

**NORTH CAROLINA
GRANVILLE COUNTY
CITY OF OXFORD**

**OXFORD CITY HALL, BOARD MEETING ROOM,
TUESDAY, JUNE 13, 2006 AT 7:00 PM**

The Mayor and Board of Commissioners of the City of Oxford met for Regular Session at City Hall, 300 Williamsboro Street at the above-mentioned time and place.

Present: Mayor Alvin Woodlief, Jr.
Mayor Pro Tem Howard G. Herring, Sr.
Commissioner Paul Kiesow
Commissioner Chance Wilkinson
Commissioner Stephen C. Powell
Commissioner Robert Shope
Commissioner Robert B. Williford, Sr.

Absent: Commissioner S. Quon Bridges

Present also were City Attorney J. Thomas Burnette, City Manager Thomas S. Marrow, City Clerk Tanya S. Weary and Deputy Clerk Donna B. Hosch.

All members of the board and local news media were notified of the time, place and purpose of the meeting.

Mayor Woodlief called the meeting to order.

Reverend Fiona Bergstrom gave the prayer.

The Pledge of Allegiance followed the prayer.

REVEREND FIONA BERGSTROM RECOGNIZED

Mayor Woodlief presented Reverend Fiona Bergstrom with a letter of appreciation given by himself and the Board of Commissioners on behalf of all the citizens of Oxford for her 4½ years of service to the City of Oxford as City Chaplain.

**MAYOR'S YARD OF THE MONTH AWARD -
DWAIN STROUD & TODD COMER – MAY'S RECIPIENTS**

Mayor Woodlief recognized June's Mayor's Yard of the Month winners, Dwain Stroud and Todd Comer. Mayor Woodlief read the certificate, which recognizes them for the outstanding job of landscaping maintenance and overall attractiveness of 134 Military Street. He added that a sign would be placed in their yard recognizing them as the winners for Mayor's Yard of the Month and that a picture would be taken for the *Oxford Public Ledger*.

PUBLIC COMMENT

No one from the audience signed the sign up sheet requesting to speak during Public Comment.

K-9 RECOGNIZED & DRUG SEARCH DEMONSTRATION

Police Chief John Wolford introduced Wiletra (Mia) Burwell as the new Administrative Support Specialist for the Police Department. He also introduced new K-9, Rudy and HIT Team Corporal Lynn Curl. Corporal Curl performed a drug search demonstration with the assistance of K-9 Rudy. Rudy successfully recovered the drugs hidden in the Commission Room.

RECREATION ADVISORY COMMITTEE RECOGNIZED

Mayor Woodlief recognized Recreation Director Mary Caudle, Recreation Advisory Committee members: Mike Fedewa, Chairman; Frankie Wilkins; Wayne Richmond and John Norris. A few members were unable to be present: Coach James Lloyd and Paul White. He added Recreation Director Caudle and Committee members acquired a \$990,000.00 recreational grant for Oxford.

FINANCIAL REPORT – MAY 2006

Finance Officer Stephen McNally supplied the Board with a copy of the May 2006 financial report that included General Fund actual revenues of \$396,946 actual expenses of

\$490,186; Water Fund actual revenues of \$1,658,749, and actual expenses of \$875,669 and Other actual revenues of \$49,683 and actual expenses of \$136,253. The subtotals to date are General Fund actual revenues of \$6,036,695 and actual expenses of \$5,824,988; Water Fund actual revenues of \$9,379,262 and actual expenses of \$8,849,767; Other actual revenues of \$813,766 and actual expenses of \$816,978. Mayor Woodlief noted that if there were not any questions concerning the report, Finance Director McNally would be in his office tomorrow for any questions.

15-MINUTE PARKING SPACES IN DOWNTOWN

City Manager Marrow reported the Executive Committee of the DOEDC reviewed the request for two 15-minute parking spaces in front of Jones Drug Store on Hillsboro Street and the removal of the 15-minute parking sign on Williamsboro Street in front of the old Capehart Cleaners building. He noted the committee did not think the installation of two 15-minute parking spaces or the one in front of the old Capehart Cleaners were warranted.

