

**NORTH CAROLINA
GRANVILLE COUNTY
CITY OF OXFORD**

**OXFORD CITY HALL, BOARD MEETING ROOM
TUESDAY, AUGUST 12, 2008 AT 7:00 P.M.**

The Board of Commissioners of the City of Oxford met in Regular Session at City Hall, 300 Williamsboro Street at the above-mentioned time and place.

Present: Mayor Alvin Woodlief, Jr.
Mayor Pro Tem Howard G. Herring, Sr.
Commissioner Robert Shope
Commissioner Stephen C. Powell
Commissioner Paul F. Kiesow
Commissioner A. Chance Wilkinson
Commissioner Robert B. Williford, Sr.
Commissioner Walter Cantley

Present also were City Attorney J. Thomas Burnette, City Manager Mark Donham and City Clerk Tanya S. Weary.

All members of the board and local news media were notified of the time, place and purpose of the meeting.

Mayor Al Woodlief, Jr. called the meeting to order.

Reverend Phillip Betts gave the prayer.

The Pledge of Allegiance followed the prayer.

**MAYOR'S YARD OF THE MONTH AWARD – DAVID & EARNESTEEN
PARKER**

Mayor Woodlief recognized August's Mayor's Yard of the Month winners, David and Earnesteen Parker. Mayor Woodlief read the certificate, which recognizes them for the outstanding job of landscaping maintenance and overall attractiveness of 407 Prospect Avenue. He added a sign would be placed in the yard recognizing them as the

winners for Mayor's Yard of the Month and that a picture would be taken for the *Oxford Public Ledger*.

RUN TO VOTE TEAM RECOGNIZED

Mayor Woodlief recognized on behalf of the City of Oxford the Granville Central High School's Run To Vote Team by giving them a certificate of appreciation for their efforts to get people to vote in the 2008 election.

PUBLIC COMMENT – JERRY WHITFIELD

Jerry Whitfield of 213 Grace Street asked that the Commissioners remove the requirement of windshield wipers, insurance, tags and registration for golf carts. The requirements have raised the cost of golf carts. Mayor Woodlief referred this to the Public Safety Committee Chairman Howard Herring, Police Chief Wolford and City Manager Donham. He added the State law dictates what the City can do locally. Mr. Whitfield suggested treating a golf cart like a 50 cc bike.

PUBLIC COMMENT – J.B. MURRAY

J.B. Murray, owner of Spanky's Produce & Garden Center, 507 Roxboro Road, explained he had a shoplifting incident on Sunday evening and called the Oxford Police Department to respond. He told it took a few minutes for the officer to arrive and he told the officer that the guy ran behind the house, what he was wearing and that he wanted to press charges. He added the officer came back to his place of business and Mr. Murray told the officer that he did not need to talk to him. Mayor Pro Tem Herring addressed Mr. Murray by stating he had called the Commissioners if not all of them on Sunday and explained the situation. He stated the City Manager had spent Monday and Tuesday addressing the situation. The Public Safety Committee will meet at 8 AM on Friday and

suggested Mr. Murray wait to see what happens. Mr. Murray asked if he has the right to speak to which Mayor Pro Tem Herring replied yes, but he did not appreciate him airing his complaint when it has already been said. An answer will not be given tonight. Mr. Murray stated the police officer and the Police Chief should resign. Mayor Woodlief stated he was out of order and requested Mr. Murray to have a seat. Mr. Murray also requested the Mayor to step down.

PUBLIC COMMENT – FRANK STRICKLAND

Frank Strickland of 112 Planters Place asked if he would be called out of order on opinions expressed tonight to which Mayor Woodlief stated probably. Mr. Strickland addressed Mr. Woodlief's comments as referring to him as a liar, slanderer and a racist in his capacity as Mayor. He added he had produced documentation supporting his allegations at the March 18th meeting and came again in May asking from the Mayor for a public apology or for him to resign. He noted he had yet to receive an answer and it is unacceptable for a Mayor to conduct himself in this capacity because he is the spokesperson for the City. He asked Mr. Woodlief if he was going to give him a public apology or resign to which Mayor Woodlief replied he would not do either one and asked Mr. Strickland to step down.

