

**NORTH CAROLINA
GRANVILLE COUNTY
CITY OF OXFORD**

**OXFORD CITY HALL, BOARD MEETING ROOM,
THURSDAY, MARCH 15, 2007 AT 7:00 PM**

The Mayor and Board of Commissioners of the City of Oxford met for the March Session at City Hall, 300 Williamsboro Street at the above-mentioned time and place.

Present: Mayor Alvin Woodlief, Jr.
Mayor Pro Tem Howard G. Herring, Sr.
Commissioner Paul Kiesow
Commissioner Chance Wilkinson
Commissioner S. Quon Bridges
Commissioner Robert Shope
Commissioner Robert B. Williford, Sr.
Commissioner Stephen C. Powell

Present also were City Attorney J. Thomas Burnette, City Manager Thomas S. Marrow and City Clerk Tanya S. Weary.

All members of the board and local news media were notified of the time, place and purpose of the meeting.

Mayor Woodlief called the meeting to order.

Reverend Phillip Betts gave the prayer.

The Pledge of Allegiance followed the prayer.

PUBLIC COMMENT – VIRGINIA CLAY

Virginia Clay of 125 Main Street noted she owned the building at this address. It is an historic location, however the property is not listed on the historic register. She noted there are detailed plans for an industrial hub and proposed Wal-Mart shopping center. She commented it is easy to neglect economic vitality because everyone has benefited from the resilient U.S. economy for the past 10 years or more. She requested the same planning that is being put forth

towards the hub and Wal-Mart shopping center be put towards the historic preservation ordinance. She asked for the plan to achieve enhancing property values in downtown brick and mortar structures, promote businesses and a business district that residents choose to frequent even as other commercial things develop around their community. She feels cleanliness, litter free environment, free from crime and architectural nature are addressed. She noted the proposed historical properties commission ordinance begins the planning process and she supports the inclusion of the downtown business district as part of the historic plan. She noted she has experience when she had to renovate the building on Main Street. She does not fear the level of complexity that may be added by the historic properties commission, but prefers to operate in a manner where she feels confident that she can make decisions and can control her environment. She feels this can be done in the presence of a historic commission. Ms. Clay foresees the commission as an information clearinghouse for those wanting to preserve historic integrity. She added it would be a resource for those choosing to utilize the federal tax credit available for restoring a historic property. The historic commission can be a conduit for getting landmarks registered as historic places. Ms. Clay explained an additional organization that enhances ongoing efforts by museums and historical society and others to preserve our historical heritage is most likely to make our community distinct. She commented it is important to take advantage of planning, which has not been done so far. She asked to consider the role the historic properties commission can play in helping maintain a healthy connection with our past. She noted what has been done so far is not sufficient for 30-40 year time horizon. She asked the Board to support the proposed commission's efforts in both residential and business areas.

EMPLOYEE OF THE MONTH RECOGNIZED – LARRY THOMAS

Mayor Woodlief recognized City Engineer and Public Works Director Larry Thomas as February's Employee of the Month winner. A certificate of appreciation and a check for \$25.00 will be presented to Larry in his absence.

**MAYOR'S YARD OF THE MONTH AWARD -
LARRY & KAREN PATRICK – MARCH'S RECIPIENTS**

Mayor Woodlief recognized March's Mayor's Yard of the Month winners, Larry and Karen Patrick. Mr. Patrick was present and accepted the certificate. Mayor Woodlief read the certificate, which recognizes them for the outstanding job of landscaping maintenance and overall attractiveness of 110 High Street. He added that a sign would be placed in their yard recognizing them as the winner for Mayor's Yard of the Month and that a picture would be taken for the *Oxford Public Ledger*.

WASTE INDUSTRIES CONTRACT – 1ST READING APPROVED

Billy Williams of Waste Industries thanked the Board for allowing Waste Industries to serve Oxford for 34 years.

Commissioner Kiesow on behalf of the Public Works Committee motioned to adopt the ordinance approving first reading of the Waste Industries franchise contract, which grants a 5 year extension for the purpose of providing solid waste collection and schedule a second reading to be held at the April Regular Session meeting on April 10, 2007 at 7:00 PM. Commissioner Wilkinson seconded the motion. The motion passed unanimously.