Commissioner Shope motioned to deny the request of two 15-minute parking spaces in front of Jones Drug Store on Hillsboro Street and remove the 15-minute parking sign on Williamsboro Street in front of the old Capehart Cleaners building. Commissioner Kiesow seconded the motion. The motion passed unanimously.

BUDGET ORDINANCE FOR FY 2006-2007 ADOPTED

Commissioner Wilkinson, Chairman of the Finance Committee, thanked the Committee, fellow board members, Mayor Woodlief, City Manager Marrow and Finance Director McNally for their work concerning the budget. He reported the City would not have a tax increase. The budget provides a 3% raise for employees and 1% longevity pay for employees who have been with the City 3 years or more. He added the Fire and Police Departments are getting needed

equipment, as well as other departments. Commissioner Wilkinson explained the City would continue to replace and update water and sewer lines. He reported the new WWTP would be operational in Fall 2006. He commented funds are provided for economic development and beautification of downtown Oxford. He stated \$155,000 is being used from the Fund Balance with hopes with good management this amount will not be used during the fiscal year. Commissioner Wilkinson stated the garbage rate would increase slightly as called upon in the Waste Industries contract. He noted water and sewer rates would be addressed later as the City continues to acquire data. He reported Oxford is experiencing growth in housing and economic development that will hopefully put Oxford in good financial shape for years to come.

Commissioner Wilkinson motioned to adopt the budget ordinance for FY 2006-2007. Commissioner Herring seconded the motion. The motion passed unanimously.

CITY OF OXFORD, NORTH CAROLINA
BUDGET ORDINANCE FOR FISCAL YEAR 2006 through 2007

BE IT ORDAINED by the Mayor and Board of Commissioners of the City of Oxford, North Carolina in regular session assembled June 13, 2006:

Section I. That the following amounts are appropriated for the operation of Oxford government and its activities for the fiscal year beginning July 01, 2006 and ending June 30, 2007 according to the following summary:

SUMMARY

General Fund	\$ 6,680,032
Water Fund	\$ 4,891,571
Debt Fund	\$ 1,144,106
Powell Bill Fund	\$ 617,408
Capital Projects Fund	\$ 3,370,000

Storm Water Fund

\$ 103,400

TOTAL BUDGET

\$16,806,517

Section II. GENERAL FUND

✦ General Government	\$ 413,849
✦ Retirees	\$ 102,779
✦ Executive	\$ 209,368
✦ Economic Development	\$ 68,757
✦ Human Resources	\$ 70,754
✦ Outside Auditor	\$ 18,180
✦ Finance	\$ 272,845
✦ Legal Expenses	\$ 30,023
✦ Planning and Zoning	\$ 81,967
✦ Building and Equipment	\$ 147,249
✦ Public Works	\$ 55,371
✦ D.N. Hix Facility	\$ 81,454
✦ Police Department	\$ 2,133,480
✦ Fire Department	\$ 613,999
✦ Central Garage	\$ 59,394
✦ Street Department and Leaf Collection	\$ 444,714
✦ Streetlights	\$ 81,000
✦ Garbage Collection	\$ 901,300
✦ Parks & Recreation	\$ 378,243
✦ Swimming Pool	\$ 30,234
✦ Lake Devin	\$ 12,205
✦ Cemetery	\$ 80,011
✦ Landscape and Beautification	\$ 87,248
✦ Miscellaneous Non-Departmental	\$ 21,600
✦ Engineering	\$ 144,835
✦ Payment to Debt Service	\$ <u>139,174</u>
Total General Fund:	\$ 6,680,032

Section III. DEBT FUND \$ 1,144,106

Section IV. WATER FUND

◊ Retirees	\$ 15,493
◊ Miscellaneous Non-Governmental	\$ 1,052,500
◊ General Operations/Collections	\$ 473,378
◊ Meter Service	\$ 96,505
◊ Payment to Debt Service	\$ 963,747
◊ Willow Place Lift Station	\$ 5,700
◊ Water Supply	\$ 744,600
◊ Coon Creek Lift Station	\$ 76,100
◊ Certainteed Lift Station	\$ 23,300
◊ I-85 & #15 Lift Station	\$ 4,700
◊ Kingsbury Lift Station	\$ 6,100
◊ Knotts Grove Lift Station	\$ 6,900
◊ I-85 Rest Stop Lift Stations	\$ 14,200
◊ I-85 (Middle) Lift Station	\$ 4,600
◊ Clover Lane	\$ 5,500
◊ Rollingwood Lift Station	\$ 16,900
◊ Wastewater Treatment Plant	\$ 678,525
◊ Water and Sewer Line Maintenance	\$ 482,823
◊ Capital Projects	\$ 220,000
Total Water Fund:	\$ 4,891,571

