	132	Schools and training	\$5,500
30	828	181	F.I.C.A.	\$18,509
30	828	182	Retirement	\$17,105
30	828	183	Hospital insurance	\$68,584
			Dental	\$2,517
			Vision	\$588
			Life	\$235
30	828	186	Workers comp insurance	\$8,662
30	828	203	Contract labor	\$25,617
30	828	213	Uniform allowance	\$7,800
30	828	275	Supplies	\$75,000
30	828	297	Dues and subscriptions	\$1,500
30	828	321	Telephone	\$1,100
30	828	331	Electricity	\$2,700
30	828	333	Natural gas	\$0
30	828	351	Building maintenance	\$1,500

30	828	352	Equipment main & repair	\$7,500
30	828	353	Vehicle maintenance	\$10,000
30	828	354	Gas and oil	\$20,000
30	828	395	Schools & training	\$6,000
30	828	449	Radio maintenance	\$5,000
30	828	463	Landfill fees	\$12,000
30	828	481	Miscellaneous expenses	\$2,000
30	828	501	Asphalt and gravel	\$24,000
30	828	543	Fixed asset-under \$5,000	\$9,000
30	828	546	Water maintenance	\$130,000
30	828	546	Sewer maintenance	\$130,000
30	828	548	Right of way clearing	\$0
30	828	550	Fixed asset - over \$5,000	\$0
			GIS	\$100,000
			Mini Excavator (1/2)	\$30,000
30	828	673	FEMA debris clean-up	\$0
30	828	922	Permits & fees	\$10,000
			Total	\$944,362

TOTAL WATER FUND EXPENDITURES

\$5,275,555

STORMWATER MANAGEMENT

REVENUES & EXPENSES

* * * * *

STORMWATER: REVENUE

Billing

37105	Stormwater Billing	\$161,600
	Total	\$161,600

Interest Income & Other Revenues

39000	Interest On Investments	\$30
	Total	\$30

Total Revenue \$161,630

Reappropriation \$443,370

TOTAL \$605,000

STORM WATER: EXPENSES

Fund	Dept.	Object	Description	Adopted
33	723	203	Contract Labor	\$12,000
33	723	297	Dues and Subscriptions	\$3,000
33	723	461	Allocation of PR to Storm	\$35,000
33	723	471	Maintenance	\$10,000
33	723	472	Education	\$4,000
33	723	473	Inspection & Administration	\$5,000
33	727	551	Alston Court Project (CIP)	\$538,000
			TOTAL	\$605,000

POWELL BILL STREET FUND

REVENUES & EXPENSES

* * * * *

POWELL BILL: REVENUE

Intergovernmental Revenue

33250	Powell Bill	\$240,000
33703	NC Sales Tax Refund	\$1,300
	Total	\$241,300

Interest Income & Other Revenues

39000	Interest On Investments	\$30
	Total	\$30

Total Revenue \$241,330

Powell Bill Fund Appropriation \$143,792

TOTAL \$385,122

POWELL BILL: EXPENSES

Fund	Dept.	Object	Description	Adopted
55	570	121	Salaries and Wages	\$28,677
55	570	181	F.I.C.A	\$2,194
55	570	182	Retirement	\$2,027
55	570	183	Hospital Insurance	\$9,798
			Dental	\$360
			Vision	\$84
			Life Insurance	\$34
55	570	186	Workers Comp Insurance	\$1,698
55	570	203	Contract Labor	\$5,000
55	570	213	Uniform Allowance	\$300
55	570	242	Sidewalk Repair/Replacement	\$15,000
55	570	352	Equipment Maintenance and Repair	\$16,000
55	570	353	Vehicle Maintenance	\$4,000
55	570	354	Gas and Oil	\$25,000
55	570	501	Asphalt and Gravel	\$8,000
55	570	504	Snow Removal	\$3,000
55	570	536	Street Resurfacing	\$263,951
			Total	\$385,122