ORDINANCE NO. 07-03-01
ADOPTED: 03-15-07
EFFECTIVE: UPON ADOPTION

**AN ORDINANCE PROVIDING FOR THE GRANTING OF A FRANCHISE UPON
REASONABLE TERMS & CONDITIONS TO OPERATE A PUBLIC ENTERPRISE
FOR THE PURPOSE OF PROVIDING SOLID WASTE COLLECTION AND
DISPOSAL SYSTEMS & FACILITIES**

WHEREAS, North Carolina General Statute 160A-311(6) defines the collection and disposal of solid waste and disposal thereof as a “Public Enterprise,” and

WHEREAS, NCGS 160A-319 authorizes cities to grant franchises upon reasonable terms for the operation of enterprises as listed in NCGS 160-311, and

WHEREAS, the City of Oxford has determined that the public’s interest will best be served by the grant of a franchise under reasonable terms to Waste Industries, Inc. for the performance of certain duties and functions as set forth in a contract entitled:

**CONTRACT
BETWEEN
CITY OF OXFORD
AND
WASTE INDUSTRIES, INC.**

FURTHERMORE, that the grant of the Franchise shall begin on July 1, 2007 and extend for five years ending June 30, 2011, and

WHEREAS, the entire text of the said contract is made a part of this Franchise Ordinance by reference as if same were set forth fully in this ordinance and all provisions of the contract and ordinance shall be fully in compliance with applicable provisions of the North Carolina General Statutes.

First Reading conducted on (date) March 15, 2007.

Introduced by Commissioner Paul Kiesow on behalf of the Public Works Committee,

Second by Commissioner Chance Wilkinson

And voted upon as follows:

Ayes: Commissioners Kiesow, Wilkinson, Williford, Herring, Bridges, Powell and Shope

Noes: None.

Second Reading conducted on (date) _____

Introduced by Commissioner _____,

Second by Commissioner _____

And voted upon as follows:

Ayes: _____

Noes: _____

This ordinance shall be in full force upon its adoption according to the dates as set forth above.

ZONING PUBLIC HEARING - REQUEST FROM WLA ENTERPRISES, INC. TO REZONE A 40 +/- TRACT OF LAND FROM R-A (RESIDENTIAL-AGRICULTURAL) TO B-2 (HIGHWAY-BUSINESS) FOR THE PURPOSE OF A SHOPPING CENTER

Mayor Woodlief declared the public hearing open. The Planning Board recommends this rezoning and it will jump start development at I-85 and Highway 15 intersection.

Jim Brice, Vice President of Brokerage of WLA, requested the rezoning of 40 acres of property, considered the Overton tract. The property abuts the northeast portion of Highway 15 and Herbert Henley Road and abuts I-85 right-of-way. The rezoning would be for a commercial entity and consist of 185,000 sq. ft. of retail, with 3 out parcels. The landscaping plan calls for 254 trees with 920 shrubs. He presented a site plan which illustrates twin accesses coming into the property with improvements to Highway 15 which would become multi-lanes in front of the property. There will be 932 parking spaces, which complies with B-2 zoning. The property will have adequate buffers and a detention pond. Mr. Brice explained the existing pond would be incorporated into the plan as a wet pond. He added they are conscious of the neighbors and would install buffers. He told the end project will total \$20-\$25 million. The family oriented facility should employ 600 people.

Mayor Woodlief asked Mr. Brice to show the architecture of Wal-Mart (the shopping center). Mr. Brice distributed the architecture as currently proposed, but noted a few changes would be made. Mayor Woodlief invited anyone from the audience to look at the proposed architecture.

Commissioner Bridges asked how many of the 600 jobs would be for Granville County citizens or how many would be transferred from somewhere else? Mr. Brice explained a super center format employs about 450 up to 500 for the anchor store. He envisions a bank; sit down restaurant and fast food restaurant. Methodology states to have 2 employees per 1,000 sq. ft of retail space. Mayor Woodlief requested to give Oxford and Granville County residents first consideration for jobs. Mr. Brice stated advertising and a job fair would take place.