Section V. POWELL BILL STREET FUND

◊ Powell Bill	\$ 617,408
Total Powell Bill Street Fund:	\$ 617,408

Section VI. CAPITAL PROJECTS FUND

◊ Flow Study	\$ 10,000
◊ New Waste Water Treatment Plant	\$ 3,000,000

✦ Foundry Branch Phase IV	\$ 360,000
Total Capital Projects Fund:	\$ 3,370,000

Section VII. STORM WATER MANAGEMENT FUND

✦ Storm Water Management	\$ 103,400
Total Storm Water Management Fund:	\$ 103,400

Section VIII. Tax Rate: There is hereby levied for the Fiscal Year ending June 30, 2007 the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 01, 2006:

Tax Rate = \$0.5500 per 100 Dollars Value

The discount schedule for early payment of taxes is the same as Granville County's Schedule.

Section IX. The Municipal Service District: The levy for the Municipal Service District is established at twenty cents (\$.20) per \$100.00 valuation.

The Municipal Service District boundary includes the entire downtown area as described by the 1995 HyettPalma map of downtown Oxford: west to the beginning of Lewis street, east to Belle and Lanier Streets, north to McClanahan Street, and South to Spring Street. Those funds from one-half of the tax levy within the original Municipal Service District boundary (ten cents (\$.10) per \$100 valuation) will be administered by the Oxford Parking Authority for the purpose of funding off-street parking. The remainder of the levy will be administered by the Downtown Oxford Economic Development Corporation for purposes of downtown revitalization.

ADOPTED this 13th day of June, 2006.

RECREATION TAX REFERENDUM PRESENTATION

Commissioner Herring placed this item on the agenda.

Commissioner Herring introduced Jack Vogt, Professor and Dean of Finance with the UNC School of Government and explained the City is interested in various financing options for recreational activities.

Professor Vogt presented the following:

A. Special property tax levy for parks and recreation programs pursuant to voter referendum authorized by the city council (commissioners).

1. Authorized by G.S. 160A-209(c)(24), (d) and (e)
2. If approved, referendum would authorize council to levy a special property tax for parks and recreation up to the maximum rate authorized in the proposition submitted to the voters in the referendum.
3. Any property tax that council levies for parks and recreation pursuant to the approved referendum would not be subject to the general \$1.50 rate limitation per \$100 of taxable valuation.
4. Special property tax levies for parks and recreation are unusual, even rare.
5. This would be a citywide levy.

B. Special property tax levy for council-approved service district for downtown revitalization or for historic district.

1. Authorized under Municipal Service District Act, Article 23 of Chapter 160A of the General Statutes.
2. Part of the property tax revenue could be used for open space or park areas or for festivals or fairs to be held in downtown.
3. Generally not effective for financing parks and recreation programs. Spending for parks, open space, and recreation events is incidental to downtown revitalization or historic preservation purposes.

C. Issuance of tax-secured general obligation bonds approved by the voters in a referendum to build or acquire and equip parks and recreation facilities.

(Oxford has used this for sewer improvements, but not for general government functions.)

1. Authorized by G.S. 159-48 (b) (13) and Article V, Section 4 of NC Constitution.
2. Some cities, e.g., Cary recently, have had successful bond referenda for parks and recreation facilities and projects. Voters approved \$30 million 5 years ago and 2 years ago approved \$10 million GOBs for the acquisition of open space.

D. Issuance of property-secured certificates of participation or privately placed capital lease debt (up to \$10 million in calendar year) to build or acquire and equip parks and recreation facilities.

