

~ ~ ~ ~ ~

**TUESDAY, AUGUST 17, 2010 – 6:00 P.M.**  
**REGULAR MEETING OF THE OXFORD BOARD OF COMMISSIONERS**  
**OXFORD CITY HALL – COMMISSIONERS' BOARD ROOM**

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present at 6:00 p.m. were Mayor Al Woodlief, Jr., Mayor Pro Tem Howard Herring, Sr., Commissioners Walter Cantley, Robert B. Williford, Sr., Danny Currin, Ron Bullock, and Calvin Harris, Jr. Present also were City Manager Mark Donham, City Clerk Donna B. Hosch, and City Attorney J. Thomas Burnette. Commissioner Sergent was present at 6:49 p.m.

**CALL TO ORDER**

Mayor Woodlief called the meeting to order. Prayer was given by Rev. Phillip Betts, City Chaplain. The Pledge of Allegiance followed.

**CONSENT AGENDA APPROVED**

COMMISSIONER WILLIFORD MADE A MOTION TO APPROVE THE CONSENT AGENDA.  
ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

- A) Meeting Minutes of the July 6, 2010 Agenda Meeting and the July 13, 2010 Regular Meeting approved
- B) July financial report by Finance Director Steve McNally accepted

July 2010	General Fund	Water Fund	Other
Actual Revenues	\$709,672	\$353,585	\$12,891
Actual Expenses	\$657,791	\$267,876	\$52,830
Subtotals - Revenues	\$709,672	\$353,585	\$12,891
Subtotals - Expenses	\$657,791	\$267,876	\$52,830

- C) Tax Releases approved: American General Financial Services for \$52.10, Harry Thomas Overby for \$2.65, and Shelby Huff for \$33.21

**MAYOR'S YARD OF THE MONTH**

Mayor Woodlief presented this month's award to Aaron and Ashley Woodlief for the overall attractiveness of their yard at 210 Grace Street. The Mayor stated that the YOM sign will be placed in their yard and a picture will be published in the Oxford Public Ledger.

**PUBLIC HEARING – TO AMEND THE OXFORD ZONING ORDINANCE FOR ADOPTING REQUIREMENTS FOR INDUSTRIAL AND COMMERCIAL SPECIAL USE DISTRICTS**

Mayor Woodlief declared the public hearing open.

Mr. Joe Lyle of 818 S. White Street, Wake Forest, addressed the Board. Mr. Lyle stated he'd spoken with Planning Director Cheryl Hart regarding the following requirement information:

REQUIREMENTS FOR INDUSTRIAL AND COMMERCIAL SPECIAL USE DISTRICTS

PURPOSE AND APPLICABILITY

To ensure that new development renovations are designed, sized, and sited to complement the areas in which they are located and the character of the City of Oxford in general, and to minimize traffic hazards and situations which endanger public safety, and to protect existing development and property values through the promotion of high standards of design and compatibility.

#### BUILDING DESIGN CRITERIA

- Exterior materials – brick or stone is preferred; other new materials that convey the texture, scale, or similarity to masonry materials are also appropriate.
- Synthetic materials – such as aluminum, vinyl, and plastic siding are discouraged.
- For each building material selected, the color of that material should be defined.
- Use of awnings – no awnings/canopies should be internally illuminated.

#### SUBMISSION REQUIREMENTS

A parcel site plan showing the location and dimensions of the following improvements:

- A. perimeter of all proposed buildings on the parcel;
- B. vehicular parking areas;
- C. points of ingress and egress;
- D. loading areas;
- E. easements of record;
- F. water and sewer connections;
- G. storm water;
- H. proposed signage plans;
- I. outside lighting;
- J. fencing;
- K. landscaping plan;
- L. proposed building elevations and descriptions of exterior construction materials to be used;
- M. grading and drainage plans;
- N. complete information regarding emissions and waste water discharge;
- O. minimum lot size of 6 acres for Industrial Districts;
- P. list of proposed uses.

Mr. Lyle's concern was his understanding that any building would have to be built out of brick or stone only, stating he has a vested interest in this community and the appearance of our gateway into the City. Mr. Lyle distributed pictures of office buildings which used other types of exterior building materials. Critically important are the color, tone, and texture of a building. Brick and stone only on a building may look dull and unattractive. Mr. Lyle stated limiting exterior materials could reduce the pool of potential buyers.

Mr. Lyle looked through the ordinances for Holly Springs and Apex, and their specifications are for several exterior colors and building materials. No more than 50% should be wood or wood products. Mr. Lyle was not saying that Oxford needs to adopt these same ordinances, but he did wish to see statements speaking more to the aesthetics of a building.

PD Hart stated that any plans would need to go before the Appearance Committee, the Board of Adjustment, and also the Property Committee at the request of Commissioner Sergent. She clarified that what would be approved this evening would stand.

Commissioner Currin stated he thought a proposal had been agreed upon by changing this zoning to B-2. He felt the City has bent over backwards and that the Board needs to approve the restrictions as presented by PD Hart and Attorney Lori Dutra. Since this needs to go before the Appearance Committee, Commissioner Currin felt that particular Committee should make the last call.

Commissioner Williford asked what type of building would be built in this space. Jim Adams from the audience stated the smaller tract of land is under contract to two doctors for a medical building which they wish to be a nice building. The 15 acres have had two potential clients but no contracts or letters of intent.

PD Hart stated this Board will have an opportunity to look at plans before any building is built. City Attorney Burnette stated that even if the plans present a beautiful building, if it is not to specifications, then it cannot be built. PD Hart stated the requirement stipulates brick or stone is "preferred", which leaves wiggle room. Mr. Lyle stated he was satisfied if a variety of materials and colors can be used, PD Hart reminding Mr. Lyle that everything needed to be presented in final form.

