

**NORTH CAROLINA
GRANVILLE COUNTY
CITY OF OXFORD**

**OXFORD CITY HALL, BOARD MEETING ROOM,
TUESDAY, FEBRUARY 13, 2007 AT 7:00 PM**

The Mayor and Board of Commissioners of the City of Oxford met for the February Regular Session at City Hall, 300 Williamsboro Street at the above-mentioned time and place.

Present: Mayor Alvin Woodlief, Jr.
Mayor Pro Tem Howard G. Herring, Sr.
Commissioner Paul Kiesow
Commissioner Chance Wilkinson
Commissioner S. Quon Bridges
Commissioner Robert Shope
Commissioner Robert B. Williford, Sr.
Commissioner Stephen C. Powell

Present also were City Attorney J. Thomas Burnette, City Manager Thomas S. Marrow and City Clerk Tanya S. Weary.

All members of the board and local news media were notified of the time, place and purpose of the meeting.

Mayor Woodlief called the meeting to order.

Reverend Pat Hawkins gave the prayer.

The Pledge of Allegiance followed the prayer.

EMPLOYEE OF THE MONTH RECOGNIZED – SHELDON LAND

Mayor Woodlief recognized Sheldon Land of the Fire Department as January's Employee of the Month winner. Fire Chief Lanny Dillehay accepted the certificate of appreciation and a check for \$25.00 on Sheldon's behalf.

**MAYOR'S YARD OF THE MONTH AWARD -
HILLMAN HICKS – FEBRUARY'S RECIPIENT**

Mayor Woodlief recognized February's Mayor's Yard of the Month winner, Hillman Hicks. Mayor Woodlief read the certificate, which recognizes him for the outstanding job of landscaping maintenance and overall attractiveness of 211 Hillcrest Drive. He added that a sign would be placed in his yard recognizing him as the winner for Mayor's Yard of the Month and that a picture would be taken for the *Oxford Public Ledger*.

**APPOINTMENT & OATH OF OFFICE – WILLIE S. DARBY AS LEGAL COUNSEL
TO ZONING BOARD OF ADJUSTMENT & LORI A. DUTRA AS LEGAL COUNSEL
TO THE PLANNING BOARD**

Mayor Woodlief recognized Willie S. Darby as appointed legal counsel to the Zoning Board of Adjustment. (Mr. Darby was appointed by consensus at the February Agenda Session). He added Mr. Darby was the first African American appointed to this position.

Mayor Woodlief recognized Lori A. Dutra as appointed legal counsel to the Planning Board. (Ms. Dutra was appointed by consensus at the February Agenda Session). Ms. Dutra is the first woman to serve in this position.

City Clerk Weary administered the oath of office to Mr. Darby and Ms. Dutra. Mrs. Darby stood with Mr. Darby.

HALFWAY HOUSE PRESENTATION – LEE CLAYTON

Commissioner Powell placed this item on the agenda.

Lee & Sarah Clayton of 213 Saddletree Road believe the City needs a halfway house and want to help people with drug and alcohol problems.

Commissioner Powell asked how the halfway house would be funded? Mr. Clayton replied they would fund it and added they have not done anything before tonight. He noted their house is structured after the Oxford House and their proposal would be a nonprofit organization.

Mayor Woodlief commented a public hearing would be held once a location is found.

Mr. Clayton's proposal would house 6-10 men and recognized women also are dealing with the same problems. He noted jobs would be implemented for the people staying in the house so they could pay for their living expenses while living in the house.

Commissioner Bridges asked if they had spoken with counselors, ministers or professionals that are interested in the program and had they thought about partnership to bring this about? Mr. Clayton responded a gentleman who has been clean for 15 years is willing to stay in the house and use his credentials for a 12-step program.

Mayor Woodlief recognized an AA house is on Broad Street. He asked Mr. Clayton what he expects from the City to which Mr. Clayton responded he does not expect anything from the City. Mayor Woodlief suggested Mr. Clayton contact Planning Director Cheryl Hart and referred this item to Public Relations Committee Chairman Bob Shope. It was suggested for Mr. Clayton to find the location of the proposed halfway house first.