1. Authorized under G.S. 160A-20 and NC Supreme Court case from Wayne County, NC (1992)
2. Some cities, e.g., Concord (funded a golf course) and Black Mountain, and counties have used this financing tool for parks and recreation projects.
3. Hurdle of “essentiality.” Parks and recreation are not considered to be core or essential governmental functions, unlike police, fire protection, etc. For this reason, some banks and financial institutions are reluctant to finance parks and recreation facilities if this type of debt financing is used.
4. Interest rates are higher for COPs and privately placed capital lease debt than for G.O. bonds.
5. There is a mortgage on the property that the bank, investors or financial institutions have. Can be used for equipment, vehicles, etc.
6. Does not require voter approval.
7. Could fund a project up to \$10 million if done through a private bank. If amount is greater, certificates of participation are used.
8. This type of financing is secured by the property or asset being financed. Recreational facilities are not core governmental functions. This type of financing usually used for city halls, courthouses, schools, jails and water and sewer systems.

E. Parks and recreation facilities and services financed from general taxes and from other generally available revenue sources and reserves.

(This is how Oxford and a vast majority of cities, towns and counties throughout NC fund parks and recreation program.)

1. Parks and recreation are an authorized public purpose for cities for which any generally available tax revenue sources may be used.
2. Most cities, towns and counties finance parks and recreation services or programs from general taxes and revenues.
3. Large, expensive, and long-lived parks and recreation facilities are financed with G.O. bonds, property secured debt, reserves, grants, etc.

F. Local governments with special property tax levies for parks and recreation.

1. Lincolnton, NC (pop.: 10,431): Has had a special, voter-approved tax since 1946. Five cents. City and county are in discussions about setting up a joint city/county parks and recreation program.
2. Cumberland County, NC. County has had a 5 cent levy earmarked for recreation and parks. Money supports joint county/city parks and recreation program. The responsibility lies with the City of Fayetteville.

Commissioner Wilkinson questioned the use of impact fees? Professor Vogt explained impact fees could only be used by acquiring special legislation for parks and recreation facilities.

He noted Durham, Cary and Nags Head have impact fees. He suggested if significant

development occurs, require the developer to provide open space or a contribution of money in lieu of real property.

Commissioner Kiesow asked if options A and E could be done at the same time? Professor Vogt noted they could overlap. He added A could be specific for parks and recreations, and could be used for funding operations and facilities.

Commissioner Herring noted the City needs a recreational complex for all its citizens. He added it would be difficult for the Board to allocate the funding for this “monster.” He suggested City Manager Marrow and Recreation Director Caudle to look at the avenues of funding that are possible for the facility and asked if a proposal for a bond referendum to be approved by the voters is possible, then the City should put this on the November ballot giving the citizens an opportunity to speak for or against.

Commissioner Powell asked if it would be possible for the School of Government to provide technical assistance to the Committee in order to explore the funding options? Professor Vogt noted SOG would be available for general consultation and suggested looking at other jurisdictions.

Commissioner Wilkinson asked what are we talking about? Commissioner Herring noted that the Board approved a recreational master plan, which stands until it is altered and noted the plan could not be funded at the current tax level. He explained the purpose is to look at funding options for the plan proposal. Commissioner Wilkinson recognized the disagreement among Board members about what is to be built, location, who will participate and the use of the facility. He commented he did not want City Manager Marrow and Recreation Director Caudle to look into this any further until there is a clear vision. Commissioner Herring stated the Board

should move forward and provide Commissioner Wilkinson and the Board with what the Board wants to do.

Commissioner Wilkinson noted the problem is not building the facility, but the funds to run it.

Commissioner Herring commented Boards have been talking about this in the past and this Board just needs to do it. Commissioner Wilkinson recognized the Board is doing things: building a basketball court.

A consensus of the Board of Commissioners was taken and it was agreed to submit what the Board wants to do and City Manager Marrow and Recreation Director Caudle to find out what the funding would be used for and how it would be funded and report back at the July Regular Session meeting.

UNION ALLEY TRAFFIC REDIRECTED

Mayor Woodlief noted a suggestion had been made to not allow left turns onto College Street. Chief Wolford explained this had not been brought to his attention and added he did not have a problem with just a stop sign; it appears to be only a time of day issue.

Commissioner Williford motioned to redirect the traffic on Union Alley one way (exit) onto College Street as requested by Union Bank for a 6-month trial. Commissioner Shope seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT APPROVED – SLUDGE BLANKET LEVEL DETECTOR

Commissioner Kiesow motioned to authorize the WWTP to spend \$10,750.00 from Water Fund for the repair and maintenance of equipment line item from this year's budget to purchase a sludge blanket level detector for the clarifiers of the plant. Commissioner Wilkinson seconded the motion.