Commissioner Wilkinson commented some people are against this project because they feel it will hurt downtown. He feels that will not be the situation because Oxford already has a Wal-Mart. He added the super center might hurt grocery stores. He stated people already go to Henderson to the Super Wal-Mart; therefore sales tax revenues are being loss to Henderson. He stated this project would be a plus to Oxford and help jump start growth on the interstate.

Commissioner Kiesow stressed the use of the employment security commission. Mr. Brice will pass the request along.

Mr. Brice explained he had been involved in 200 shopping centers and typically a center of this size will generate \$100,000,000 of sales per year.

Mayor Woodlief closed the public hearing.

REQUEST FROM WLA ENTERPRISES - REZONE A 40 +/- TRACT OF LAND FROM R-A (RESIDENTIAL-AGRICULTURAL) TO B-2 (HIGHWAY-BUSINESS) FOR THE PURPOSE OF A SHOPPING CENTER APPROVED

Commissioner Herring motioned to approve request from WLA Enterprises, Inc. to rezone a 40 +/- tract of land from R-A (Residential-Agricultural) to B-2 (Highway-Business) for the purpose of a shopping center. Commissioner Bridges seconded the motion and carried unanimously.

BUTNER INCORPORATION DISCUSSED

Mayor Woodlief noted Butner would be incorporated shortly and would cost Granville County \$1 million in tax revenue. Oxford will lose \$185,000 in tax revenues. It will take \$0.05 tax increase. Butner's tax rate will be \$0.32. The State will take care of the public safety and the County owns the water and sewer. He had spoken with Representative Jim Crawford and he and Representative Doug Berger have taken this too far to where it cannot be called off.

WATER BILL COLLECTION

Mayor Woodlief thanked City Manager Marrow and Finance Director McNally for collecting \$8,300 in unpaid water bills. Collection of unpaid water bills can be done through garnishing income tax refunds.

VIPER RADIO SYSTEM

Mayor Woodlief noted the Zoning Board of Adjustment denied the County to be allowed to put up a 150-170 ft. radio tower behind the jail. He added with permission of the Board that he and City Manager Marrow be able to negotiate with the County a rate of \$22,000 per year for the two dishes to be placed on the water tank. He added current recreation funding for the county was \$80,000, had dropped to \$67,000, and currently it is \$70,000. He added it is supposed to go 3% per year. He added the City intends to ask for 2%, equaling \$45,000 from the tourism tax; this request must be made to the committee.

A consensus was taken and it was agreed for Mayor Woodlief and City Manager Marrow to be able to negotiate with the County a rate of \$22,000 per year for the two dishes to be placed on the water tank.

PAUL SMITH OF THE MASONIC HOME FOR CHILDREN INTRODUCED

Reverend Phillip Betts introduced Paul Smith of the Masonic Home for Children. He works and resides at the Masonic Home. Mr. Smith oversees Independent Living for 18-22 year olds. He added 8 females and 8 males are a part of this program, which works towards educational and vocational skills. Reverend Betts noted Mr. Smith was involved in politics, civic groups, churches, as well as a soccer coach in Mobile, AL.

**TIM BAYNES OF KERR TAR REGIONAL
COUNCIL OF GOVERNMENTS INTRODUCED**

City Manager Marrow introduced Tim Baynes as the new Executive Director of Kerr Tar Regional Council of Governments, after Neil Mallory retired. He was previously Finance Director for the COG.

Tim Baynes noted he had been Executive Director for the past 10 months and gave a brief bio about himself. He stated the COG was created in the 1970s primarily for economic development and currently they are working on the hub project. The COG also focuses on workforce development and is working on how to improve K-12 education by providing task focus education for jobs that might be coming into the area. He added Caswell County is included in this program because of its affiliation with Piedmont Community College in Roxboro. The COG also provides aging services, which is contracted through the state for the region for the 5 counties. Then, the COG contracts the senior services through the counties.