CAPITAL PURCHASES
WATER & SEWER CAPITAL
REVENUE & EXPENSES

DEBT SERVICE FUND
REVENUES & EXPENSES

* * * * *

APPROVED CAPITAL PURCHASES

DEPARTMENT		DESCRIPTION	TOTAL COST	FUNDING SOURCE			
				GENERAL FINANCED	WATER FINANCED	WATER FUND BAL.	STWTR FUND
420	Executive	Computer with docking station	\$2,259	\$2,259			
442	Finance	Financial accounting software	\$25,000	\$16,650	\$8,350		
500	B&G	Zero turn mower	\$12,500	\$12,500			
502	PW	Gas software and new computer	\$27,000	\$18,000	\$9,000		
		Mobile radio station upgrade	\$8,500	\$4,250	\$4,250		
		Snow plow	\$7,200	\$7,200			
510	Police	PowerEdge R730 Server (Computer Server)	\$25,000	\$25,000			
		Marked patrol cars and equipment (2)	\$65,750	\$65,750			
		Golden Eagle Radars (4)	\$20,000	\$20,000			
		Portable radios APX 4000 (7)	\$28,000	\$28,000			
530	Fire	Mobile computers (pre planning)	\$14,900	\$14,900			
		Scott 4.5 Air Packs (5)	\$36,125	\$36,125			
561	Street	Mini excavator	\$60,000	\$30,000	\$30,000		
		Leaf vac (pull behind or used truck)	\$40,000	\$40,000			
620	Rec	Tennis court resurfacing	\$10,000	\$10,000			
		Lightening alarm system for OAP	\$8,700	\$8,700			
		Hix gym floor & ceiling	\$88,000	\$88,000			
723	Stormwater	Alston Ct & Goshen St. Stormwater imp.	\$538,000				\$538,000
828	Water/Sewer	Flow equalization basin				*\$600,000	
	Maintenance	750,000 Gallon Tank & Hwy 15 12" water line	\$2,100,000			*\$2,100,000	
		16" Water Main on Outer Loop	\$855,000			\$855,000	
TOTALS			\$3,971,934	\$427,334	\$51,600	\$3,555,000	\$538,000

**Projects to be converted to SRF and/or long-term conventional financing upon completion*

WATER & SEWER CAPITAL PROJECT REVENUE & EXPENDITURES

REVENUES

Loan Proceeds

37222	WWTP Flow Equalization Loan Proceeds	\$600,000
37224	750,000 Gallon Tank & Hwy 15 12" Water Main Loan Proceeds	\$2,100,000
Total		\$2,700,000

Water Fund Appropriation \$855,000

TOTAL \$3,555,000

EXPENDITURES

Fund	Dept.	Object	Description	Adopted
30	829	551	15" Water Main on Outer Loop	\$855,000
30	948	926	750,000 Gallon Tank & Hwy 15 12" Water Main	\$2,100,000
30	947	926	WWTP Flow Equalization Basin	\$600,000
Total				\$3,555,000

SUMMARY OF DEBT SERVICE FUND REVENUES AND EXPENDITURES

REVENUES

DEBT SERVICE FUND

Oxford Athletic Park	\$55,581
Pumper Truck	\$66,288
FY 11 - Equipment Financing	\$70,021
FY 12 - Equipment Financing	\$14,425
FY 13 - Equipment Financing	\$63,975
FY 15 - Equipment Financing	\$112,408
FY 15 - Garbage Truck	\$27,007
FY 16 Equipment Financing	\$56,188

General Fund Transfer

Subtotal **\$465,893**

Foundry Branch Phase II	\$48,847
WWTP-a	\$523,530
WWTP-b	\$94,518
WWTP Equalization Loan	\$152,384
FY 11 - 1/3 of Dump Truck	\$5,217
FY 13 Various Equipment	\$52,970
FY 15 - Various Equipment	\$47,598
FY 16 Equipment Financing	\$6,785