FINANCIAL REPORT – JANUARY 2007

Finance Officer Stephen McNally supplied the Board with a copy of the January 2007 financial report that included General Fund actual revenues of \$852,433 actual expenses of \$543,526; Water Fund actual revenues of \$264,964, and actual expenses of \$253,577 and Other actual revenues of \$45,010 and actual expenses of \$76,410. The subtotals to date are General Fund actual revenues of \$4,570,215 and actual expenses of \$3,856,422; Water Fund actual revenues of \$2,097,082 and actual expenses of \$2,395,341; Other actual revenues of \$667,923 and actual expenses of \$702,462. Mayor Woodlief noted that if there were not any questions concerning the report, Finance Director McNally would be in his office tomorrow for any questions.

PROPERTY ON CORNER OF WEBB SCHOOL ROAD

Planning Director Cheryl Hart noted the request to rezone the property located on the corner of Webb School Road and College Street Ext (Highway 15 N) from R-A (Residential-Agriculture) to B-2 (Highway- Business) would be addressed at the Planning Board meeting.

Property Committee Chairman Bob Williford requested this item be placed on the March Regular Session agenda.

WWTP FENCING – CALL FOR BIDS APPROVED

Commissioner Wilkinson motioned to call for formal bids to install fencing around the wastewater treatment plant. Commissioner Kiesow seconded the motion to which was recommended by the Public Works Committee. The motion passed unanimously.

SEPTIC TANK WASTE POLICY ADOPTED

Commissioner Kiesow, Chairman of the Public Works Committee, noted the Committee supports the policy, but requests limiting to the citizens of Granville County only and charging a fee of \$100.00. He noted it is around a \$75.00 fee to check the holding tank and added if there are problems the City Manager would discontinue their use.

Commissioner Herring motioned to approve the Septic Tank Waste Policy. Commissioner Kiesow seconded the motion. The motion passed unanimously.

Policy for Septic Tank Waste

Subject to the terms and conditions set forth hereinafter, the City of Oxford will accept domestic septic tank waste in amounts less than 2500 gallons from Granville County residents during normal business hours, 8:00 AM until 4:30 PM Monday through Friday excluding City recognized holidays. All waste accepted pursuant to this policy must be received from a state permitted hauling entity that is duly registered with the City.

At no time shall any waste be accepted from grease traps or any other non-domestic source. A record will be maintained at the WWTP verifying the source name and address of all septage received pursuant to this policy, which shall include the hauling entity's name and permit number. All haulers wishing to dispose of domestic sewage must be licensed or permitted by the

State of North Carolina and must display a current discharge permit and privilege license issued by the City of Oxford. Any permit or privilege license issued by the City may be revoked or suspended by the City at any time.

The Oxford Board of Commissioners shall establish the discharge fee and the same shall be posted at Oxford City Hall. Payment of the discharge fee shall be made to the City at the Finance Department, 300 Williamsboro Street, Oxford, NC which payment shall be made PRIOR to the discharge of any waste into the City's wastewater treatment system.

Revised January 2007

FEE SET FOR RECEIVING SEPTIC TANK WASTE

Commissioner Herring motioned to receive domestic septic tank waste from Granville County haulers at the wastewater treatment plant and to set the fee at \$100.00 per tanker load. Commissioner Kiesow seconded the motion. The motion passed unanimously.

UPDATE ON PURCHASING 1.6 MG OF WATER FROM HENDERSON TO SELL TO TOWN OF CREEDMOOR

Commissioner Kiesow, Public Works Committee Chairman, recognized Creedmoor needs waste treatment moreso than water and it was agreed upon waste treatment would not be sold without water. He recognized details are not worked out with Creedmoor, such as who pays for the lines, location and Creedmoor to pay for the line cost.

City Manager Marrow explained Henderson is in agreement to sell 1.6 mg of water to Oxford to sell to the Town of Creedmoor even though this item was not placed on their agenda for approval.

Mayor Woodlief recognized County Manager Brian Alligood as present in the audience and stated the County Commissioners were upset that Creedmoor wished to purchase water from Oxford instead of the County. He noted this would ensure Oxford citizens their water and sewer rates would stay down and create a better business environment.

City Manager Marrow noted details need to be worked out with Creedmoor before they are willing to sign. Mayor Woodlief noted this move would help all the regional water plant partners to build reserve to do some remodeling at the water plant.