Mr. Baynes noted the COG administered community development block grants and NC Housing Finance Agency projects for community development. He noted the County has a site

project that will benefit the City of Oxford within the next few months. Mayor Woodlief commented he attended workshops in Washington that discussed CDBG grants. Scattered sites are limited to every 3 years and are limited to \$40,000. He added it is being looked at to allow folks to do the HVAC, electrical and plumbing themselves instead of having a licensed general contractor. Mayor Woodlief noted emergency funds are available for wheelchair ramps, etc., also known as urgent repairs. Funds are available up to \$5,000. Mr. Baynes explained the COG is the rural transportation plan organization for the area. He stated the latest TIP was submitted and they are working on submissions for the next TIP 2009-2015. Their planner has a land use background and is working on land use planning/zoning plans, which has become a need over the last few years; therefore may be added to the COG's services.

Commissioner Herring asked if the CDBG grants still go to the County for the citizens of Oxford to compete. Mr. Baynes noted federal regulations have changed for the scattered site program, which states that the State mandate the funds for the scattered site programs through counties and done on a rotation basis. He added the City is eligible to apply for urgent needs and community revitalization grants, which target a specific area within the City. Mr. Baynes explained funds could be around \$500,000 for concentrated needs and noted Vance County had finished one in the amount of \$700,000. Commissioner Herring asked City Manager Marrow if the City would pursue these funds? City Manager Marrow noted Oxford does not have a concentrated need; they had been addressed over the years. Oxford currently has scattered site needs and added the City had received around ½ dozen concentrated grants over the last 10-15 years. Mr. Baynes noted the City must have a certain geographic contiguous area to meet the qualifications and a minimum of 8 sub-standard houses with low-income individuals living in the houses. Commissioner Herring requested receiving guidelines on the concentrated need area.

City Manager Marrow noted it is difficult to apply for the same area twice. He added currently scattered site houses are being rehabbed in Oxford.

FINANCIAL REPORT – FEBRUARY 2007

Finance Officer Stephen McNally supplied the Board with a copy of the February 2007 financial report that included General Fund actual revenues of \$489,147 actual expenses of \$493,191; Water Fund actual revenues of \$322,182, and actual expenses of \$246,191 and Other actual revenues of \$45,003 and actual expenses of \$56,676. The subtotals to date are General Fund actual revenues of \$5,059,362 and actual expenses of \$4,349,613; Water Fund actual revenues of \$2,419,264 and actual expenses of \$2,641,532; Other actual revenues of \$712,926 and actual expenses of \$759,138. Mayor Woodlief noted that if there were not any questions concerning the report, Finance Director McNally would be in his office tomorrow for any questions.

REPORT ON TRIP TO HILLSBOROUGH – HISTORIC PRESERVATION

Commissioner Bridges added this item to the agenda.

Commissioner Williford, Chairman of the Property Commissioner, noted he, Commissioner Bridges, City Manager Marrow, Planning Director Cheryl Hart, Downtown EDC Director Linda Sigmon, HPC Advocates Cathy Weaver, Susan Wicker and Maureen and Elizabeth Taylor went to Hillsborough on February 12. They met with Hillsborough's Mayor, President and Vice-President of the HPC, Planning Director, former member of the HPC, and Chairman of the Alliance for Historical Hillsborough. He told Hillsborough was added as a historical district in 1973 and in 1989 it was re-inventoried to include the commercial buildings. He stressed Hillsborough stated to be considerate of property owners and their wishes. He noted

a code of ethics should be included in the ordinance. He added selected members of the commission should read *The Letter to George*, which states how to keep the HPC out of court.

Commissioner Bridges commented he was impressed with Hillsborough and how everything was beautiful and consistent. He was also impressed with the sincerity and passion for preservation. He wants to make sure Oxford moves into this direction and would like to adopt comments from Virginia Clay and how it is important to continue to revitalize downtown Oxford. He noted the HPC would be a win-win situation and Oxford will be pleased down the road. He noted preservation could bring out a beautiful City. He informed Hillsborough's HPC stressed that the requirements are not a big difference between what the HPC required and what citizens wanted to do. He stated the difference in money was not significant. He asked how many times had they been in court and since 1973, they had been to court only a couple of times. Commissioner Bridges stated it is being overstated about being in court and felt strong that the HPC would benefit Oxford down the road. He stated you could feel as you walked through Hillsborough the strong feeling of how the City felt about itself.

