

**NORTH CAROLINA  
GRANVILLE COUNTY  
CITY OF OXFORD**

**OXFORD CITY HALL, BOARD MEETING ROOM,  
MONDAY, JUNE 4, 2007 AT 5:45 PM**

The Mayor and Board of Commissioners of the City of Oxford met for a Special Session in conjunction with the Agenda Session at City Hall, 300 Williamsboro Street at the above-mentioned time and place.

Present: Mayor Alvin Woodlief, Jr.  
Commissioner Robert Shope  
Commissioner Stephen C. Powell  
Commissioner S. Quon Bridges  
Commissioner Paul F. Kiesow  
Commissioner A. Chance Wilkinson  
Commissioner Robert B. Williford, Sr.

Absent: Mayor Pro Tem Howard G. Herring, Sr.

Present also were City Manager Thomas S. Marrow and City Clerk Tanya S. Weary.

All members of the board and local news media were notified of the time, place and purpose of the meeting.

Mayor Woodlief called the meeting to order.

**BUDGET PUBLIC HEARING – FY 2007-2008 BUDGET**

The purpose of the public hearing was to highlight the proposed FY 2007-08 City of Oxford budget and receive public input. Hearing notification was given pursuant to G.S. 159-12. All comments will be considered with proposed adoption scheduled for June 12, 2007 beginning at 7:00 PM.

Mayor Woodlief opened the public hearing and invited public comment.

Finance Committee Chairman Chance Wilkinson noted some money has been appropriated out of the fund balance due to health insurance costs, a one time payment for

Recreation over \$155,000, which is a grant match to receive over \$1 million. He recognized \$185,000 was lost in sales taxes due to Butner incorporation. Commissioner Wilkinson added the City did better last year than originally thought to have \$1.7 million in the fund balance and this year an estimated \$2.1 million. He recognized City Manager Marrow did a good job with keeping spending in line. He added there would not be a tax increase.

Commissioner Kiesow echoed Commissioner Wilkinson's comments and that it was great there was not a tax increase.

City Manager Marrow commented there is not a water and sewer rate increase. Commissioner Wilkinson added a 3.2% COLA would be given to the employees.

No one from the audience wished to speak on the budget.

Commissioner Williford recognized City Manager Marrow and the Finance Committee did an excellent job on the budget.

Commissioner Bridges stated he was happy with the budget and recognized the City has big bills: paying for the WWTP. He recognized the City had installed the basketball court, repaired the tennis courts and money is being spent at Oxford Park. He stated it is quite an accomplishment to have done the things the Board has done this year and not have to raise taxes and increase water and sewer rates.

Mayor Woodlief closed the public hearing.

### **AGENDA SET – JUNE 11, 2007**

The Board of Commissioners set the agenda for the June 11, 2007 meeting.

### **ACCEPT APPLICATION FROM KENNETH KOEPLINGER –HISTORIC PRESERVATION COMMISSION**

Mayor Woodlief noted 17 applications were received for the Historic Preservation Commission before the May 31<sup>st</sup> deadline. An application from Kenneth Koeplinger was

received the day after the deadline. He was out of town attending a funeral in Maryland. He asked the Board if they wanted to accept or not accept the application?

Commissioner Bridges motioned to accept Kenneth Koepplinger's application for the Historic Preservation Commission. Commissioner Shope seconded the motion. The motion passed unanimously.

City Manager Marrow noted the following method would be used to appoint members to the Historic Preservation Commission. This method is used to fill a vacant commissioner's seat. *Commissioners will be presented with a list of these individuals in the order in which they filed. Each Commissioner will select seven members from the list. The results will be either that 1) there will be seven clear candidates or that 2) there will be several clear candidates to fill some of the seats on the HPC. In the second case, the several clear candidates will take seats, and Commissioners will then vote for candidates for the remaining seats. As an example, if five clear candidates are seated in the first round, and three candidates are tied with the next highest votes, Commissioners will vote for two of these three for the remaining two seats. A final tie will be broken by the Mayor.*

### **JULY AGENDA SESSION**

It was agreed by consensus of the Board of Commissioners to hold the Agenda Session as scheduled for Monday, July 2, 2007 at 5:45 PM.

### **COMMISSIONER POWELL TO ATTEND NLC FAMILY & YOUTH CONCERNS CONFERENCE**

Commissioner Powell noted he would be attending a meeting in Baton Rouge, LA on June 7<sup>th</sup>. The meeting will focus on what municipalities can do and assistance given as regards to focusing on family and youth issues.

Mayor Woodlief noted the travel expense would be held over for the new fiscal year budget.

**ADJOURNMENT**

There being no further business, Mayor Woodlief adjourned the meeting.