ZONING PUBLIC HEARING – REQUEST TO REZONE 2 LOTS AT CORNER OF WOODSON STREET & HICKSMILL ROAD FROM B-3 TO R-6

Mayor Woodlief declared the public hearing open. Mayor Woodlief noted the purpose of the public hearing is to allow for public comment as it pertains to the request from Jack Watkins to rezone 2 lots on the corner of Woodson Street and Hicksmill Road from B-3 (General Business) to R-6 (1 & 2 Family Residential) in order to put two duplexes on the lots.

Commissioner Kiesow asked if this would be for a duplex or triplex to which Planning Director Hart responded two duplexes. There being no further questions or comments, Mayor Woodlief declared the public hearing closed.

2 LOTS AT CORNER OF WOODSON STREET & HICKSMILL ROAD FROM REZONED B-3 TO R-6

Commissioner Kiesow motioned to rezone two lots located on the corner of Woodson Street and Hicksmill Road from B-3 (General Business) to R-6 (1 & 2 Family Residential). Mayor Pro Tem Herring seconded the motion and carried unanimously.

ZONING PUBLIC HEARING FOR 3 PARCELS OF LAND LOCATED ON GRANVILLE STREET REMOVED FROM AGENDA

This item was taken off the agenda.

ZONING PUBLIC HEARING – AMEND ZONING ORDINANCE UNDER SECTION 302 FOR YARD SALES

Mayor Woodlief declared the public hearing open. The purpose of the public hearing was to allow for any comment as it pertains to correcting the typo in the Zoning Ordinance. The current ordinance shows that they are allowed under the classification of “D” which stands for design standards. This was a typo and should have been designated with the letter “P” for permitted uses.

There being no comments or questions, Mayor Woodlief closed the public hearing.

ZONING ORDINANCE AMENDED UNDER SECTION 302 FOR YARD SALES

Commissioner Wilkinson motioned to amend the typo in the Zoning Ordinance under the table of permitted uses Section 302 for Yard Sales as noted in the public hearing. Commissioner Shope seconded the motion. The motion carried unanimously.

**ZONING PUBLIC HEARING – AMEND ZONING ORDINANCE TO INCLUDE
A DEFINITION FOR TEMPORARY STRUCTURE**

Mayor Woodlief opened the public hearing for comment. The purpose for the hearing was to allow for comment as it pertains to the definition for a temporary structure.

There being no comments or questions, Mayor Woodlief closed the public hearing.

**ZONING ORDINANCE AMENDED – DEFINITION OF
TEMPORARY STRUCTURE**

Commissioner Shope motioned to amend the Zoning Ordinance under Section 200 to include a definition for a temporary structure. Commissioner Cantley seconded the motion and carried unanimously.

Temporary Structure – anything constructed or erected with removable walls, foundations, ceilings and floors where the use is on a short-term basis and shall not exceed the specified period set forth in the permit with the intent to discontinue such use upon expiration of the time period.

DEMOLITION ORDINANCE - 107 RAILROAD AVENUE

Planning Director Cheryl Hart noted the State Preservation Commission indicated they are not interested in 107 Railroad Avenue and the property owner has stated he is willing to donate this property to the local Historic Preservation Commission in order to give them the opportunity to rehabilitate the building. The HPC has not looked at this property. If it is not possible, the only other choice is to demolish the building. She requested a 30-day extension.

Mayor Pro Tem Herring commented if the HPC accepts this donation that he requested that the HPC raise money to finance it. Ms Hart noted the HPC is aware of this.

Commissioner Wilkinson motioned to grant a 30-day extension to the demolition ordinance for 107 Railroad in order to give the Historic Preservation Commission an opportunity to look at this property. Commissioner Williford seconded the motion. The motion passed unanimously.

DEMOLITION ORDINANCE - 217 COLLEGE STREET

Planning Director Hart noted she had received a signed contract from the property owner and they want to start scraping and painting immediately. After this is completed, they will start repair work on the roof.

Commissioner Williford asked if there was a time limit for the work to which Planning Director Hart noted immediately after the completion of the paint job, repair work on the roof would begin. Mayor Woodlief clarified the City wishes for the property owner to begin work and finish, weather permitting and have the outside of the house up to par like those surrounding it. Mayor Woodlief requested a report for the September meeting.

City Attorney Burnette explained the house is unfit for habitation and if it is painted it is still unfit for habitation.

Commissioner Powell asked about the safety factors during the corrective work process to which Ms. Hart noted she would have caution tape placed around the property when boards are being removed.

Commissioner Shope asked if the property owner had indicated that he would keep this property up once repaired to which Ms. Hart replied he seems interested in taking care of the property.

