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NORTH CAROLINA  
GRANVILLE COUNTY  
CITY OF OXFORD

Oxford City Hall – Commissioners’ Board Room  
300 Williamsboro Street

TUESDAY, OCTOBER 13, 2009 – 7:00 P.M.

**REGULAR MONTHLY MEETING OF THE OXFORD BOARD OF COMMISSIONERS**

The Board of Commissioners met at the above-stated time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Al Woodlief, Jr., Mayor Pro Tem Howard Herring, Sr., Commissioners Paul Kiesow, Steve Powell, A. Chance Wilkinson, Robert B. Williford, Sr., Robert Shope, and Walter Cantley.

Present also were City Manager Mark Donham, City Clerk Donna B. Hosch, and City Attorney Thomas Burnette.

**CALL TO ORDER**

Mayor Woodlief called the meeting to order. Prayer was given by Rev. Phillip Betts. The Pledge of Allegiance followed.

**CONSENT AGENDA APPROVED**

MPT HERRING MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

- A) Meeting Minutes of August 31, September 8, and September 15, 2009 approved
- B) Monthly Financial Report accepted
- C) Unanimous email vote ratified on the Annexation Report for Brentwood Estates – Lot #16
- D) Unanimous email vote ratified on the Annexation Report for 115 W. Quailridge Road

- E) Verbal vote ratified to grant a temporary waiver of Annexation to Dale Cates at 1020 Lewis Street. Commissioners Williford, Shope, Cantley, Wilkinson, and Kiesow. Herring and Powell unavailable.
- F) Request approved for Boy Scout Troop 637 to use parking lot on corner of Williamsboro and Belle Streets for tree sale from November 21 until December 19, 2009
- G) Request approved from Anice Fields to close Woodson and Watkins Streets for Gra-ball reunion on October 24, 2009
- H) Budget amendment approved for \$2,500 accepting grant from Walmart to the Police Department

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
010393560	Walmart Contribution	\$2,500.00	
010510550	Fixed Assets > \$5,000	\$2,500.00	

- I) Budget amendment approved for \$500 accepting donation from a local citizen to the Police Department

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
010385050	Miscellaneous Revenue	\$500.00	
010510629	PD Employee Welfare Fund	\$500.00	

- J) Tax release approved for \$3,747.07 for leased medical equipment as requested by Granville Health System

**MAYOR'S YARD OF THE MONTH**

Mayor Woodlief presented this month's award to Running Bear and Veronica Knight for the overall attractiveness of their yard at 200 Orange Street. He stated that the YOM sign will be placed in their yard and a picture of the yard will be published in the Oxford Ledger.

**PRESENTATION TO DENNIS WILSON, SUPERINTENDENT OF THE WASTEWATER TREATMENT PLANT**

Mayor Woodlief and Commissioner Kiesow on behalf of the Board presented Dennis Wilson with a framed version of the article written in *tpo magazine* as Wilson and his

staff received the Wastewater Treatment Plant Operations and Maintenance Excellence Award for the Central Region for 2008 from the NC American Waterworks Association and Water Environment Association. *tpo magazine* is a national publication, put out monthly for treatment plant operators. Wilson received a standing ovation from the Board.

### RECOGNITION OF SUMMER YOUTH PROGRAM PARTICIPANTS

Commissioner Powell thanked the Board for the \$10,000 to fund this program for primarily Webb High School students. He stated Carol Dorsey, HR Director, did extremely well in facilitating the program which nine youth completed. The youth worked in various departments at City Hall, sessions were held on character building and City operations, and the youth created a documentary on the confederate statue. Besides facilitating the program, HRD Dorsey also fed the youth, which one of the youth mentioned several times as being greatly appreciated.

Desmond Sneed, a graduating senior, stated the program made him feel like an adult, that he wished he still had the job, and felt the entire program was a good experience. Courtney Richardson, a senior at Webb, stated she saw the advantages of working for herself. Shakera Lewis stated the program was enjoyable, interesting, and that she learned new things. They were constantly moving around, she loved the food, and she loved Miss Carol for making the program what it was. Shakera thanked Commissioner Powell for bringing the program to Webb, stated she would do it again, and would recommend the program to other kids. The youth also kept journals and put on a presentation for the children at the Housing Authority.