Commissioner Herring asked when Creedmoor and Oxford would work out the nuts and bolts so Oxford can get together with Henderson. City Manager Marrow explained details need to be worked out with Henderson and Oxford before pursuing Creedmoor. He stated the wheels are currently turning.

Commissioner Wilkinson commented not to buy the water and not have anyone to sell it to. Commissioner Shope asked if Creedmoor does not want the water, would Henderson still sell it to Oxford? City Manager Marrow in response to Commissioner Shope's question stated that if Creedmoor does not want the water, Henderson will not sell the water.

A consensus of the Board of Commissioners was taken and it was agreed for City Manager Marrow to go forward in negotiating the details between Henderson and Creedmoor.

DEMOLITION ORDINANCE – 120 CLEMENT AVENUE
DELAYED APPROVAL UNTIL MAY 1, 2007

Wayne Newcomb of 4202 Highway 15 noted he owns the property located at 120 Clement Avenue. He stated he had spoken today with Planning Director Hart and she indicated she had sent several certified notices, but they were addressed to Robert. He added his first name is Robert, but he goes by Wayne; his father's name is Robert; therefore he does not open mail addressed to Robert. He recognized something needs to be done to the home and requested additional time. He added his daughter currently attends ECU who will graduate in May and has entertained the idea of remodeling this home.

Commissioner Williford asked if anyone has asked to purchase the property? Mr. Newcomb explained Nelson Daniel of Eakes Funeral Home approached him years ago for first refusal on the property.

Commissioner Herring asked how long had Mr. Newcomb owned the property to which Mr. Newcomb replied 20 years and it has been vacant 2-3 years. He added the windows were broken out during the last ice storm. Commissioner Herring noted Mr. Newcomb has had ample time to do something to the home, but has neglected to do anything to it; therefore it has become an eyesore.

Commissioner Bridges questioned if the only notice he had received about the home was only a few weeks ago? Mr. Newcomb responded yes and that he had received notice in the past about mowing the grass. Commissioner Bridges asked if his father Robert had opened the mail since it was addressed to him and Mr. Newcomb could not answer. Planning Director Hart explained she had sent several notices, certified and regular mail and has also put notice in the paper asking owners of 120 Clement Avenue to come to the meeting regarding the property and put finding the fact in the paper too.

Commissioner Bridges asked Mr. Newcomb how much additional time he is requesting? Mr. Newcomb explained his daughter would graduate in May, but any amount of time would be appreciated. He added he has paid his taxes on the property promptly.

Commissioner Wilkinson recognized it would cost a lot of money to remodel it. Mr. Newcomb explained if he does not remodel it; he would like the opportunity to take the house down in order to remove the timber out of it.

Commissioner Kiesow recognized a written plan is needed. Mayor Woodlief noted Planning Director Hart would send a letter to Mr. Newcomb for signature stating the house needs

to be remodeled or removed by May 1st. Mayor Woodlief requested Mr. Newcomb to see Planning Director Hart in the next day or so to sign the agreement to have the house remodeled or removed by May 1st. Mayor Woodlief requested Planning Director Hart to be in touch with Mr. Newcomb by the end of the week. Mr. Newcomb requested Ms. Hart to address the letter to Wayne Newcomb and he would definitely get the letter. Commissioner Powell asked if the home has safety issues in its current condition? Planning Director Hart replied yes that the home needs to be secured, ply board put on the windows. It appears someone has been living in the home. Commissioner Herring noted the minutes would reflect that Mr. Newcomb has agreed to fix or remodel the home at 120 Clement Avenue by May 1st. Mr. Newcomb agreed.

City Attorney Burnette requested to add to the May Regular Session agenda to follow up with considering adopting a demolition ordinance for 120 Clement Avenue.

The following demolition ordinance was not adopted.