**CALL FOR A PUBLIC HEARING IN CONJUNCTION WITH THE APRIL 10, 2007
REGULAR SESSION AT 7:00 PM TO CONSIDER APPROVAL OF THE HISTORIC
PRESERVATION COMMISSION ORDINANCE – TAKEN OFF AGENDA**

Mayor Woodlief request item, *call for a public hearing in conjunction with the April 10, 2007 Regular Session at 7:00 PM to consider approval of the Historic Preservation Commission Ordinance*, be taken off the agenda and noted a Property Committee meeting would be scheduled by Tuesday of next week.

WWTP FENCING CONTRACT AWARDED

Commissioner Herring motioned to award fencing contract at the WWTP to the low bidder, Franklin Fencing Feed & Seed with a bid of \$42,984.50. Commissioner Wilkinson seconded the motion. The motion passed unanimously.

JIM BORING REMOVED FROM PLANNING BOARD

Mr. Boring had been contacted and resigned from the Planning Board.

Commissioner Shope motioned to remove Jim Boring from the Oxford Planning Board due to poor attendance. Commissioner Powell seconded the motion and carried unanimously.

PUBLIC HEARING SET – FLOOD PREVENTION ORDINANCE

City Manager Marrow noted Commissioner Kiesow and others have had questions about the proposed flood prevention ordinance and maps. He told the Division of Emergency Management would meet with the Public Works Committee in order to answer questions about the proposed ordinance. He stressed the ordinance would need to be adopted by April 16, 2007.

Commissioner Wilkinson motioned to set a public hearing in conjunction with the April 10, 2007 Regular Session meeting beginning at 7:00 PM for comments concerning revisions to the Flood Prevention Ordinance. Commissioner Williford seconded the motion and carried unanimously.

BUDGET AMENDMENT APPROVED – LEADERSHIP TRAINING FOR POLICE DEPARTMENT

Commissioner Powell motioned to approve a budget amendment in the amount of \$3,000.00 made payable from the General Fund for Leadership Training for the Police Department. Commissioner Kiesow seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
010510395	Schools & Training	\$3,000.00	
010399000	App Fund Balance	\$3,000.00	

VIPER SATELLITE DISH

Mayor Woodlief requested agenda item, *consider approving County VIPER satellite dish on the downtown water tank*, and be taken off the agenda.

**RECOMMENDATION FROM PLANNING BOARD TO RESCIND EARLIER
DECISION TO REZONE PROPERTY LOCATED ON THE CORNER OF WEBB
SCHOOL ROAD AND COLLEGE STREET EXT (HWY 15N) FROM R-A
(RESIDENTIAL-AGRICULTURE) TO B-2 (HIGHWAY-BUSINESS) ACCEPTED**

Commissioner Powell asked why the Planning Board rescinded their earlier decision? City Manager Marrow explained only a portion of the property is in the City and rezoning the property would leave a big question mark as to what could be done to the property so close to a school.

Commissioner Herring motioned to accept recommendation from Planning Board to rescind earlier decision to rezone property located on the corner of Webb School Road and College Street Ext (Hwy 15N) from R-A (Residential-Agriculture) to B-2 (Highway-Business). Commissioner Kiesow seconded the motion and carried unanimously.

**ZONING PUBLIC HEARING SET - APRIL 10, 2007 REGULAR SESSION AT 7:00 PM
TO CONSIDER REZONING 15.58 ACRES AT 809 LEWIS STREET FROM I-1 (PRIME
INDUSTRIAL) TO B-2 (HIGHWAY BUSINESS)**

Commissioner Shope motioned to set a zoning public hearing in conjunction with the April 10, 2007 Regular Session at 7:00 PM to consider rezoning 15.58 acres at 809 Lewis Street from I-1 (Prime Industrial) to B-2 (Highway Business). Commissioner Kiesow seconded the motion. The motion carried unanimously.

**AGREEMENT WITH JOHN BRYAN APPROVED –
TRANSFER OWNERSHIP OF LEAVES**

Commissioner Herring motioned to approve agreement with John Bryan to transfer ownership of leaves from the City to Mr. Bryan. Commissioner Shope seconded the motion. The motion passed unanimously.