(NOTE: Funds need to be carried over from this year's budget to the new fiscal year.)

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
030824352	Equipment Repair/Maintenance		\$10,750.00
030824550	Fixed Assets-Over \$5,000	\$10,750.00	

REQUEST BY PATRICIA HUNT – FLOWER & BIBLICAL GIFT SHOP

Commissioner Herring placed this item on the agenda.

Commissioner Herring noted Ms. Hunt called him about opening a flower and biblical gift shop at 1003 Williamsboro Street, which is zoned R-15. He noted Ms. Hunt had spoken with Planning Director Cheryl Hart and according to the current zoning ordinance this is not permitted. He asked her to explain to the Board what she wants to do and then City Manager Marrow could give her advice possibly going to the planning board. He recognized special use permits are issued in certain zoning districts.

Patricia Hunt of 1003 Williamsboro Street noted she had purchased a storage building, which has been made into a Christian gift shop. She sells pencils, gift cards and reading material. She commented her home is beside where Barker's Flower Shop used to be located.

Mayor Woodlief asked Ms. Hunt if she had asked her neighbors? Ms. Hunt replied she had acquired 16 signatures with no objections. She stated she had room for ample parking. He echoed the zoning does not allow a business in R-15.

City Manager Marrow suggested Ms. Hunt go to the Planning Board and the Planning Board will make a recommendation to the Board of Commissioners. The Board of Commissioners will call for a public hearing and at that time the Board will approve or disapprove. The next step is to go to the Zoning Board requesting a special use permit, which

can be approved or denied. The Planning Board meets the 4th Monday of each month and it was suggested to submit her request in writing to Planning Director Hart. The process would take around 3 months.

Tony Cozart, Granville County Commissioner of 4056 Peace's Chapel Road noted that he was appearing before the Board as a character reference for Ms. Hunt. He commented Mr. & Mrs. Hunt are fine people. He added the Christian business would serve the community well.

Reverend Lacy Joyner of 318 Granville Street noted that he is a character witness for Ms. Hunt and explained she had been an active and dedicated member of the church. He commented that Ms. Hunt is industrious, hardworking and kind. He added this service could be used in Oxford.

Commissioner Powell asked if there is any influence when the request would go before the Planning Board. Mayor Woodlief noted the Board of Commissioners usually follows the recommendation of the Planning Board.

Commissioner Williford asked Ms. Hunt why she did not locate in the downtown area? Ms. Hunt replied lack of funding.

BUDGET AMENDMENT APPROVED – WATER & SEWER RATE STUDY FUNDS

Commissioner Kiesow, Chairman of the Public Works Committee, noted City Manager Marrow, City Engineer Thomas, Finance Director McNally and himself went to Raftelis to discuss water and sewer rates. The recommendation is for an increase of 11% on average usage of 4,000 gallons per month. He stated the increase might take place in January.

Commissioner Kiesow motioned to carry over \$17,200.00 in the Water Fund for unused funds in fiscal year 2005-2006 into fiscal year 2006-2007 for completion of the water and sewer rate study. Commissioner Wilkinson seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
030720460	Water/Sewer Rate Study	\$17,200.00	
030399000	App Fund Balance	\$17,200.00	

BUDGET AMENDMENT APPROVED – LEGAL FEES

Commissioner Herring motioned to approve a budget amendment in the amount of \$67,083.00 made payable from the Water Fund for legal fees. Commissioner Kiesow seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
030720190	Legal Services	\$67,083.00	
030399000	App Fund Balance	\$67,083.00	

BUDGET AMENDMENT APPROVED – TRAVEL EXPENSES

Commissioner Wilkinson motioned to approve a budget amendment in the amount of \$4,600.00 made payable from the General Fund for travel expenses. Commissioner Williford seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
010410314	Travel Expenses	\$4,600.00	
010399000	App Fund Balance	\$4,600.00	

BUDGET AMENDMENT APPROVED – DOWNTOWN CROSSWALKS

Mayor Woodlief placed this item on the agenda.

