

**NORTH CAROLINA
GRANVILLE COUNTY
CITY OF OXFORD**

**OXFORD CITY HALL, BOARD MEETING ROOM,
TUESDAY, SEPTEMBER 2, 2008 AT 5:30 PM**

The Mayor and Board of Commissioners of the City of Oxford met for an Agenda Session at City Hall, 300 Williamsboro Street at the above-mentioned time and place.

Present: Mayor Alvin Woodlief, Jr.
Mayor Pro Tem Howard G. Herring, Sr.
Commissioner Robert Shope
Commissioner Paul F. Kiesow
Commissioner A. Chance Wilkinson
Commissioner Robert B. Williford, Sr.
Commissioner Walter Cantley

Absent: Commissioner Stephen C. Powell

Present also were City Manager Mark Donham and City Clerk Tanya S. Weary.

All members of the board and local news media were notified of the time, place and purpose of the meeting.

Mayor Woodlief called the meeting to order.

AGENDA SET – SEPTEMBER 9, 2008

The Board of Commissioners set the agenda for the September 9, 2008 meeting.

CLOSED SESSION – PERSONNEL

On a motion by Commissioner Wilkinson, seconded by Commissioner Williford, the Board voted to go into Closed Session according to G.S. 143-318.11 to discuss a personnel matter. The motion passed unanimously.

On a motion by Commissioner Kiesow, seconded by Commissioner Wilkinson, the Board voted unanimously to return open session.

CITY MANAGER MOVING EXPENSES

Commissioner Shope, Personnel Committee Chairman motioned to grant the remaining portion (\$1,032.55) of the \$7,500 allotted for travel expenses to the City Manager. Commissioner Cantley seconded the motion. The motion passed unanimously.

CLOSED SESSION – PERSONNEL

On a motion by Commissioner Williford, seconded by Mayor Pro Tem herring, the Board voted to go back into Closed Session according to G.S. 143-318.11 to discuss a personnel matter. The motion passed unanimously.

On a motion by Mayor Pro Tem Herring seconded by Commissioner Williford, the Board voted unanimously to return open session.

CITY ATTORNEY HOURLY RATE INCREASED

Commissioner Cantley motioned to keep the monthly retainer of \$500 and raise the hourly rate to \$175 per hour with an effective date of September 1, 2008. Commissioner Kiesow seconded the motion. The motion passed unanimously.

ADJOURNMENT

There being no further business, Mayor Woodlief adjourned the meeting.