HRD Dorsey reported meals averaged less than \$6/youth/day and that there were occasions when she picked up the youth since they were not at home and could not get a ride to the building.

Commissioner Powell stated that the youth were selected from applications where they wrote about their career aspirations in order to help determine where they would be placed. Commissioner Powell stated HRD Dorsey taught him a lot about this process.

### PUBLIC COMMENT

Frank Strickland of 112 Planters Place addressed the Board. Strickland stated he felt the City needed a dedicated fire chief. He stated there is science behind being a fireman and that they need to be well trained. He considered it unacceptable that a new fire chief was not sought even though he thinks highly of the person now in charge. Strickland also commented

on the need to keep police officers on the street in case of a fire as well as the need for career development in the fire department.

**RESOLUTION ADOPTED DECLARING COST, PRELIMINARY ASSESSMENT ROLL,  
AND SETTING OF PUBLIC HEARING ON McCLANAHAN STREET  
PAVING PROJECT**

Commissioner Kiesow stated good work was done on this project and that financing should be prime plus 2%.

COMMISSIONER KIESOW MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**RESOLUTION DECLARING COST, EXCLUSIVE OF COSTS INCURRED  
AT STREET INTERSECTIONS, AND ORDERING PREPARATION  
OF PRELIMINARY ASSESSMENT ROLL AND SETTING TIME AND PLACE FOR PUBLIC  
HEARING ON PRELIMINARY ASSESSMENT ROLL**

WHEREAS, the improvement of East McClanahan Street from Railroad Avenue to End (of East McClanahan Street) was requested by proper petition of property owners filed on the 17<sup>th</sup> day of February 2009, duly certified as sufficient in all respects by the City of Oxford City Clerk; and

WHEREAS, the undertaking of the said project was ordered by Resolution of this body duly passed on the 10<sup>th</sup> day of March 2009, and has been completed in accordance therewith; and

WHEREAS, the cost, exclusive of costs incurred at street intersections, has been determined;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Oxford, North Carolina:

1. That the cost of the above described improvement, exclusive of so much of the total cost as was incurred at street intersections, has been computed and determined and is hereby declared to be \$9,465.30.
2. That the City Clerk is hereby directed to prepare a preliminary assessment roll, in accordance with Chapter 160A, Section 227, of the General Statutes of North Carolina, showing the individual assessments upon properties benefited by said improvement.
3. That the City Clerk is hereby directed to make available during regular office hours, in her office, the said preliminary assessment roll for the purpose of inspection by the public from this day through the 10th day of November 2009.
4. That the Oxford Board of Commissioners will hold a public hearing in accordance with Chapter 160A, Section 228, of the General Statutes of North Carolina, at 7:00 p.m. on the 10<sup>th</sup> day of November 2009, at City Hall in the City of Oxford, North Carolina for the purpose of hearing all interested persons who appear.
5. That the City Clerk is hereby directed to issue public notice of the above described public hearing, to be published on the 29<sup>th</sup> day of October 2009, and to secure publisher's affidavit certifying the advertisement of said hearing.
6. That the City Clerk is hereby directed no later than 10 days before the public hearing to mail by first class mail copies of the notice of hearing on the preliminary assessment roll to the owners of property listed thereon.

This, the 13<sup>th</sup> day of October 2009.

**RESOLUTION ADOPTED ENDORSING THE SOLID WASTE MANAGEMENT PLAN  
OF 2009 FOR GRANVILLE COUNTY**

City Manager Donham stated that it is in process to try to implement a solid waste facility in Granville County which would reduce transportation costs. Commissioner Kiesow stated this was reviewed in committee and agreed that the plan should be passed, as has been the case in other counties.

Commissioner Cantley asked CM Donham about recycling, especially since it is now illegal to not recycle certain materials. CM Donham stated that a representative from Waste Industries would attend the November Board meeting to discuss this issue, which is not a part of the Solid Waste Plan. Commissioner Wilkinson stated a recycling program would need to come before the full Board and have citizen input. CM Donham stated talks are ongoing with Waste Industries on this matter.