**CONTRACT WITH CORLEY, REDFOOT ZACK APPROVED FOR DESIGN
SERVICES – ATHLETIC FACILITY ON HORNER SIDING ROAD (OXFORD PARK)**

Commissioner Bridges, Chairman of the Recreation Committee, motioned to approve design contract with Corley, Redfoot Zack for design services for the athletic facility to be located on Horner Siding Road (Oxford Park). Commissioner Wilkinson seconded the motion. The motion passed unanimously.

AUDIT CONTRACT FOR FY 2006-2007 APPROVED

Commissioner Wilkinson, Finance Committee Chairman, motioned to approve the audit contract with Winston, Williams, Creech, Evans & Company for FY 2006-2007. Commissioner Herring seconded the motion and carried unanimously.

UPDATE ON 208 SPRING STREET

City Manager Marrow explained the potential buyer has backed out because the building inspectors are requiring the buyer to use licensed contractors to do the electrical, plumbing, HVAC, etc. He said he couldn't make the numbers work. He said in Virginia, they would let him do this work, which would be a huge cost savings. The City is back to having the house demolished.

A consensus of the Board was taken and it was agreed to have the house at 208 E. Spring Street removed immediately.

**PARKING LOT & STREET CLOSING APPROVED – CHAMBER SPONSORED
EVENT (ALIVE AFTER FIVE)**

Commissioner Bridges motioned to approve the request by the Granville County Chamber of Commerce to close Littlejohn Street parking lot and restrict parking on Littlejohn Street from 12:00 Noon on Wednesday, May 9 through Thursday, May 10 until 9:00 PM and from 12:00 Noon on Wednesday, September 26 through Thursday, September 27 until 9:00 PM; close Littlejohn Street and Gilliam Street (from Williamsboro Street to Spring Street) from 4:30 PM to 9:00 PM on the days of the event; provide additional trash receptacles and pickup; provide electrical needs; and provide fire and police protection on Thursday, May 10 and Thursday, September 27, 2007 for the Alive After Five events. Commissioner Shope seconded the motion. The motion passed unanimously.

**BUDGET AMENDMENT APPROVED – BRIDGE
REPLACEMENT ON LEWIS STREET**

City Manager Marrow noted the work concerning the bridge replacement on Lewis Street was performed in 2001 and the City agreed to pay for the work over a 3-year period. The State never invoiced the City and the monies were budgeted for the past 5 years, unfortunately it was not budgeted this fiscal year.

Commissioner Wilkinson motion to approve a budget amendment in the amount of \$21,431.00 made payable from the Powell Bill Fund to pay for utility relocation associated with the bridge replacement on Lewis Street per agreement with NCDOT signed in August 2001; this being the first of three installments; the two installments remaining will be due in FY 2008 and FY 2009. Commissioner Williford seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
055570276	Lewis Street Bridge	\$21,431.00	
055399000	Appropriated Fund Balance	\$21,431.00	

**RESOLUTION ADOPTED - CITY CLERK DIRECTED TO INVESTIGATE
ANNEXATION PETITION RECEIVED FOR 40 +/- ACRES OF PROPERTY LOCATED
OFF LEWIS STREET (HIGHWAY 15 S)**

Commissioner Herring motioned to adopt a resolution directing the City Clerk to investigate an annexation petition for 40 +/- acres of property located off Lewis Street (Highway 15 S). Commissioner Shope seconded the motion. The motion passed unanimously.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A
PETITION RECEIVED UNDER G.S. 160A-58.1 FOR NON-CONTIGUOUS
ANNEXATION BY WILLIAM T. OVERTON (LEWIS
STREET/HIGHWAY 15 S)**

WHEREAS, a petition requesting annexation of an area described in said petition was received on March 5, 2007 by the City of Oxford, Board of Commissioners; and

WHEREAS, G.S. 160A-58.2 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City of Oxford, Board of Commissioners deems it advisable to proceed in response to this request for annexation:

NOW, THEREFORE, BET IT RESOLVED by the City of Oxford, Board of Commissioners that:

The City of Oxford Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Commissioner the result of her investigation.

Adopted the 15th day of March, 2007.