Water Fund Transfer

Subtotal **\$931,849**

Total All Transfers **\$1,397,742**

****EXPENDITURES ON FOLLOWING PAGE**

SUMMARY OF DEBT SERVICE FUND REVENUES AND EXPENDITURES
CONTINUED

EXPENDITURES

Dept.	Object	Description	Adopted
670	742	Oxford Athletic Park	\$55,581
670	744	Pumper Truck	\$66,288
670	745	FY 11 - Equipment Financing	\$75,238
670	746	FY 12 - Equipment Financing	\$14,425
670	747	FY 13 - Equipment Financing	\$127,950
670	749	FY 15 - Equipment Financing	\$160,006
670	750	FY 15 - Garbage Truck	\$27,007
670	752	FY 16 Equipment Financing	\$51,585
670	718	Foundry Branch Phase II	\$48,847
670	736	WWTP-a	\$523,531
670	737	WWTP-b	\$94,518
670	753	WWTP Equalization Loan	\$152,384
Total			\$1,397,742

FULL TIME POSITIONS BUDGET FOR FY 2016
General Fund and Water Fund

GENERAL FUND			
DEPARTMENT NUMBER	BUDGETED POSITIONS	DEPARTMENT	POSITION TITLE
420	3	Executive	City Manager City Clerk Admin. Support Specialist
440	1	Human Resources	Human Resources Director
422	4	Finance	Finance Director Finance & Accounting Specialist Accounting Technician Payroll & Personnel Technician
490	1	Planning & Zoning	Planning & Code Enforcement
500	2	Bldg. Maintenance	Facility Maintenance Worker Facility Maintenance Superintendent
510	34	Police Department	Police Chief Police Captain Police Lieutenant (2) Police Detectives (4) Police Investigator (1) Police Sergeant (5) Police Corporal (4) Police Officer (13) Police Officer Resource Officer Police Records Specialist (1) Police Sr. Admin. Support Specialist
530	10	Fire Department	Fire Chief Assistant Fire Chief Fire Engineer (5) Fire Engineer / Lead Command (2) Fire Engineer / Inspector

GENERAL FUND Continued...			
DEPARTMENT NUMBER	BUDGETED POSITIONS	DEPARTMENT	POSITION TITLE
561	11	Streets	Public Works Director Public Works Superintendent Crew Leader Equipment Operator (2) Street Maintenance Worker (5) Fleet Maintenance Mechanic
570	1	Powell Bill Fund (Streets)	Equipment Operator / Street Sweeper
620	7	Parks & Recreation	Parks and Recreation Director Parks Superintendent Athletic & Recreation Specialist (3) Parks & Maintenance Specialist Parks & Pool Maintenance Specialist
650	2	Landscape & Beautfy	Building & Grounds Maintenance (2)
722	2	Engineering	City Engineer Engineering Technician
490/510	1	Plan/Zone & Police	Code Enforcement/Admin. Asst.

****WATER FUND POSITIONS ON FOLLOWING PAGE**

WATER FUND			
DEPARTMENT NUMBER	BUDGETED POSITIONS	DEPARTMENT	POSITION TITLE
720	3	Collections	Billing & Customer Service Specialist (2) Customer Service Representative
721	2	Meter Reading	Senior Meter Reader Meter Reader
828	7	Water & Sewer	Distribution/Collection Superintendent Senior Line Maintenance Crew Leader Line Maintenance Mechanic (2) Sr. Line Maintenance Mechanic Pump Mechanic Equipment Operator
824	5	WWTP	WWTP Superintendent WWTP Laboratory Technician WWTP Maintenance Mechanic WWTP Operators (2)
Total	96		Approved Positions

AD VALOREM TAX RATE

\$0.64/100 of Valuation

MONTHLY WATER SYSTEM USER CHARGES

<u>Meter Size</u>	<u>Size Factor</u>
0.75	1.20
1.00	2.00
1.25	4.00
1.50	4.00
2.00	6.40
3.00	12.00
4.00	20.00
6.00	40.00
8.00	64.00

INSIDE

Meter Size Factor X \$4.00 + Usage (in thousands) X \$4.23 per month.