ORDINANCE NO. 07-02-02
ADOPTED: 02-13-07
EFFECTIVE: UPON ADOPTION

**AN ORDINANCE DIRECTING THE HOUSING CODE OFFICER
TO DEMOLISH THE PROPERTY HEREIN DESCRIBED
AS UNFIT FOR HUMAN HABITATION
AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT
THE SAME MAY NOT BE OCCUPIED UNTIL DEMOLISHED.**

WHEREAS, the Board of Commissioners of the City of Oxford finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

WHEREAS, said structure should be demolished as directed by the Housing Code Officer and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owners of said structure have been given a reasonable opportunity to bring the structure up to the standards of the Housing Code in accordance with G.S. 160A-443(5) pursuant to an order issued by the Housing Code Officer on October 25, 2007, and the owners having failed to comply with the order;

NOW, THEREFORE, be it ordained by the Board of Commissioners of the City of Oxford, that:

Section 1. The Housing Code Officer is hereby authorized and directed to place a sign containing the legend:

"This building is unfit for human habitation; the use of or occupancy of this building for human habitation is prohibited and unlawful."

on the building located at the following address: 120 Clement Avenue, Oxford, North Carolina; Owner(s): Robert Newcomb, 4202 Highway 15, Oxford, NC 27565

Section 2. The Housing Code Officer is hereby authorized and directed to demolish the above-described structure in accordance with her order to the owner thereof dated the 13th day of February 2007, and with the Housing Code and G.S. 160A-443.

Section 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein described to be unfit for human habitation.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this 13th day of February, 2007.

DEMOLITION ORDINANCE ADOPTED – 113 MAPLE DRIVE

No one present claimed ownership of the property located at 113 Maple Drive.

City Manager Marrow noted Planning Director Hart would bid the removal of the dwelling out and would come back to the Board with a budget amendment.

Commissioner Herring motioned to adopt a Demolition Ordinance for 113 Maple Drive.

Commissioner Bridges seconded the motion and passed unanimously.

ORDINANCE NO. 07-02-01
ADOPTED: 02-13-07
EFFECTIVE: UPON ADOPTION

**AN ORDINANCE DIRECTING THE HOUSING CODE OFFICER
TO DEMOLISH THE PROPERTY HEREIN DESCRIBED
AS UNFIT FOR HUMAN HABITATION
AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT
THE SAME MAY NOT BE OCCUPIED UNTIL DEMOLISHED.**

WHEREAS, the Board of Commissioners of the City of Oxford finds that the property described herein is unfit for human habitation under the City Housing Code, and that all of the provisions of the Housing Code have been complied with as a condition of the adoption of this ordinance; and

WHEREAS, said structure should be demolished as directed by the Housing Code Officer and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owners of said structure have been given a reasonable opportunity to bring the structure up to the standards of the Housing Code in accordance with G.S. 160A-443(5) pursuant to an order issued by the Housing Code Officer on October 25, 2007, and the owners having failed to comply with the order;

NOW, THEREFORE, be it ordained by the Board of Commissioners of the City of Oxford, that:

Section 1. The Housing Code Officer is hereby authorized and directed to place a sign containing the legend:

“This building is unfit for human habitation; the use of or occupancy of this building for human habitation is prohibited and unlawful.”

On the building located at the following address: 113 Maple Drive, Oxford, North Carolina; Owner(s): Ella Cash, PO Box 1530, Oxford, NC 27565

Section 2. The Housing Code Officer is hereby authorized and directed to demolish the above-described structure in accordance with her order to the owner thereof dated the 13th day of February 2007, and with the Housing Code and G.S. 160A-443.

Section 3. It shall be unlawful for any person to remove or cause to be removed said placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein described to be unfit for human habitation.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this 13th day of February, 2007.

CHRISTMAS HOLIDAY SCHEDULED APPROVED

Commissioner Bridges motioned to approve the same Christmas Holiday as the County.

Commissioner Shope seconded the motion and passed unanimously.

If Christmas falls on:	Days off are:
Sunday	Thursday, Friday, Monday
Monday	Monday, Tuesday, Wednesday
Tuesday	Monday, Tuesday Wednesday
Wednesday	Tuesday, Wednesday, Thursday
Thursday	Wednesday, Thursday, Friday
Friday or Saturday	Thursday, Friday, Monday

VIPER SATELLITE DISH DISCUSSED

Mayor Woodlief explained the City Zoning Board of Adjustment denied the County’s request to erect a 150-foot radio tower behind the county administrative building. They were asked to look for an alternative solution. They now have a much better solution to their problem. They can place two small satellite type dishes two (2) feet in diameter on the catwalk located on the downtown water tank. This will not interfere with the City’s ability to lease space for cell phone revenue opportunities.