Commissioner Herring motioned to authorize Professional Striping to restripe all parking spaces and crosswalks in downtown (north to Alexander Avenue; east to Belle Street, south to

Front Street and west to Lewis Street and approve a budget amendment made payable from the Powell Bill Fund in the amount of \$5,040.00 for restriping all downtown parking spaces and crosswalks. Commissioner Kiesow seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
055570706	St. & Sidewalk Reserve	\$5,040.00	
055399000	App Fund Balance	\$5,040.00	

BUDGET AMENDMENT APPROVED – CITY HALL PARKING LOT

Mayor Woodlief placed this item on the agenda.

Commissioner Wilkinson motioned to authorize Professional Striping to seal and stripe the City Hall parking lot and approve a budget amendment made payable from the General Fund in the amount of \$2,525.00 to seal and stripe the City Hall parking lot. Commissioner Williford seconded the motion. The motion carried unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
010500351	Buildings/Grounds Mainten	\$2,525.00	
010399000	App Fund Balance	\$2,525.00	

BUDGET AMENDMENT APPROVED – YEAR ENDING PAYROLL

Mayor Woodlief noted the 27th payday happens every 11 years. The next one will be 2017. Commissioner Kiesow noted he and Commissioner Wilkinson, Chairman of the Finance Committee had discussed this and requested to make note of the next time this was going to happen. He noted he had found where it would take place in 2022. Commissioner Wilkinson requested to create a line item in the budget so that this does not happen to a Board in the future.

Commissioner Wilkinson motioned to approve a budget amendment in the amount of \$180,000.00 (162,487.00 in the General Fund and \$22,050.00 in the Water Fund) for the year ending payroll. Commissioner Kiesow seconded the motion. The motioned passed unanimously.

BUDGET AMENDMENT

DEPT.	ACCT. NO,	DESCRIPTION	INCREASE	DECREASE
Exec	010420121	Salaries and Wages	5,375	
	010420181	F I C A		243
	010420182	Retirement	219	
	010420186	Worker's Comp Insurance	143	
Econ Dev	010430121	Salaries and Wages	634	
	010430181	F I C A	55	
	010430182	Retirement	75	
	010430186	Worker's Comp Insurance	357	
HR	010440121	Salaries and Wages	2175	
	010440181	F I C A	137	
	010440182	Retirement	89	
	010440186	Worker's Comp Insurance	416	
Finance	010442121	Salaries and Wages	5516	
	010442181	F I C A	239	
	010442182	Retirement	226	
	010442186	Worker's Comp Insurance	252	
Planning	010490121	Salaries and Wages	1585	
	010442181	F I C A	122	
	010442182	Retirement	66	
	010442186	Worker's Comp Insurance	206	
Gen.Bldgs	010500121	Salaries and Wages	2163	
	010500181	F I C A	86	
	010500182	Retirement	89	
	010500186	Worker's Comp Insurance	921	
Pblc Works	010502121	Salaries and Wages	1214	
	010502181	F I C A	48	
	010502182	Retirement	50	
	010502186	Worker's Comp Insurance	39	
DN Hix	010503121	Salaries and Wages	3942	
	010503181	F I C A	271	
	010503182	Retirement	186	
	010503186	Worker's Comp Insurance	206	
Police	010510121	Salaries and Wages	47688	

	010510181	F I C A		556
	010510182	Retirement	4055	
	010510186	Worker's Comp Insurance	5444	
Fire	010530121	Salaries and Wages	44784	
	010530181	F I C A	1240	
	010530182	Retirement	2116	
	010530186	Worker's Comp Insurance	9745	
Garage	010555121	Salaries and Wages	1230	
	010555181	F I C A	92	
	010555182	Retirement	49	
	010555186	Worker's Comp Insurance	323	
Street&Leaf	010561121	Salaries and Wages	1258	
	010561181	F I C A		492
	010561182	Retirement		1138
	010561186	Worker's Comp Insurance	4931	
Parks&Rec	010620121	Salaries and Wages	6969	
	010620181	F I C A		508
	010620182	Retirement	211	
	010620186	Worker's Comp Insurance	423	
Cemetery	010640121	Salaries and Wages		1544
	010640181	F I C A		316
	010640182	Retirement		91
	010640186	Worker's Comp Insurance	688	
Landscaping	010650121	Salaries and Wages	2595	
	010650181	F I C A	197	
	010650182	Retirement	115	
	010650186	Worker's Comp Insurance	829	
Engineering	010722121	Salaries and Wages	4040	
	010722181	F I C A	299	
	010722182	Retirement	166	
	010722186	Worker's Comp Insurance	786	
	010399000	App Fund Balance	162487	

EXPLANATION FOR AMENDMENT

To fund a 27th pay period in the FY 2005/2006 Budget.