OUTSIDE

Meter Size Factor X \$4.00 + Usage (in thousands) X \$6.78 per month.

MONTHLY SEWER SYSTEM USER CHARGES

	<u>Inside</u>	<u>Outside</u>
Customer Charge	\$4.90	\$4.90
Usage per Thousand	\$7.11	\$7.11
Capacity Charge Meter Size (Inches)		
.75	\$ 5.20	\$ 10.40
1.00	\$ 8.70	\$ 17.40
1.25	\$ 13.10	\$ 26.15
1.50	\$ 17.40	\$ 34.80
2.00	\$ 27.85	\$ 55.70
3.00	\$ 52.20	\$104.40
4.00	\$ 86.95	\$173.90
6.00	\$173.95	\$347.90
8.00	\$278.35	\$556.70

MINIMUM BILL (No Usage)

<u>Inside</u>	
Water	\$ 4.80
Sewer	\$ 10.10
Pollution Control	\$ 2.00
Garbage	\$ 22.60
Total	\$ 39.50
<u>Outside</u>	
Water	\$ 4.80
Sewer	\$ 15.30
Total	\$ 20.10

Customer Charge + Capacity Charge (per meter size) + Usage (in thousands) X \$7.11 per month.

BULK WATER RATE

Flat Fee (\$5.00) + Outside usage rate x 200 % (\$13.56)

MONTHLY UTILITY DEPOSIT SCHEDULE

Inside Residence	Water & Sewer	\$150.00
Inside Residence	Water Only	\$50.00
Inside Residence	Sewer Only	\$100
Outside Residence	Water & Sewer	\$180
Outside Residence	Water Only	\$80
Outside Residence	Sewer Only	\$100
Commercial	Heavy User	\$600
Commercial	Light User	\$150

WATER AND SEWER TAP RATES AS OF JULY 10, 2012

Adopted 07-10-12

WATER TAP RATES		SEWER TAP RATES	
SIZE	RATE	SIZE	RATE
¾-inch meter	\$850	4-inch tap, same side of road, 4' to 6' depth, no rock	\$800
All other tap sizes	Cost plus a % *	All other tap sizes	Cost plus a %*
*All water meter taps over ¾-inch and sewer taps over 4 inches will be installed at City cost plus 10% for the first \$1,000 and 15% for any expenses over \$1,000			

HIGH STRENGTH WASTE DISCHARGE FEES AS OF JULY 12, 2012

SURCHARGE	RATE PER POUND TOTAL
BOD	\$ 0.67
TSS	\$ 0.21

SPRINKLER AND HYDRANT FEES

Monthly Billing

INSIDE: \$.05/Sprinkler - \$7.50 minimum – Hydrant \$11.25
 OUTSIDE: \$.06/Sprinkler - \$7.50 minimum – Hydrant \$12.50

OTHER PUBLIC WORKS FEES

<u>DESCRIPTION OF SERVICE</u>	<u>MONTHLY RATE</u>	<u>EVERY OTHER WEEK</u>	<u>2 TIMES PER WEEK</u>
Residence(Curbside) – Once a week trash + Once every two weeks recycle	\$ 22.60		
4 Yard Dumpster + Rental – Once per week	\$ 141.50	\$ 82.20	
6 Yard Dumpster + Rental – Once per week	\$ 160.80	\$ 93.90	
8 Yard Dumpster + Rental – Once per week	\$ 160.80	\$ 93.90	
4 Yard Dumpster + Rental – Twice per week	\$ 216.90		
6 Yard Dumpster + Rental – Twice per week	\$ 234.60		
8 Yard Dumpster + Rental – Twice per week	\$ 271.90		
8 Yard Dumpster + Rental – 3 times per week	\$ 380.30		
8 Yard Dumpster + Rental – 4 times per week	\$ 487.90		
8 Yard Dumpster + Rental – 5 times per week	\$ 598.50		
Multi-Family Over 8 Units with Dumpster + Rental	\$ 23.50		
Recycle Buns for Dumpsters	\$ 16.70		
Extra Garbage Bins	\$ 22.60		
Cardboard Container	\$ 81.80	\$ 58.80	\$ 132.50
VIP Compactor 1 – Once per week	\$ 310.80		
VIP Compactor 2 – Twice per week	\$ 597.80		