Mayor Woodlief asked the Board to hold any consideration on this issue off until after February 19th when the County will meet. He noted this service would be offered to the County at no charge and added the County Attorney has said no to Mayor Woodlief’s proposal to increase the tourism tax.

Frank Schmidt of Granville Communications of 103 Belle Street noted they had been providing radio equipment for Oxford and the surrounding counties for over 20 years. He explained Granville County is connected to six tower sites throughout the County via an Embarq supplied T-1 phone line. He noted this line is the control link between 911, fire and the base

stations that are used to notify emergency personnel throughout the City and County. Mr. Schmidt noted the line is volatile to lightning strikes, as well as the modems connected to it. He noted July through September the system went down 18 times; therefore a form of backup had to be installed. He explained the second choice as opposed to the County's first choice as mentioned by Mayor Woodlief is a microwave link between 911 and the water tank and the water tank to the DOT tower. He stressed microwave links are not volatile to lightning, due to two radios used on each link on each end. He noted this is monitored through the microwave link that is linked to the Raleigh Highway Patrol, knowing in minutes that the primary radio is down. Mr. Schmidt noted the two satellite dishes would be installed under the catwalk, which surrounds the bowl of the tank, which would not hinder future utility tenants.

Commissioner Kiesow asked if there would be any cost to the City? Mr. Schmidt replied no cost even if lightning hits it.

Commissioner Bridges asked why the City would not receive any revenue from the County? Mayor Woodlief noted the County charges a recreation fee, which comes from the tourism tax, which comes from persons staying at hotels in Granville County. He noted the City had requested to raise the tax to 5% and allow the County to have 2%, which is equal to \$40,000 per year. He added the City could request from Raleigh all the money to keep Granville County from getting any of it. Mayor Woodlief noted discussion took place with the County Commissioners and at their retreat the attorney did not advise to raise the tax due to the 7-year readjustment, which the State would look at to see if the County could still receive this tax. Mayor Woodlief noted he would appear before the County Commissioners on February 19th to address this issue.

Brian Alligood, County Manager noted the County adopted a resolution at its retreat to increase the tax to 6% and how to distribute the revenues from the tax has not been discussed.

Commissioner Wilkinson suggested sending this item to the Property Committee for review. The Board of Commissioners agreed.

WATER TAP APPROVED – DWIGHT AYSCUE – 1076 CABIN CREEK ROAD

Commissioner Kiesow, Public Works Committee Chairman, noted he voted against approving the following last month: all existing homeowners be allowed to tap onto the City's waterline without a feeder and that all new construction would need to come off a feeder line. He explained Mr. Ayscue is asking for a 2" tap to serve his home and cabin behind the house; stating the 2" tap fits into the idea you have a subdivision. He supported this and noted it would cost an additional \$21.00 per month to the owner.

Commissioner Kiesow motioned on behalf of the Public Works Committee to approve a 2" water tap to serve home and cabin for Dwight Ayscue at 1076 Cabin Creek Road. Commissioner Bridges seconded the motion. The motion passed unanimously.

**DESIGN GROUP SELECTED FOR CITY PARK ON
HORNER SIDING ROAD (OXFORD PARK)**

Commissioner Bridges, Recreation Committee Chairman, noted a committee meeting was held to review information provided by several companies that would be able to design and provide engineering services for the City Park located at Oxford Park. He explained Recreation Director Mary Caudle selected Corley, Redfoot & Zack, Inc. He stated the cost provided by Wooten Company was cost prohibited which is 12% and the select company being at 8%. He recognized Ms. Caudle is doing a good job in researching and noted he is confident she would select the right company.

Commissioner Kiesow asked if any cost was involved? Recreation Director Caudle explained rates are being negotiated at this time because a certain amount of money in the grant is set aside for design and construction. She added the group is aware of the available funds.

Commissioner Bridges motioned to allow Recreation Director Caudle to continue negotiations for a design fee with Corley, Redfoot & Zack, Inc. for design and construction administration services for the City Park to be constructed on Horner Siding Road (Oxford Park). Commissioner Shope seconded the motion. The motion passed unanimously.

STREET CLOSING FOR FUN RUN EVENT APPROVED

Commissioner Herring motioned to approve a request to close Spring Street from Cooper Avenue to Belle Street between the hours of 7:00 AM to 11:00 AM on Saturday, March 10, 2007 for the Oxford Parks & Recreation Department's Annual Fun Run Event. Commissioner Shope seconded the motion. The motion passed unanimously.