COMMISSIONER KIESOW MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**RESOLUTION ENDORSING THE  
SOLID WASTE MANAGEMENT PLAN OF 2009 FOR  
GRANVILLE COUNTY**

WHEREAS, it is a priority of this community to protect human health and the environment through safe and effective management of municipal solid waste; and

WHEREAS, the reduction of the amount and toxicity of the local waste stream is a goal of this community; and

WHEREAS, equitable and efficient delivery of solid waste management services is an essential characteristic of the local solid waste management system; and

WHEREAS, it is a goal of the community to maintain and improve its physical appearance and to reduce the adverse effects of illegal disposal and littering; and

WHEREAS, involvement and education of the citizenry is critical to the establishment of an effective local solid waste program; and

WHEREAS, the State of North Carolina General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten-Year Comprehensive Solid Waste Management Plan at least every three years; and

WHEREAS, the Granville County Solid Waste Management Department and the Citizens Solid Waste Advisory Council have undertaken and completed a long-range planning effort to evaluate the appropriate technologies and strategies available to manage solid waste effectively;

NOW, THEREFORE, BE IT RESOLVED BY THE OXFORD BOARD OF COMMISSIONERS, that the Granville County 2009 Ten-Year Comprehensive Solid Waste

Management Plan is endorsed and placed on file with the City Clerk on this the 13<sup>th</sup> day of October 2009.

**BUDGET AMENDMENT APPROVED IN THE AMOUNT OF \$4,000 FOR  
ICMA PUBLIC SAFETY STUDY**

COMMISSIONER WILKINSON MADE A MOTION TO APPROVE THIS AMENDMENT.

Commissioner Cantley urged non payment of this amount until a final report has been issued from ICMA. He was concerned that no one has seen even a preview of this study except for the police chief and city manager. CM Donham clarified that these monies were approved in the last fiscal year budget, and this amendment would simply move the funds over into the current year. He also stated it is in the best interest of the City for the report to be completed before being made public, the completion date being December. Commissioner Wilkinson reminded the Board that the study will need to come before the full Board for approval, so there will be ample time for review. He stated he felt the study should be reviewed by the new Board due to seat in December since they will be the ones working with it.

COMMISSIONERS KIESOW, WILKINSON, WILLIFORD, AND HERRING VOTED IN THE AFFIRMATIVE. COMMISSIONERS POWELL, SHOPE, AND CANTLEY VOTED IN THE NEGATIVE. THE MOTION CARRIED BY A 4 TO 3 VOTE.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
010410339	Outside Services	\$4,000.00	
010399000	Approp Fund Balance	\$4,000.00	

**BUDGET AMENDMENT APPROVED IN THE AMOUNT OF \$546,776 TO INCREASE  
FINANCING FOR FIRE DEPARTMENT PUMPER TRUCK**

COMMISSIONER WILKINSON MADE A MOTION TO APPROVE THIS AMENDMENT.

Commissioner Cantley questioned the receipt of quotes, to which CM Donham stated quotes were received and this was the best. The additional amount incorporates expenditures such as closing costs.

ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
010530550	Fixed Assets > \$5,000	\$46,776.00	
010399040	Proceeds from Leasing	\$46,776.00	

**RESOLUTION ADOPTED IN THE AMOUNT OF \$547,272 TO APPROVE BANK FINANCING FOR THE PUMPER TRUCK WITH SUN TRUST BANK**

COMMISSIONER HERRING MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

Agreement Number: \_\_\_\_\_  
Equipment Schedule: \_\_\_\_\_

**DECLARATION OF OFFICIAL INTENT**

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the 13 day of October 2009, the following resolution was introduced and adopted:

**RESOLUTION AUTHORIZING THE REIMBURSEMENT OF ORIGINAL EXPENDITURES WITH PROCEEDS OF FINANCING.**

WHEREAS, the governing body of **the City of Oxford** ("Lessee") has approved the terms and conditions of a Master Lease Agreement (the "Lease") with SunTrust Equipment Finance & Leasing Corp. ("Lessor") pursuant to which Lessor will finance Lessee's acquisition of certain equipment (the "Equipment") described in Equipment Schedule No. 01 to the Master Lease; and

WHEREAS, Lessee intends to apply certain proceeds of the Lease to the reimbursement of expenditures previously made by Lessee from the General Fund (the "Expenditures") in connection with the acquisition of the Equipment.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:**

Section 1. It is hereby determined and approved that (i) the proceeds of the Lease shall be used for purchase of KME pumper truck, (ii) the maximum principal amount of the obligations expected to be incurred in connection with such project is \$547,272, and (iii) certain proceeds of the Lease be paid to the Lessee as reimbursement for the Expenditures.