LIMB PICKUP FEE – For every 15 minutes of service: \$25.00

PLANNING AND ZONING FEES

USE	ADOPTED FEE
PERMITS	
Accessory structure on residential lot	\$50
Alteration or addition to residential structure	\$50
Construction of a single-family unit or duplex	\$50
Construction of a multi-family residential unit	\$75+\$2.00/unit
Accessory structure of business or industrial property	\$50
Alteration of office, commercial, or industrial structure Without addition to the structure	\$75 - \$0-\$50,000 value \$125->\$50,000 value
Construction of office or commercial structure. If outdoor display of storage is involved, then the size of the lot to be used for that purpose is to be included in determination of permit fee. This shall include car sales and mobile home sales, etc.	\$100
Construction of warehouse, indoor/outdoor storage facility	\$75.00+\$1.00 for every 1,000 sq. feet of storage area
Construction – addition of industrial structure to include outdoor	\$100+\$1.00 for every 1,000 sq. feet of floor space
BOARD OF ADJUSTMENT	
Special Use Permit, Variance Permit, or appeal	\$225
PLANNING BOARD	
Rezoning request	\$250
Ordinance amendment	\$75
SUBDIVISIONS	
Subdivision plat	\$150-1-5 lots \$350->5 lots
Copy of Subdivision Ordinance	\$15/each
ZONING	
Copy of zoning Ordinance	\$20/each
Copy of zoning Map	\$15/each
SIGN FEE (COST PER SIGN)	
\$0.00-\$100	\$20/permit application
\$101-\$500	\$30/permit application
\$501.00-\$1,000	\$30/permit application
\$1,001-\$2,500	\$35/permit application
\$2,501-\$5,000	\$45/permit application
\$5,001-\$10,000	\$50/permit application
\$10,001-\$20,000	\$55/permit application
Over \$20.000	
An additional fee of \$1.50 per circuit shall be charge for all electric signs	
PUD APPLICATION FEE	
Minimum Housing Inspection fee-after 2 inspections	\$500 \$25 per inspection