MARCH REGULAR SESSION MEETING DATE CHANGED

Commissioner Herring motioned to change the March Regular Session meeting date from March 13, 2007 to March 15, 2007 at 7:00 PM due to Mayor and Board of Commissioners attending the NLC Congressional City Conference in Washington, DC. Commissioner Bridges seconded the motion. The motion passed unanimously.

ZONING PUBLIC HEARING SET – REQUEST FROM WLA ENTERPRISES – REZONE 40 ACRES +/- TRACT OF LAND FOR PURPOSE OF SHOPPING CENTER

Commissioner Herring motioned to set a public hearing in conjunction with the March 15, 2007 Regular Session meeting at 7:00 PM to consider a request from WLA Enterprises, Inc. to rezone a 40 +/- tract of land from R-A (Residential-Agricultural) to B-2 (Highway-Business) for the purpose of a shopping center. Commissioner Powell seconded the motion and passed unanimously.

REMOVAL OF JIM BORING FROM PLANNING BOARD DISCUSSED

Commissioner Kiesow recognized Mr. Boring had missed 4 out of 6 meetings. Planning Director Hart stressed good attendance is a policy. Commissioner Kiesow asked if there were others with poor attendance to which Planning Director Hart replied no others.

Commissioner Bridges asked if Mr. Boring was contacted and if he had a response. Mayor Woodlief referred to the letter from Planning Board Chairman Nelson Daniel requesting Mr. Boring be removed due to poor attendance. Planning Director Hart noted the request was not discussed with Mr. Boring, but he is aware of the attendance policy and referred to a similar situation of removing someone from the Zoning Board of Adjustment due to poor attendance. Commissioner Bridges asked why there isn't any effort to contact the person before they are removed from a Board? Mayor Woodlief noted he would ask Mr. Daniel to contact Mr. Boring and if Mr. Boring does not agree with the removal then he would be given the opportunity to appear before the Board of Commissioners at the March Regular Session meeting. The Board of Commissioners agreed.

**APPOINTMENT – HELEN MITCHELL TO OXFORD
COMMUNITY APPEARANCE COMMISSION**

Commissioner Bridges motioned to reappoint Helen W. Mitchell to the Oxford Community Appearance Commission for a three-year term, expiring February 2010. Commissioner Wilkinson seconded the motion and passed unanimously.

**APPOINTMENT – RANDOLPH R. LOCKETT TO OXFORD
COMMUNITY APPEARANCE COMMISSION**

Commissioner Wilkinson motioned to reappoint Randolph R. Lockett to the Oxford Community Appearance Commission for a three-year term, expiring February 2010. Commissioner Bridges seconded the motion and passed unanimously.

BUDGET AMENDMENT APPROVED – DWELLING REMOVAL

Commissioner Herring motioned to approve a budget amendment in the amount of \$750.00 made payable from the General Fund for funding shortage for removing dwellings located at 106 Summit Avenue and 208 Spring Street. Commissioner Shope seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
010490470	Building Demolition	\$750.00	
010399000	App Fund Balance	\$750.00	

RPO PROJECT PRIORITIZATION FOR 2009-2015 TIP APPROVED

Commissioner Shope motioned to approve the City of Oxford/Granville County RPO project prioritization for 2009-2015 TIP. In order to be considered, these projects must be of regional importance with the top five being:

- 1). Widen to 4 lanes Hwy 50 from Wake County to I-85
- 2) Widen to 4 lanes Hwy 15 from Southern Granville County to the Virginia state line
- 3) US 158 Bypass (Northern Outer Loop Road) widening to multi-lanes north of Oxford from Roxboro Road (US 158) to Williamsboro Street (US 158)
- 4) Widening to multi-lanes old Hwy 75 from Durham County to Stem
- 5) Widening Hwy 96 from Southern Granville County to Oxford

Commissioner Wilkinson seconded the motion. The motion passed unanimously.

ADDITIONAL ITEMS

LEADERSHIP TRAINING FOR POLICE DEPARTMENT DISCUSSED

Commissioner Herring, Public Safety Chairman, noted Human Resources Director Don Jenkins and Police Chief John Wolford asked him what he thought about Leadership Training which would enhance professionalism of police officers in addressing and dealing with the

public and to ensure that professionalism is always maintained and that there is competency in police officers. He added the training might be able to be promoted for all City employees.