Section 2. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

**GARBAGE SERVICES FEE SCHEDULE CHANGE**

Mayor Woodlief stated that this was an error in the fee schedule and that no industries will be affected by removing this item from the schedule.

COMMISSIONER WILKINSON MADE A MOTION TO ACCEPT THIS CHANGE. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**RESOLUTION ADOPTED DIRECTING THE CITY CLERK TO INVESTIGATE AN ANNEXATION PETITION BY DALE CATES FOR 1020 LEWIS STREET**

Mayor Woodlief stated an exemption was made and water had been supplied prior to the annexation since this was a hardship case concerning a bad well. All paperwork for annexation had been completed and the appropriate payments had been made.

COMMISSIONER HERRING MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED  
UNDER G.S. 160A-31  
1020 LEWIS STREET, OXFORD, NORTH CAROLINA**

WHEREAS, a petition requesting annexation of an area described in said petition was received on September 18, 2009 by the Oxford Board of Commissioners; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Oxford City Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Commissioners of the City of Oxford deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Oxford, North Carolina that:

The Oxford City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Oxford Board of Commissioners the result of her investigation.

This thirteenth day of October 2009.

**BUDGET AMENDMENT APPROVED IN THE AMOUNT OF \$230,000 TO RE-APPROPRIATE FUNDS INTO THE NEW FISCAL YEAR FOR COMPLETED STREET RESURFACING**

CM Donham explained that these funds were approved in last fiscal year's budget and need to be re-appropriated to this fiscal year. Payment will be made this fiscal year.

COMMISSIONER WILLIFORD MADE A MOTION TO APPROVE THIS AMENDMENT. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
055570536	Street Resurfacing	\$230,000.00	
055339900	Approp. Fund Balance	\$230,000.00	

**BUDGET AMENDMENT APPROVED IN THE AMOUNT OF \$5,421.20 TO REPLACE HEATING SYSTEM AT POLICE DEPARTMENT**

MPT Herring stated this needs to be done and has partly been funded by the Walmart grant. Additionally, this amount is less than what was thought would be the cost.

MPT HERRING MADE A MOTION TO APPROVE THIS AMENDMENT.

Commissioner Powell stated that since the prior company had been nursing the system for a long time, even though this was saving money, were there no guilt feelings about going with another vendor. CM Donham stated that this particular case did not call for public bidding and that the company that provided the original bid and the company that is proposed are owned by brothers – both brothers have worked on the system.

ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
10510550	Fixed Assets > \$5,000	\$5,421.00	
1039900	Approp Fund Balance	\$5,421.00	

**BUDGET AMENDMENT APPROVED IN THE AMOUNT OF \$65,051 ACCEPTING FUNDS FROM A JAG RECOVERY GRANT TO THE POLICE DEPARTMENT**

MPT Herring stated there is a need for the Viper (radio) system since some of the current radios don't work inside buildings. This is a good grant in that there are no matching funds to be made from the City. It was stated that this is the only stimulus money that's been received from Washington, the City and the County being the only two recipients of such funds. Chief John Wolford clarified that this money would not be used for weapons. The old radios could be used by the Water and Street Departments or they could possibly be traded in.