DRUG & ALCOHOL TESTING POLICY ADOPTED

Commissioner Cantley noted the City of Oxford has always been a leader in the quest to make sure that all City employees and the citizens are kept safe. He reviewed the proposed drug and alcohol testing policy:

There will be zero tolerance for the specified drugs. When alcohol test results are at or above 0.02, the individual shall be considered intoxicated and the City will take the appropriate action as specified. The City will have the right to test any person if the department manager verifies that an employee exhibits unusual behavior or activity. The behaviors are defined within the policy. The use, sale, manufacturing, distribution or possession of illegal drugs or drinking alcoholic drinks while on the job will result in dismissal. The City has conducted for the last eight years testing on all new applicants as a condition of employment and for cause when an accident occurs. The Fourth Amendment does not allow the City to test across the board those employees who do not fall within the specified categories. The random testing for both alcohol and drugs will be done for all safety sensitive jobs such as those holding CDLs and/or who drive or operate equipment or vehicles. Any person who supervises any of these personnel who operates equipment is subject to testing. All policemen and firemen shall be tested along with their management staff. The randomness of those to be tested will be done by an outside computer generated numbering system. No one from the City will have any input into who is tested. The numbers will then be submitted to the Human Resources

Manager who will match the number with the employee to be tested. Any employee who believes that they have a drug or alcohol problem is encouraged to come to the HR Department and ask for help; they will not be subject to dismissal or reprisal for such an inquiry. Rehabilitation and medical assistance will be provided through the current health coverage program. If an employee when tested has a prescription drug that shows up and is listed as a prohibited drug and they fail to have documentation they shall be subject to termination.

Commissioner Cantley suggested that volunteer personnel, such as firemen and policemen be tested. Further studies for possible inclusion are needed before implementation. He also suggested that elected officials and managers be subject to the policy. An elected official cannot be forced to be tested according to state and federal law.

Commissioner Cantley noted the policy would become effective after 60 days giving the HR Department time to give all employees the necessary information and the minute details of how and when these tests will be done and to which drugs are prohibited.

Commissioner Cantley motioned to adopt the Drug and Alcohol Testing Policy. Commissioner Shope seconded the motion.

Commissioner Powell asked if the City would finance the service if an employee needs help to which Commissioner Cantley replied no, they are covered under the current insurance policy of the City. Commissioner Powell asked if the employee has to go outside the City to get help and miss work, would they be paid to which Commissioner

Cantley noted this would have to go through the HR Department and added the City has an Employee Assistance Program.

Commissioner Kiesow questioned the frequency and amount tested to which Commissioner Cantley noted the City would test 10% of eligible employees every quarter.

Mayor Pro Tem Herring commented that he is not a city employee and he would not be tested for drugs and added that he is not a substance abuser. Commissioner Cantley noted that it is not part of the policy; it is only a suggestion because the law will not allow for it.

Mayor Woodlief called for the vote on the motion. The motion passed unanimously with an effective date of January 1, 2009.

**STREET CLOSING APPROVED FOR NC AFRICAN
AMERICAN CULTURAL FESTIVAL**

Commissioner Powell placed this item on the agenda.

Commissioner Powell requested Phyllis Coley to come forward to explain the events and parade to be held on October 18, 2008.

Mayor Pro Tem Herring motioned to close Spring Street between Main Street and Linden Avenue on Saturday, October 18, 2008 from 7:00 AM – 6:00 PM for the NC African American Cultural Festival. Commissioner Powell seconded the motion. The motion passed unanimously.

PARADE FOR NC AFRICAN AMERICAN CULTURAL FESTIVAL APPROVED

Commissioner Powell placed this item on the agenda.

Phyllis Coley explained it is their intention to host a kick off gala at Sassafra in Stovall on Friday, followed by the parade in Oxford beginning at 10 AM on Saturday,

October 18th. The proposed parade route would be Main Street to Hillsboro, Hillsboro down Linden, Linden back to Spring Street; this will bring everyone to the event. She acknowledged the parade route could be altered if necessary. A salute to elders will be the opening ceremony; followed by a battle of the bands. The parade will line up on the street behind the armory. Entertainment will be held throughout the day. Vendors, cultural exhibits, merchandise, food and activities will also be available. The event will be held from 10 AM – 4 PM.