Based on the Fiscal 05/06 calendar, there are 27 Friday “paydays”, however, the original budget was prepared to include the normal 26.

General Fund

BUDGET AMENDMENT VOUCHER

DEPT.	ACCT. NO,	DESCRIPTION	INCREASE	DECREASE
Billing/Collect	030720121	Salaries and Wages	3070	
	030720181	F I C A	175	
	030720182	Retirement	126	
	030720186	Worker's Comp Insurance	97	
Meter	030721121	Salaries and Wages	1835	
	030721181	F I C A		65
	030721182	Retirement	76	
	030721186	Worker's Comp Insurance	452	
WWTP	030824121	Salaries and Wages	5617	
	030824181	F I C A	72	
	030824182	Retirement	217	
	030824186	Worker's Comp Insurance	797	
Water/Sewer	030828121	Salaries and Wages	8119	
	030828181	F I C A	613	
	030828182	Retirement	332	
	030828186	Worker's Comp Insurance	518	
	030399000	App Fund Balance	22051	

EXPLANATION FOR AMENDMENT

To fund a 27th pay period in the FY 2005/2006 Budget.

Based on the Fiscal 05/06 calendar, there are 27 Friday “paydays”, however, the original budget was prepared to include the normal 26.

Water Fund

AGENDA SESSION TIME & DATE CHANGED – INDEPENDENCE DAY HOLIDAY

Commissioner Shope motioned to change the Agenda Session date from July 3, 2006 to July 5, 2006 beginning at 8:00 AM due to the Independence Day Holiday. Commissioner Kiesow seconded the motion. Commissioners Shope, Powell, Herring, Kiesow and Williford voted in favor of the motion. Commissioner Wilkinson voted against. The motion passed 5-1.

CONSENT AGENDA APPROVED

A. Meeting Minutes

Commissioner Herring motioned to approve meeting minutes of May 1 & 9, 2006. Commissioner Wilkinson seconded the motion. The motion carried unanimously.

BUDGET AMENDMENT APPROVED – HANDHELD METERS CARRY OVER

Commissioner Wilkinson motioned to carry over unused funds in the amount of \$31,800.00 to the Water Fund to fiscal year 2006-2007 for water billing system and handheld meter reading projects that are currently being worked on, but will not be completed and billed until FY 2006-2007. Commissioner Williford seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
030720445	Computer Maintenance	\$12,300.00	
030721550	Fixed Assets > \$5000	\$13,500.00	
030721445	Computer Maintenance	\$2,000.00	
030721445	Computer Maintenance	\$1,000.00	
030720193	Coley Andrews	\$3,000.00	
030399000	App Fund Balance	\$31,800.00	

CLOSED SESSION – LEGAL MATTER

On a motion by Commissioner Herring, seconded by Commissioner Shope, the Board voted to go into Closed Session according to G.S. 143-318.11 to discuss a legal matter. The motion passed unanimously.

At the end of the closed session and on motion by Commissioner Williford, seconded by Commissioner Herring, the Board voted unanimously to return to the Regular Session.

**BUDGET AMENDMENT APPROVED – CONDEMNATION SETTLEMENT –
KNOTT HEIRS**

Commissioner Kiesow motioned to follow the recommendation by City Attorney Burnette to approve a budget amendment made payable from the Water Fund in the amount of \$31,094.00 and approve the condemnation settlement with the Knott heirs in the amount of \$39,500.00. Commissioner Powell seconded the motion. The motion passed unanimously.

BUDGET AMENDMENT

ACCT. NO.	DESCRIPTION	INCREASE	DECREASE
031906926	Project Costs – New WWTP	\$31,094.00	
031399000	App Fund Balance	\$31,094.00	

ADJOURNMENT

There being no further business to discuss, Mayor Woodlief adjourned the meeting.