PARKS & RECREATION FACILITY RENTAL SCHEDULE

Adopted: 10-14-2014

	<i>City Resident</i>		<i>Non-Resident</i>		<i>Non-Profit</i>	<i>Damage/Compliance Deposit</i>
Ball Field Non-Tournament Use: OAP/ Rucker / Hix	\$15/1.5 hours add \$15/hr. for lights		\$20/hr. add \$15/hr. for lights		\$10/hr. add \$15/hr. for lights	N/A
Ball Field Tournament Use: Oxford Athletic Park (four fields)	\$175/field/day \$600/complex/day		\$175/field/day \$600/complex/day		\$100/field/day \$400/complex/day	\$100 non-refundable deposit due at time of reservation and applied to rental fee
Shelters: Hix / Rucker / Granville St	\$30 (2 hrs) \$100/day		\$45 (2 hrs) \$150/day		\$25 (2 hrs) \$80/day	\$50 refundable deposit req'd for full days only
Shelters: Lake Devin Park Half Shelter	Weekdays: \$20 (2 hrs) \$50/day Weekends: \$30 (2hrs) \$75/day		Add \$10.00 to Resident Price		Sunday – Saturday \$20 (2 hrs) \$50/day	\$50 refundable deposit req'd for full days only
Shelters: Lake Devin Park Full Shelter	Weekdays: \$30 (2 hrs) \$80/day Weekends: \$40 (2hrs) \$100/day		Add \$10.00 to Resident Price		Sunday – Saturday \$30 (2 hrs) \$80/day	\$50 refundable deposit req'd for full days only
Tennis Court Skate Park	\$10/hr. \$75/full day		\$15/hr. \$90/full day		\$8/hr. \$60/full day	\$50 refundable deposit req'd for full days only
Hix Gymnasium (as available: weeknights 6-11 pm and weekends)	\$20/hr \$150/day		\$30/hr \$160/day		\$15/hr \$125/day	\$50 refundable deposit req'd for full days only
Rucker Park Pool Daily Entry	\$3.00 per child < 18 \$4.00 per adult		\$5.00 per person		N/A	N/A
Rucker Park Pool Party Restricted hours only	\$50/hr. plus \$15/hr. for lifeguards at a 1:15 swimmers ratio		\$75/hr. plus \$15/hr. for lifeguards at a 1:15 swimmers ratio		N/A	\$100 refundable deposit
Rucker Park Pool Punch Passes (no rainchecks or refunds)	20 visits \$40.00	40 visits \$75.00	20 visits \$50.00	40 visits \$85.00	N/A	N/A
Red Barn Complex (Rustic/No HVAC) (2 hour minimum)	Weekdays: \$25/hr \$125/day		Weekdays: \$35/hr \$175/day		Weekdays: \$10/hr \$60/day	\$100 refundable deposit for full day rentals
	Weekends: \$40/hr \$170/day		Weekends: \$50/hr \$220/day		Weekends: \$25/hr \$100/day	
City Hall Auditorium	Weekdays: \$150/day		Weekdays: \$175/day		Weekdays: \$125/day	\$50 refundable deposit
	Weekends: \$75/hr \$300/day		Weekends: \$90/hr \$350/day		Weekends: \$60/hr \$150/day	
Public Works Assembly Room (2 hour minimum)	Weekdays: \$25/hr \$125/day		Weekdays: \$35/hr \$175/day		Weekdays: \$20/hr \$100/day	\$100 refundable deposit for full day rentals
	Weekends: \$45/hr \$200/day		Weekends: \$55/hr \$300/day		Weekends: \$30/hr \$150/day	
Field game-prep or Room Set-up (optional)	\$25/prep \$30/room		\$25/prep \$30/room		\$25/prep \$30/room	--
Security Fees (Mandatory for events serving alcohol)	\$50/hr.		\$50/hr.		\$50/hr.	--

DWELLING AND PROPERTY RENTAL SCHEDULE

<u>TENANT</u>	<u>MONTHLY FEE</u>	<u>ANNUAL FEE</u>
<u>General Fund</u>		
Granville Economic Development	\$ 833.00	\$10,000
Granville Communications	\$ 787.50	\$ 9,450
Oxford Parking Authority		\$3,100

GRAVE OPENING AND CREMATION PLOT FEES

<u>GRAVE OPENING</u>	
Sunday through Saturday	\$700/grave
<u>CREMATION PLOT</u>	
Sunday through Saturday	\$225/plot

INDUSTRIAL OUTSIDE FIRE PROTECTION

\$0.15/\$100 Valuation

RETURNED CHECK FEE - \$25.00

PARKING FINES

Adopted 9-9-2014; ordinance no. 14-09-01

§ 20-146 PARKING FINES.

(A) Unless specifically set forth in any provision in this Chapter 20, Article IV, the penalties for violations shall be as set forth in the following penalty schedule.

MAXIMUM PENALTY SCHEDULE	ADOPTED
Double Parking or Standing	\$10.00
Improper Parking	\$10.00
Restricted or Limited Zones (other than 2-hr Parking)	\$10.00
Handicapped Parking	\$100.00
Parking in a Fire Lane or in front of a Fire Hydrant	\$50.00
Overtime Parking, 2 Hour Zone	See Section 20-131 of Chapter 20

(B) Unless specifically set forth in any provision in this Chapter 20, Article IV, the fine will double if not paid within 30 days of the issue date on the citation.

(C) A copy of the penalty schedule, which may be amended from time to time, shall be incorporated into the City of Oxford fiscal year budget ending June 30.