Mayor Woodlief explained a permit is needed for the parade and the police department would assist in escorting the parade route. Mayor Woodlief requested public comfort stations be available to which Ms. Coley noted they would be available. Ms. Coley asked if a food inspector would be needed to make sure the food vendors are adhering to all rules to which Planning Director Hart explained this would be required if the vendors are not nonprofit. Ms. Coley requested a package that would make sure they adhere to all the guidelines. She requested water and electricity; to which Mayor Woodlief noted water is available at the gazebo and the County owns an electrical box at the site and suggested talking to Extension Service. Ms. Coley requested the minutes of this meeting be sent to the County stating the event had been approved.

Commissioner Wilkinson recognized Linden Avenue is a major thoroughfare and suggested stopping the event at Spring Street, so traffic could loop around Granville Street. Ms. Coley noted an alternate route would be available and requested an officer be available to guide people. She stressed they would do advance publicity of the event and she plans to have signage up about the closing. Chief Wolford noted the parade route would need to be negotiated.

Commissioner Williford motioned to approve request from Phyllis Coley to hold a parade in downtown Oxford in conjunction with the NC African American Cultural Festival on Saturday, October 18, 2008. Mayor Pro Tem Herring seconded the motion. The motion passed unanimously.

**LITTLEJOHN STREET PARKING LOT CLOSED FOR OXFORD
LIONS CLUB BBQ CHICKEN PLATE SALE**

Benny Overton of the Oxford Lions Club requested to close half (41 spaces) of the Littlejohn Street parking lot on October 3, 2008 from 5:00 AM – 6:30 PM in order to hold a barbeque chicken sale. This request will also allow for people to eat in because the Den is located one unit down from the parking lot.

Commissioner Wilkinson motioned to approve request to close half of the Littlejohn Street parking lot (portion closest to Littlejohn Street) in order for the Oxford Lions Club to hold a barbeque chicken sale on October 3, 2008 between the hours of 5:00 AM – 6:30 PM. Commissioner Williford seconded the motion and carried unanimously.

ONE LOT SUBDIVISION APPROVED ON HIGHWAY 15 N

Commissioner Kiesow asked if the subdivision was shown on the map included in the agenda packet to which Planning Director Hart noted it is shown with the home and 1.5 acre tract. She added this tract has been cut from the 45 acres farm.

Commissioner Williford motioned to approve a 1-lot subdivision located on the left hand side just past the Watkins Wilkinson Road on Highway 15 North. Commissioner Powell seconded the motion. The motion passed unanimously.

**ANNEXATION RESOLUTION APPROVED DIRECTING CITY CLERK TO
INVESTIGATE ANNEXATION PETITION RECEIVED FOR 3 PARCELS ON
LAND OWNED BY THE CENTRAL CHILDRENS HOME**

Commissioner Kiesow requested to have the Outer Loop illustrated on the map.

Commissioner Shope motioned to adopt a resolution directing the City Clerk to investigate an annexation petition received from the Central Children's Home for 3 parcels of land situated along Industry Drive between Raleigh Street and Henderson Street. Commissioner Powell seconded the motion. The motion carried unanimously.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION
RECEIVED UNDER G.S. 160A-58.1
FOR NON-CONTIGUOUS ANNEXATION OF 3 PARCELS OF LAND
SITUATED ALONG INDUSTRY DRIVE BETWEEN RALEIGH STREET AND
HENDERSON STREET OWNED BY THE CENTRAL CHILDREN'S HOME**

WHEREAS, a petition requesting annexation of an area described in said petition was received on July 16, 2008 by the City of Oxford, Board of Commissioners; and

WHEREAS, G.S. 160A-58.2 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City of Oxford, Board of Commissioners deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE, BE IT RESOLVED by the City of Oxford, Board of Commissioners that:

The City of Oxford Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Commissioner the result of her investigation.

Adopted the 12th day of August, 2008

**ZONING PUBLIC HEARING SCHEDULED – AMEND ZONING ORDINANCE
UNDER 718.1 FAMILY CHILDCARE FACILITIES TO REQUIRE A 6 FEET
FENCE FOR THE OUTDOOR PLAY AREA**

Commissioner Williford questioned the height of the fence to which Planning Director Hart recommended a six feet fence for the playground area for up to eight children only. Commissioner Cantley asked if the type of fence is specified to which Planning Director Hart explained it is usually chain link or a privacy fence.

