

**NORTH CAROLINA  
GRANVILLE COUNTY  
CITY OF OXFORD**

**OXFORD CITY HALL, BOARD MEETING ROOM,  
MONDAY, OCTOBER 29, 2007 AT 5:15 PM**

The Mayor and Board of Commissioners of the City of Oxford met for a Special Session at City Hall, 300 Williamsboro Street at the above-mentioned time and place.

Present: Mayor Alvin Woodlief, Jr.  
Mayor Pro Tem Howard G. Herring, Sr.  
Commissioner Chance Wilkinson  
Commissioner Robert B. Williford, Sr.  
Commissioner Robert Shope

Absent: Commissioner Paul Kiesow  
Commissioner Stephen C. Powell

Present also were City Manager Thomas S. Marrow and City Clerk Tanya S. Weary.

All members of the board and local news media were notified of the time, place and purpose of the meeting.

Mayor Woodlief called the meeting to order.

**BOB WILLIFORD APPOINTED CHAIRMAN OF RECREATION COMMITTEE**

Mayor Woodlief appointed Bob Williford as Chairman of the Recreation Committee to fill out Commissioner Quon Bridges' term. He noted if elected Mayor again he would appoint new committees in December.

**HORNER SIDING ROAD ATHLETIC PARK PRESENTATION**

Mike Hammersley of Corley Redfoot Zack presented the original and negotiated plans with Vance Construction. The negotiated plan does not include a road that connects to future Victoria Street and related storm drainage. Parking to the north of this adjacent roadway was eliminated and reduced earthwork from the original plan.

Mr. Hammersley highlighted the entrance of the park, front and back of the concession stand with restrooms. It will be centered among the 4 fields. The concession stand will have an observation room on the 2<sup>nd</sup> level for full view of all 4 fields.

Commissioner Shope asked if there were a special entrance to the football fields to which Mr. Hammersley replied it would not be a special one for the football field and added a small restroom facility is associated with this field, but noted he did not have a rendering of it at this time.

Mr. Hammersley noted the low bidder for the project is Vance Construction Company of Henderson with a base bid of \$657,226. He added there were 8 bidders. Discussions and negotiations were conducted with Vance Construction, which resulted in a modified proposal of \$530,000. Revisions include grading on the site, roadways, parking areas, stone, all earthwork on site, storm drainage work.

The field construction contract is for sprigging, irrigation, import of the infield material, etc. He recommended awarding the contract to Nolan Thomas & Company of Stovall, \$60,000 lower than the other bidder. This was an informal bid process; two bids were received. City Manager Marrow added Nolan Thomas specializes in ball fields.

Commissioner Wilkinson, Finance Committee Chairman asked if this is in the budget to which City Manager Marrow replied so far. Mr. Hammersley noted there are additional elements to the project. He presented the following budget summary:

FUNDING:

PARTF Grants	\$1,068,696
Donations	\$90,000
Water & Sewer funds	\$13,000
Stormwater funds	\$10,000
Total funds available	\$1,181,696

COSTS:

Sitework Contract (Vance Construction)	\$530,000
Field & irrigation (Nolan Thomas)	\$245,170
Construction Contingency	\$47,000
Design fees	\$76,000
Remaining Work (Budget number – not all items are in at this time: landscaping to be done, 2 buildings to be bid, benches and bleachers)	\$430,000
Subtotal costs:	\$1,328,170

Difference between costs and budget: \$146,474 or \$150,000-\$200,000

Commissioner Wilkinson asked how much was in the budget for this project? City Engineer Larry Thomas noted \$1,068,696 was put in the budget plus \$23,000 more. City Manager Marrow noted the City's match was \$160,000 and added the project is being done in phases. Commissioner Wilkinson thought \$160,000 was already put in the budget; City Engineer Thomas explained the Board committed the funds when the appraisal on the land was received, but the appraisal was not as much as anticipated. Mayor Woodlief asked how much would be spent by the end of June to which Mr. Hammersley replied all and City Engineer Thomas noted \$150,000 additional is needed to build the building. Commissioner Wilkinson suggested having a Finance Committee to discuss the difference.

**VANCE CONSTRUCTION AWARDED CONTRACT FOR NEW ATHLETIC PARK & NOLAN THOMAS AWARDED CONTRACT FOR FIELD PREPARATION WORK AT NEW ATHLETIC PARK**

Commissioner Herring motioned to award the negotiated contract in the amount of \$530,000.00 to Vance Construction of Henderson for site work at the new athletic park located off Horner Siding Road and award contract in the amount of \$245,170.00 to Nolan Thomas &

Company of Stovall for field preparation work at the new athletic park located off Horner Siding Road. Commissioner Wilkinson seconded the motion. The motion carried unanimously.

**ADJOURNMENT**

There being no further business to discuss, Mayor Woodlief adjourned the meeting.