MPT HERRING MADE A MOTION TO APPROVE ACCEPTING THESE FUNDS. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
01035240	Recovery Act Grant	\$65,000.00	
010510406	Recovery Act Grant Expen	\$65,000.00	

**BUDGET AMENDMENT APPROVED IN THE AMOUNT OF \$15,809 ACCEPTING FUNDS FROM A 2009 JAG USDOJ GRANT TO THE POLICE DEPARTMENT**

MPT HERRING MADE A MOTION TO APPROVE THIS AMENDMENT. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
010351210	JAG Grant	\$15,809.00	

010510124	JAG - Overtime	\$8,209.00	
010510555	JAG - Alarm System	\$7,600.00	

**PAYMENT IN THE AMOUNT OF \$4,038.97 APPROVED FOR THE INTENSIVE LAKE MANAGEMENT PROGRAM AND COMMUNITY FISHING PROGRAM NOT BILLED FOR 2007/2008 AND 2008/2009 FISCAL YEARS**

Parks and Recreation Director Mary Caudle explained that the City has not been billed for these programs for the past two years. Since the new pier will not be billed until next year, the money to pay for these Programs can come from that line item - 5700.

COMMISSIONER WILKINSON MADE A MOTION TO APPROVE THIS PAYMENT.

Commissioner Shope asked the cost of the new pier. PRD Caudle did not know the exact cost since concrete for sidewalks and handicapped accessibility would need to be figured in. She also stated this is a 5-year program.

ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**RESOLUTION ADOPTED TO APPLY FOR A PLANNING GRANT WITH THE NC RURAL CENTER**

Commissioner Kiesow stated this grant will be used to tv sewer lines. It is a matching grant, the \$25,000 match from the City coming from the Water Fund.

COMMISSIONER KIESOW MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**PLANNING GRANTS PROGRAM  
AUTHORIZING RESOLUTION BY THE BOARD OF COMMISSIONERS  
CITY OF OXFORD, NORTH CAROLINA**

**WHEREAS**, In the Summer of 2009, the North Carolina General Assembly included a \$50 million appropriation to the North Carolina Rural Economic Development Center in the FY2009-2011 state budget, for the purpose of making grants to rural communities in need of water and wastewater infrastructure improvements; and

**WHEREAS**, The City of Oxford has need for and intends to study a portion of its publicly-owned sanitary sewer collection system so as to prepare a preliminary engineering report and project budget to determine funding requirements for repair, replacement and/or rehabilitation of failing pipes within a portion of said system; and

**WHEREAS**, The City of Oxford intends to request grant assistance from the Planning Grants Program for the project;

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE CITY OF OXFORD:**

That City of Oxford will arrange financing for all remaining costs of the project, if approved for a grant.

That City of Oxford will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Alvin Woodlief, Jr., Mayor and successors so titled, is hereby authorized to execute and file an application on behalf of City of Oxford with the NCREDC (Rural Center) for a grant to assist in the project described above.

That Alvin Woodlief, Jr., Mayor and successors so titled, is hereby authorized and directed to furnish such information as the Rural Center may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That City of Oxford has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 13<sup>TH</sup> day of October at Oxford, North Carolina.

**RESOLUTION ADOPTED TO APPLY FOR A SUPPLEMENTAL GRANT  
FROM THE NC RURAL CENTER**

Commissioner Kiesow stated the Public Works Committee recommends this application.

COMMISSIONER KIESOW MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**SUPPLEMENTAL PROGRAM  
AUTHORIZING RESOLUTION BY THE BOARD OF COMMISSIONERS  
CITY OF OXFORD, NORTH CAROLINA**

**WHEREAS**, In the Summer of 2009, the North Carolina General Assembly included a \$50 million appropriation to the North Carolina Rural Economic Development Center in the FY2009-2011 state budget, for the purpose of making grants to rural communities in need of water and wastewater infrastructure improvements; and

**WHEREAS**, The City of Oxford has need for and intends to construct or rehabilitate a publicly-owned treatment works or an alternate wastewater system, for wastewater collection systems or for water supply and distribution systems, project described as Sanitary Sewer Rehabilitation Project; and

**WHEREAS**, The City of Oxford intends to request grant assistance from the Supplemental Grants Program for the project;

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE CITY OF OXFORD:**

That City of Oxford will arrange financing for all remaining costs of the project, if approved for a grant.

That City of Oxford will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Alvin Woodlief, Jr., Mayor and successors so titled, is hereby authorized to execute and file an application on behalf of City of Oxford with the NCREDC (Rural Center) for a grant to assist in the construction of the project described above.