Mayor Pro Tem Herring noted he raised this issue with the Planning Board stating that this would provide safety for the children. Commissioner Wilkinson asked how many people this would affect to which Planning Director Hart stated most have a fence already in place and stated the City would not go back and require a fence; only when they applied to renew their special use permit could the Board deemed it necessary at that time to install a fence. She stressed this is the Board's option now. Commissioner Wilkinson requested by the next meeting to see how many people this would affect.

Mayor Pro Tem Herring motioned to call for a public hearing in conjunction with the September 9, 2008 Regular Session beginning at 7:00 PM to consider amending the Zoning Ordinance under Section 718.1 Family Childcare Facilities to require a 6 feet fence for the outdoor play area. Commissioner Cantley seconded the motion and passed unanimously.

ZONING PUBLIC HEARING SET – REQUIRE ALL NEW RESIDENTIAL STRUCTURES TO HAVE PAVED DRIVEWAY & PARKING AREA

Commissioner Shope motioned to call for a public hearing in conjunction with the September 9, 2008 Regular Session beginning at 7:00 PM to consider amending the Zoning Ordinance to require all new residential structures to have a paved driveway and parking area. Mayor Pro Tem Herring seconded the motion.

Commissioner Kiesow asked how this would affect Oxford Park to which Mayor Woodlief noted Oxford Park would not be affected because everything is paved.

There being no further discussion, the motion passed unanimously.

**ROLLINGWOOD SUBDIVISION LIFT STATION LAND AGREEMENT –
TAKEN OFF THE AGENDA**

Agenda item, *consider accepting ownership of the land the Rollingwood Subdivision lift station sits on* was taken off the agenda.

RESOLUTION ADOPTED FOR FY 2008-2009 HEALTH REIMBURSEMENT ARRANGEMENT WITH ELKIN

Commissioner Williford motioned to adopt a resolution approving the FY 2008-2009 Health Reimbursement Arrangement with Elkin. Mayor Pro Tem Herring seconded the motion. The motion carried unanimously.

**AMENDMENT #3
CITY OF OXFORD
HEALTH REIMBURSEMENT ARRANGEMENT**

WHEREAS, City of Oxford (hereinafter referred to as the "Employer") established the City of Oxford Health Reimbursement Plan (hereinafter referred to as the "Plan") effective July 1, 2005 and further amended the Plan on July 1, 2006 and July 1, 2007; and

WHEREAS, the Employer deems it desirable to amend the Plan to update the *Schedule of Benefits* to coordinate with the group health plan renewal effective July 1, 2008; and

WHEREAS, under Article VIII, Section 8.2 of the Plan, the Employer has the authority to amend the Plan and the undersigned has the authority through resolutions adopted by the Board of Directors to execute this amendment on behalf of the Employer.

IT IS, THEREFORE, AGREED, that the Plan is amended to read as follows:

Adoption Agreement:

10. Annual Benefits: The Plan shall reimburse Eligible Employees for Eligible Expenses according to the following Annual Benefit schedule as of July 1, 2008

Group Health Plan Enrollment	Allowable Expenses	Maximum Allowable Benefit
Employee Only	Medical Insurance Deductibles greater than \$500 and Co-Insurance Expenses greater than \$1,500 incurred by the Employee	Deductibles: \$4,500 Co-Insurance: \$3,500 HRA Maximum: \$8,000
Employee +1; or Employee + Family	Medical Insurance Deductibles greater than \$500 and Co-Insurance Expenses greater than \$1,500 incurred by the Employee or their Eligible Dependent(s)	Per Participant: Deductibles: \$4,500 Co-Insurance: \$3,500 HRA Maximum: \$8,000 Per Family: Deductibles: \$9,000 Co-Insurance: \$7,000 HRA Maximum: \$16,000

CERTIFICATE OF CORPORATE RESOLUTION

The undersigned authorized representative of the City of Oxford (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on the _____ day of _____, _____ and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the amendment to the Health Reimbursement Arrangement effective July 1, 2008, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan Amendment #3 to the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to amend the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the employees of the Employer of the amendment of the Health Reimbursement Arrangement by delivering to each employee a *Summary of Material Modification* of the Plan presented in the form of a "Benefits Update" to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto are Amendment #3 and the "Benefits Update", which are true copies as adopted in the foregoing resolutions.

BUDGET AMENDMENT APPROVED – FEDERAL 2010 CENSUS

Commissioner Kiesow motioned to approve a budget amendment made payable from the General Fund in the amount of \$1,370.00 to contract with the Region K COG to review our Local Update of Census Address (LUCA) for the Federal 2010 Census. Commissioner Powell seconded the motion and carried unanimously.