Commissioner Herring motioned for the Personnel Committee to listen to a presentation on Leadership Training from Mr. Jenkins and Police Chief Wolford to see if it would be useful for the Police Department as well as all City employees. Commissioner Wilkinson seconded the motion and passed unanimously.

LONG RANGE PLAN FOR PUBLIC SAFETY DISCUSSED

Commissioner Herring placed this item on the agenda.

Commissioner Herring, Public Safety Chairman, requested City Manager Marrow to produce a long-range plan (5-6 years) for Public Safety. The plan would illustrate a plan for action for the Fire and Police Departments. City Manager Marrow noted he would have a draft by June 1st.

ADDITIONAL COMMENTS BY MAYOR WOODLIEF

STOP SIGN AT PLANTERS PLACE

Mayor Woodlief requested the Property Committee look at turning the stop sign on Planters Place. He noted complaints say the traffic is being stopped the wrong way. City Manager Marrow recognized this was changed several years ago.

STREET SWEEPER

Mayor Woodlief noted the tank on the street sweeper was supposed to be replaced for \$28,000; but the company made a mistake in its original quote and it would now cost \$40,000. He added Adcock's Machine & Welding would fix the truck for \$5,000.

CROSSWALK SIGNS

The crosswalk signs will be put in cement buckets and painted green.

REPORT FROM COMMISSIONER POWELL – TRIP TO NEW ORLEANS

Commissioner Powell told the devastation seen on television in New Orleans from Hurricane Katrina is nothing like being there in person. It makes you realize how fortunate you are because everything the people had was destroyed. He noted he participated in a conference hosted by Kaboom who has built 1000 playgrounds in 11 years. Kaboom's goal is to put a play area with a 10 minute walking distance from every child in America. Kaboom renovates fields and offers opportunities to make communities better for children. He noted he would provide a written report. He stated 402 volunteers spent 7 hours building a massive playground in New Orleans. Commissioner Powell noted Oxford has the opportunity to become a founding City. He explained the conference taught how to make things possible for children by using the private sector.

BENCHES AROUND CITY HALL COMPLEX

Mayor Woodlief noted benches and signs have been placed around the City Hall complex. He explained the Health Department, Progress Energy and the City are promoting health through walking. Two laps around the block equal a mile.

Mayor Woodlief noted the Recreation Department will host a tournament by tagging fish with numbers and if your number is selected a cash prize will be given.

HISTORIC PRESERVATION – HILLSBOROUGH TOUR

Commissioner Bridges requested to give a report at the March Regular Session meeting on the tour of Hillsborough regarding Historic Preservation.

CONSENT AGENDA APPROVED

A. Meeting Minutes

Commissioner Kiesow motioned to approve meeting minutes of January 2, 9 & 29, 2007.
 Commissioner Williford seconded the motion. The motion passed unanimously.

Mayor Woodlief recognized City Clerk Weary posts meeting minutes on the City's website.

B. Tax Releases

Commissioner Kiesow motioned to approve the following tax releases. Commissioner Wilkinson seconded the motion. The motion passed unanimously.

NAME	AMOUNT	REASON
Oxford Park Community Assoc.	\$487.93	Property should be exempt – transferred to Oxford Park Community Assoc. (10.52 acres)
Oxford Park Community Assoc.	\$481.14	Property should be exempt – transferred to Oxford Park Community Assoc. (8.73 acres)
Oxford Park Community Assoc.	\$281.32	Property should be exempt – transferred to Oxford Park Community Assoc. (2.42 acres)
GE Commercial Finance Credit Corp of TN	\$601.29	Machinery & equipment leased to Granville Medical

CLOSED SESSION – CONTRACT

On a motion by Commissioner Bridges, seconded by Commissioner Powell, the Board voted to go into Closed Session according to G.S. 143-318.11 to discuss a contract. The motion passed unanimously.

At the end of the closed session and on motion by Commissioner Wilkinson, seconded by Commissioner Bridges, the Board voted unanimously to return to the Regular Session.

ADJOURNMENT

There being no further business to discuss, Mayor Woodlief adjourned the meeting.