That Alvin Woodlief, Jr., Mayor and successors so titled, is hereby authorized and directed to furnish such information as the Rural Center may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That City of Oxford has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 13th day of October at Oxford, North Carolina.

## RESOLUTION ADOPTED TO APPLY FOR A \$500,000 SUPPLEMENTAL GRANT FROM THE NC RURAL CENTER

Commissioner Kiesow stated that this was not taken to committee, but that he and City Engineer Larry Thomas went over the information. Members of the Public Works Committee, Commissioner Cantley and MPT Herring, agreed the Resolution should be adopted. Mayor Woodlief stated that it has been mentioned in the past that the City needs a grant writer, but pointed to the grants received on this evening as being proof that City employees have done a good job obtaining grants without a writer.

COMMISSIONER KIESOW MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

### **RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF OXFORD, NORTH CAROLINA**

WHEREAS, In the summer of 2009, the North Carolina General Assembly included a \$50 million appropriation to the North Carolina Rural Economic Development Center in the FY2007-2011 state budget, for the purpose of making grants to rural communities in need of water and wastewater infrastructure improvements; and

WHEREAS, The City of Oxford has need for and intends to construct or rehabilitate a publicly-owned treatment works or an alternate wastewater system, for wastewater collection systems or for water supply and distribution systems, project described as Sanitary Sewer Rehabilitation Project; and

WHEREAS, The City of Oxford is requesting grant assistance from the Supplemental Grants Program of the NC Rural Center for the project.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE CITY OF OXFORD:

THAT, for a 4,000 Gallon per month user, the monthly combined water and sewer bill is \$39.66. The annual cost is \$475.92. Oxford's Median Household Income, as published on the NC Rural Center web site, is \$30,707. At 1.5% of that figure, the calculated High Unit Cost threshold is \$460.61. Therefore, the City's annual water and sewer cost for an average user (4,000 gal/month) is above the calculated High Unit Cost threshold.

Adopted this the 13<sup>th</sup> day of October at Oxford, North Carolina.

## RESOLUTION ADOPTED TO APPLY FOR A RURAL CENTER GRANT

COMMISSIONER KIESOW MADE A MOTION TO ADOPT THIS RESOLUTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

### **SUPPLEMENTAL PROGRAM AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT**

**WHEREAS**, Approximately \$22 million is available from funds appropriated by the General Assembly for the purpose of making grants to rural communities in critical need of water and wastewater infrastructure improvements. Under new guidelines set by legislation, the North Carolina Rural Economic Development Center will award these funds through Planning and Supplemental programs to qualified applicants.

Of the money available, \$20 million will be awarded to supplemental grant requests and \$2 million will be awarded for the planning grants.

**WHEREAS**, The City of Oxford has need for and intends to construct or rehabilitate a publicly-owned wastewater collection system, project described as Linden Avenue to Hancock Street Outfall Rehabilitation; and

**WHEREAS**, The City of Oxford intends to request grant assistance from the Supplemental Grants Program for the project;

### **NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE CITY OF OXFORD:**

That the City of Oxford will arrange financing for all remaining costs of the project, if approved for a grant.

That the City of Oxford will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Al Woodlief, Jr., Mayor of the City of Oxford, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Oxford with the NCREDC (Rural Center) for a grant to assist in the construction of the project described above.

That Al Woodlief, Jr., Mayor of the City of Oxford, and successors so titled, is hereby authorized and directed to furnish such information as the Rural Center may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of Oxford has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 13th day of October 2009 at City Hall, Oxford, North Carolina.

### **CLOSED SESSION**

PURSUANT TO G.S. 143-318.11, MPT HERRING MADE A MOTION TO GO INTO CLOSED SESSION TO DISCUSS A PERSONNEL MATTER. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

ON A MOTION BY COMMISSIONER WILKINSON, THE BOARD UNANIMOUSLY VOTED TO COME OUT OF CLOSED SESSION.

## ADJOURN

WITH THERE BEING NO FURTHER BUSINESS, MAYOR WOODLIEF CALLED FOR A MOTION TO ADJOURN. COMMISSIONER WILLIFORD MADE THE MOTION. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.