BUDGET AMENDMENT

ACCOUNT NO.	DESCRIPTION	INCREASE	DECREASE
010410339	Outside Services	\$1,370.00	
010399000	App Fund Balance	\$1,370.00	

STREET CLOSING APPROVED – GRABALL REUNION

Commissioner Shope motioned to close Hicksmill Road between Watkins Street and Woodson Street from 1:00 PM – 7:00 PM on Saturday, September 27, 2008 for the 4th Annual Graball Reunion. Commissioner Williford seconded the motion. The motion passed unanimously.

STREET CLOSING APPROVED – OXFORD BAPTIST CHURCH’S FAMILY NIGHT KICKOFF

Commissioner Cantley motioned to approve request to close Littlejohn Street on Wednesday, August 27, 2008 from 5:00 PM until 8:00 PM for Oxford Baptist Church’s Family Night Kickoff. Commissioner Shope seconded the motion. The motion passed unanimously.

REAPPOINTMENT TO OXFORD HOUSING AUTHORITY BOARD – DR. ABRAM LILES

Mayor Pro Tem Herring motioned to reappoint Dr. Abram Liles to the Oxford Housing Authority Board of Commissioners for a three-year term expiring September 2013. Commissioner Williford seconded the motion and carried unanimously.

PUBLIC HEARING SET – LOAN FINANCING FOR OXFORD ATHLETIC PARK

Mayor Pro Tem Herring motioned to call for a public hearing in conjunction with the September 9, 2008 Regular Session beginning at 7:00 PM to consider installment loan financing for buildings at Oxford Athletic Park. Commissioner Wilkinson seconded the motion. The motion passed unanimously.

SEPTEMBER AGENDA SESSION DATE CHANGED

Commissioner Kiesow motioned to change the date of the September Agenda Session from September 1, 2008 to September 2, 2008 beginning at 5:30 PM due to the

Labor Day Holiday. Commissioner Shope seconded the motion. The motion carried unanimously.

CONSENT AGENDA

A. MEETING MINUTES

Commissioner Cantley motioned to approve meeting minutes of June 30, July 8 & 16, 2008. Commissioner Shope seconded the motion. The motion passed unanimously.

B. FINANCIAL REPORT – JULY 2008

Finance Officer Stephen McNally supplied the Board with a copy of the July 2008 financial report that included General Fund actual revenues of \$598,447 actual expenses of \$634,713; Water Fund actual revenues of \$331,914, and actual expenses of \$430,088 and Other actual revenues of \$119,341 and actual expenses of \$51,522. The subtotals to date are General Fund actual revenues of \$598,447 and actual expenses of \$634,713; Water Fund actual revenues of \$331,914 and actual expenses of \$430,088; Other actual revenues of \$119,341 and actual expenses of \$51,522. Mayor Woodlief noted that if there were not any questions concerning the report, Finance Director McNally would be in his office tomorrow for any questions.

C. TAX RELEASES

Commissioner Williford motioned to approve the following tax releases. Commissioner Wilkinson seconded the motion. The motion passed unanimously.

NAME	AMOUNT	REASON
Robert A. Jr., & Darlene Hanford	\$92.95	Charged in City in error – moved to 6514 Alvis Brooks Road in 2007, on boat

ADDITIONAL COMMENT

Rev. Thomas Woolfolk of 920 Williamsboro Street asked about the type of business to be placed on the 3 parcels of land located on Granville Street to which Mayor Woodlief noted the agenda item requesting to rezone the three parcels was taken off the agenda.

ADDITIONAL ITEM

STREET CLOSING APPROVED FOR CARRIAGE RIDES

Commissioner Wilkinson motioned to approve the street closing of Main Street from the Library to Front Street from 9:00 AM to 3:00 PM on Saturday, September 13, 2008 for carriage rides to be held in conjunction with the Heritage Festival and NC Hot Sauce Contest. Commissioner Cantley seconded the motion. The motion passed unanimously.

CLOSED SESSION – LEGAL MATTER

On a motion by Mayor Pro Tem Herring, seconded by Commissioner Shope, the Board voted to go into Closed Session according to G.S. 143-318.11 to discuss a legal matter. The motion passed unanimously.

At the end of the closed session and on motion by Commissioner Wilkinson, seconded by Commissioner Williford, the Board voted unanimously to return open session.

ADJOURNMENT

There being no further business, Mayor Woodlief adjourned the meeting.