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NORTH CAROLINA  
GRANVILLE COUNTY  
CITY OF OXFORD

Oxford City Hall – Commissioners' Board Room  
300 Williamsboro Street

TUESDAY, DECEMBER 8, 2009 – 7:00 P.M.

**ORGANIZATIONAL MEETING OF THE OXFORD BOARD OF COMMISSIONERS**

The Board of Commissioners met at the above-stated time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Al Woodlief, Jr., Mayor Pro Tem Howard Herring, Sr., Commissioners Paul Kiesow, Steve Powell, A. Chance Wilkinson, Robert B. Williford, Sr., Robert Shope, and Walter Cantley.

Present also were City Manager Mark Donham, City Clerk Donna B. Hosch, and City Attorney Thomas Burnette.

**CALL TO ORDER**

Mayor Woodlief called the meeting to order. Prayer was given by Rev. Phillip Betts, City Chaplain. The Pledge of Allegiance followed. Mayor Woodlief acknowledged the many officials and guests who were on hand for this Organizational Meeting.

**CONSENT AGENDA APPROVED**

MPT HERRING MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

- A) Meeting Minutes of the November 2, 2009 Agenda Session and the November 10, 2009 Regular Session
- B) Monthly Financial Report
- C) Tax release as requested by GE Capital Information

## PUBLIC COMMENT

Constance Lue of 104 Greenfield Circle thanked the Board for their efforts in having pipes placed under her road to control water. She stated the result is “absolutely scenic”.

Angle Marzano of 429 Williamsboro Street thanked the outgoing Board members for all they’ve done and ensured them they would be missed. She stated that while we don’t all always agree, we are brothers and sisters in Christ and we still need to pray for and get along with each other. Ms. Marzano understood Commissioner Wilkinson wishing to now spend time with his children. She stated she appreciated all he’s done. People don’t realize the amount of hard work, reading, and studying it takes to be a commissioner. She stated she would pray for Commissioner Powell and his ministry, and that she’s spoken with young kids who thank God for Commissioner Powell. Ms. Marzano thanked Commissioner Shope and stated she hoped he would come back to visit and asked him to keep in touch. Ms. Marzano commented she felt she would be floating on noodles at the lake and would not be surprised to see Commissioner Kiesow skiing past her [laughter from audience]. She stated she appreciated all he’s done.

## MAYOR’S YARD OF THE MONTH

Mayor Woodlief presented this month’s award to David and Dawn Armstrong for the overall attractiveness of their yard at 105 Meadow Heights. He stated that the YOM sign will be placed in their yard and a picture of the yard will be published in the Oxford Ledger.

## EMAIL VOTE RATIFIED

MPT HERRING MADE A MOTION TO RATIFY THE 6-1 MAJORITY EMAIL VOTE [NO VOTE FROM COMMISISONER POWELL] TO ACCEPT THE ANNEXATION REPORTS FOR SHADOW LANE LOTS #1-13 AND MEADOW HEIGHTS LOTS #1-6. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

## ANNEXATION ORDINANCE FOR 1020 LEWIS STREET (DALE CATES) ADOPTED

COMMISISONER HERRING MADE A MOTION TO ADOPT THIS ANNEXATION ORDINANCE. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

## FIVE LOT SUBDIVISION OFF OF PINE CONE DRIVE AS A FINAL PLAT APPROVED

Yancey Washington of 107 Pine Cone Drive addressed the Board. He stated that the road as submitted on the plat in 1960 is narrow. The 20-foot proposed road has no curb and gutter and only a temporary turnaround, the turnaround showing as graveled. Mr. Washington stated the City could

do better in 2009, pointing out that other neighborhoods have wider streets with some having sidewalks. Mr. Washington stated his primary concern was that fire trucks would get stuck in the graveled turnaround during a rainy season.

Dorothy Pruitt of 105 Pine Cone Drive addressed the Board. Ms. Pruitt stated that she had received a copy of the Ordinance and that her interpretation is contrary to what is being requested. Section 80.8, contour map for the subdivision if the street continued through Pine Cone Drive: the City Engineer referenced a pond to the Daily Dispatch. If this is the case, Ms. Pruitt wished to know why a permanent cul de sac could not be used. With flooding already a concern in Meadow Heights, Ms. Pruitt did not want to see more flooding created. Section 81.2 states that the pavement should be 30 feet wide, and the Zoning Ordinance revoked any grandfathering in 2003 for this plat. The proposed road does not meet the current code. Ms. Pruitt stated she also read in the Daily Dispatch that a committee member stated special interest groups were involved in this issue. She felt the special interest groups were homeowners interested in their neighborhood.

Commissioner Kiesow asked CM Donham about stormwater. CM Donham stated the issue of sedimentation has been taken care of by approval of a small, temporary pond for runoff. There will not be a permanent pond at the actual site. The turnaround, continued CM Donham, meets the requirements of the State. If a fire hydrant were involved, a segment of the road would need to be 26 feet wide. Also, the wider street width is required moreso for industrial areas where ladder trucks would need to be brought in.

Commissioner Cantley asked if this Board turned down the request, could the City be sued. City Attorney Burnette answered yes, it could be.