**RESOLUTION ADOPTED & BUDGET AMENDMENT APPROVED – POLICE
DEPARTMENT PARTICIPATION IN FULLY REIMBURSABLE GRANT BY
GOVERNOR’S HIGHWAY SAFETY PROGRAM**

Commissioner Herring, Public Safety Committee Chairman, motioned to adopt a resolution and approve a budget amendment in the amount of \$10,000.00 made payable from the General Fund to purchase 2 laptop computers for vehicles, 1 in-car camera system and 1 multi-media projector in order to receive a \$10,000.00 fully reimbursable grant awarded to the Police Department by the Governor's Highway Safety Program. Commissioner Bridges seconded the motion and passed unanimously.

NORTH CAROLINA GOVERNOR'S HIGHWAY SAFETY PROGRAM
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Oxford Police Department has completed an application contract for traffic safety funding; and that the Oxford Board of Commissioners has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE Oxford Board of Commissioners, IN OPEN MEETING ASSEMBLED IN THE City of Oxford, North Carolina, this 15^h day of March, 2007, as follows:

1. That the project referenced above is in the best interest of the Governing Body and the general public, and
2. That Captain Glen Boyd is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$10,000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$0.00 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
010510494	State Match Grant	\$10,000.00	
010399000	App Fund Balance	\$10,000.00	

CONSENT AGENDA APPROVED

A. Meeting Minutes

Commissioner Herring motioned to approve meeting minutes of February 5 & 13, 2007.

Commissioner Kiesow seconded the motion. The motion passed unanimously.

B. Tax Releases

Commissioner Wilkinson motioned to approve the following tax releases. Commissioner Kiesow seconded the motion. The motion passed unanimously.

NAME	AMOUNT	REASON
GE Commercial Finance	\$157.86	Equipment leased to Granville Medical Center

ADDITIONAL ITEM – TAX RELEASES APPROVED

Commissioner Shope motioned to approve additional tax releases for Maggie Lewis and Greenpointe Regional Housing. Commissioner Bridges seconded the motion. The motion passed unanimously.

NAME	AMOUNT	REASON
Maggie Lewis	\$208.42	House torn down in July 2005
Greenpointe Regional Housing	\$4,930.49	Howard Housing was prior owners, changed hands.

**ADDITIONAL ITEM - DISCUSSION ON
CREATING OFFICE OF YOUTH INITIATIVES**

Commissioner Powell placed this item on the agenda.

Commissioner Powell noted that creating an office of youth initiatives was not a recreational issue solely. He stated the office of youth would deal with counseling, living

situations, etc. He recommended creating a non-recreational position that would focus on issues of young people and suggested looking at ways on how to budget and acquire funds for this position. Mayor Woodlief recommended sending this item to the Finance Committee and research from the City staff to see if there are any grants available. Commissioner Wilkinson noted the City would be losing \$185,000 due to Butner incorporation and added it would be extremely difficult to add additional personnel.

HISTORICAL PRESERVATION ORDINANCE ADDRESSED

Mayor Woodlief explained the agenda item to set a public hearing for adoption of the historical preservation ordinance was taken off the agenda because some concerns had been brought forth and City Attorney Burnette need to look at. He stressed the item would be back on the agenda. Commissioner Williford noted quite a few things had popped up this afternoon and it is the intention to get everyone satisfied with it.

COMMENTS BY MAYOR WOODLIEF

Mayor Woodlief recognized Commissioner Bridges met Jesse Jackson and Hillary Clinton during their trip to Washington, DC. He thanked the Board of Commissioners for reinstating travel.

DISCUSSION ON CREATING OFFICE OF YOUTH INITIATIVES CONTINUED

Commissioner Herring noted the City would be losing a lot of money due to the incorporation of Butner. He recognized there is a need for the City to do something for the youth and how it breaks up he does not know. He suggested the Board of Commissioners allowing Commissioner Powell to proceed by touching base with community leaders, like Reverend Betts Paul Smith of the Masonic Home and Ministerial Conference to identify a plan and outcome that may not cost that much. He noted the Ministerial Conference has asked the City to do a whole

lot of stuff and suggested asking the Ministerial Conference to come up with some stuff (stuff not being negative); addressing specific things for our youth. The Board agreed.

ADJOURNMENT

There being no further business to discuss, Mayor Woodlief adjourned the meeting.