Commissioner Williford asked Planning Director Cheryl Hart could the turnaround be paved. PD Hart stated all other temporary turnarounds in the city are gravel; however, she felt this was a reasonable request that could be made of the developer.

MPT Herring stated that this Board is not an expert on this subject. The Planning Board, the City Staff, and the City Attorney have all studied this issue and have recommended approving this request.

Commissioner Williford asked would paving the turnaround make the residents happy, to which Mr. Yancey stated a cul de sac would be better, but that paving the turnaround would be acceptable to him. The developer agreed to do so.

Commissioner Wilkinson asked to be excused from this vote since Mr. Washington is his law partner.

COMMISSONER HERRING MADE A MOTION TO APPROVE THIS REQUEST WITH THE ADDITION OF THE TURNAROUND BEING PAVED. COMMISSIONERS POWELL, HERRING, KIESOW, WILLIFORD, AND CANTLEY VOTED IN THE AFFIRMATIVE. COMMISSIONER SHOPE VOTED IN THE NEGATIVE. THE MOTION CARRIED 5-1.

### **WATER AND SEWER RATE STUDY BY RAFTALIS APPROVED**

Commissioner Kiesow pointed to the highlights of the Study and MADE A MOTION THAT THE STUDY BE APPROVED. COMMISSIONER WILLIFORD MADE A SUBSTITUTE MOTION THAT THE STUDY BE APPROVED WITH THE INCOMING BOARD VOTING ON THE NEW RATE. ALL VOTES WERE IN THE AFFIRMATIVE WITH THE SUBSTITUTE MOTION. THE MOTION CARRIED.

### **ORDINANCE § 2-27 PROPOSITIONS MUST BE SECONDED AMENDED**

City Clerk Donna Hosch stated that the UNC School of Government explained there is no need for seconds to motions. If there is not a minimum level of support, then it is not worth the time to consider the proposal. The Board has been testing this for several months with no drawbacks.

COMMISSIONER WILKINSON MADE A MOTION TO AMEND THIS ORDINANCE. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

### **PRESENTATIONS TO AND REMARKS BY OUTGOING COMMISSIONERS**

Mayor Woodlief presented plaques of appreciation to outgoing Commissioners Shope, Powell, Wilkinson, and Kiesow. Each of these members addressed the Board giving remarks of thanks and praise.

### **ADJOURNMENT SINE DIE**

COMMISSIONER WILKINSON MADE A MOTION TO ADJOURN SINE DIE. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

### **RECONVENE**

After a brief recess, Mayor Pro Tem Herring reconvened the meeting.

The oath of office was administered to Mayor-elect Al Woodlief, Jr. by Judge S. Quon Bridges. MPT Herring then turned the meeting over to Mayor Woodlief.

The oath of office was administered to Commissioner-elect Jackie Sergent by Judge S. Quon Bridges.

The oath of office was administered to Commissioner-elect James D. Currin by Judge Danny Finch.

The oath of office was administered to Commissioner-elect Ron Bullock by Judge Danny Finch.

The oath of office was administered to Commissioner-elect Calvin Harris, Jr., by Mrs. Jackie Wright.

### **MAYOR PRO TEM ELECTED**

Mayor Woodlief asked the Board for their recommendation for Mayor Pro Tem.

COMMISSIONER WILLIFORD MADE A MOTION THAT HOWARD HERRING, SR. BE RE-ELECTED AS MAYOR PRO TEM. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

Mayor Pro Tem Howard Herring, Sr. was administered the oath of office by Judge S. Quon Bridges.

### **APPOINTMENT OF BOARD COMMITTEES AND CITY REPRESENTATIVES**

Mayor Woodlief made the following appointments:

#### Committees

- 1) Budget & Finance – Commissioners Currin (Chairman), Williford, and Herring. Staff advisors Donham and McNally.
- 2) Public Safety & Litigation – Commissioners Herring (Chairman), Williford, and Currin. Staff advisor Wolford.
- 3) Public Works, Planning, Development & Ordinances – Commissioners Cantley (Chairman), Sergent, and Bullock. Staff advisors Thomas, Hart, and Hosch.
- 4) Recreation, Parks & Beautification – Commissioners Sergent (Chairman), Harris, and Bullock. Staff advisor Caudle.
- 5) Property, Buildings & Real Estate – Commissioners Williford (Chairman), Herring, and Harris. Staff advisor Manning.
- 6) Business, Industry Development & EDC – Commissioners Bullock (Chairman), Cantley, and Currin. Staff Attorney Burnette.
- 7) Annexations – Commissioners Harris (Chairman), Herring, Currin, Sergent, and Cantley. Staff advisors Donham, Hart, Hosch, and Attorney Burnette.

#### City Representatives

- 1) COG Representative – Commissioner Williford
- 2) Downtown EDC Representative – Commissioner Currin

- 3) Kerr Lake Regional Water System Representative – Commissioner Cantley and City Manager Donham
- 4) Granville EDC Representative – City Manager Donham
- 5) Granville Greenways Advisory Council – Commissioner Sergent

#### REMARKS BY NEWLY-ELECTED COMMISSIONERS

Commissioners Sergent, Currin, Bullock, and Harris gave remarks as to their aspirations and hopes for the upcoming term.

#### ADJOURN

COMMISSIONER BULLOCK MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.