Mayor Woodlief asked CA Burnette if plans do not meet the requirements 100% and the Board wants to tweak those plans, would that be permissible. CA Burnette replied it depends upon how you interpret the word 'preferred'. The definition of 'preferred' would be adequate if interpreted in a broad manner. If not, then the Board may have a problem. However, CA Burnette felt it okay to use the word 'preferred' in order to be able to tweak building plans.

Attorney Lori Dutra stated it was good what the Planning Board was trying to do in setting a tone for a building on this site. It wants to see materials used properly. If flexibility is called for then the plans could go before the Appearance Committee.

Mayor Woodlief continued the Public Hearing until the arrival of Commissioner Sergent.

**PUBLIC HEARING – TO AMEND THE OXFORD ZONING ORDINANCE IN ORDER TO ALLOW COIN  
OPERATED AMUSEMENT (VIDEO GAMES) AND BILLIARD TABLES AT THE  
HILLTOP SHOPPING CENTER LOCATED ON WILLIAMSBORO STREET**

Mayor Woodlief declared the public hearing open.

Lynda Edwards of 917 Williamsboro Street, Oxford, addressed the Board. Ms. Edwards stated she lives three houses down from the shopping center, but her backyard butts with the parking lot. In the 1970's, several residents in the area worked to ensure that these types of businesses would not be allowed in the shopping center. Ms. Edwards stated she is not in favor of the rezoning for this purpose, since several other areas in Granville County can house these types of businesses. Right now, there are no problems with the type of mayhem arcades sometimes draw. There is no way to assure that certain things will not happen. Ms. Edwards stated it is quiet in this area, and she did not wish to see property values affected. Ms. Edwards stated that from what she knows about this type

of business, it does not stay open long. This would then open it up for any kind of business to come in behind them.

Ms. Edwards stated her concern for how the children and young adults would get to this establishment. It is dangerous to walk on the shoulder in this area because it is not a large shoulder. She sees the foot traffic coming from Revlon, and many people do not pay attention to the vehicular traffic. Ms. Edwards stated a location such as the one at Wal-Mart would be a better alternative.

Vincent Gilreath of 915 Williamsboro Street, Oxford, addressed the Board. He agreed with the statements made by Ms. Edwards. Mr. Gilreath has been before the Board previously pertaining to matters at the shopping center, and he expressed his appreciation for how the Board has worked with the residents to ensure the shopping center blends well into the residential area. He has looked at the big picture before taking a stance, as reflected in his letter to the Board.

Mr. Gilreath stated he is concerned that this type of business has the propensity to attract younger people in the parking lot at late hours. There are other locations for businesses such as this, for example the Wal-Mart location, which does not border houses. Mr. Gilreath made the request to the Board that this request not be approved.

Mr. Kelly Johnson of 107 Park Drive, Oxford, addressed the Board. He stated that in wishing to open this type of business, it would be so without alcohol. He wants to make this a family- friendly establishment with a maximum of six pool tables. He does not think there will be a lot of people in the parking lot such as there is at Granville Corners. Mr. Johnson also stated he wishes to serve deli/bar style food. While he does appreciate the concerns presented, his intent is to keep out the riff raff. Other rents in the area, stated Mr. Johnson, are a lot higher.

Mr. Johnson stated the younger adults are hanging out with nothing to do. There are two bar and grills in the area which do not allow minors or limits them. His establishment would be open to anyone who doesn't drink. Mr. Johnson stated he is considering one other location, but this one is preferable. He stated he does not want a bar and grill which would be more bar and less grill.

With no one else wishing to speak, Mayor Woodlief declared the public hearing closed.

**AMENDING THE OXFORD ZONING ORDINANCE IN ORDER TO ALLOW COIN OPERATED AMUSEMENT  
(VIDEO GAMES) AND BILLIARD TABLES AT THE HILLTOP SHOPPING CENTER LOCATED ON  
WILLIAMSBORO STREET NOT APPROVED**

MPT HERRING MADE A MOTION TO NOT APPROVE THE AMENDMENT.

ALL VOTES WERE IN THE AFFIRMATIVE (MPT HERRING, COMMISSIONERS CANTLEY, HARRIS, CURRIN, BULLOCK, and WILLIFORD);  
THE MOTION PASSED.

**PUBLIC HEARING – TO REZONE 15 +/- ACRES FROM I-1 (PRIME INDUSTRIAL)  
TO I-2 SPECIAL USE DISTRICT**

Mayor Woodlief declared the public hearing open.

No one from the audience wished to speak. Since this public hearing was linked to the first public hearing, the Board agreed to continue the public hearing until the arrival of Commissioner Sergent.

**CERTIFICATE OF SUFFICIENCY FROM THE CLERK  
REGARDING THE ANNEXATION OF PROPERTY REQUESTED BY DANUBE PARTNERS 141 LLC APPROVED**

MPT HERRING MADE A MOTION TO APPROVE THE CERTIFICATE.  
ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

CERTIFICATE OF SUFFICIENCY

To the City of Oxford Board of Commissioners of the City of Oxford, North Carolina:

I, Donna B. Hosch, City of Oxford City Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described herein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Oxford, this 27<sup>th</sup> day of July 2010.

**RESOLUTION FIXING THE DATE OF A PUBLIC HEARING ON THE QUESTION OF ANNEXATION REQUESTED  
BY DANUBE PARTNERS 141, LLC PURSUANT TO G.S. 160A-58.2 ADOPTED**

Mayor Woodlief stated this public hearing would be set for the September 14, 2010 Regular Meeting at 7:00 p.m.

COMMISSIONER WILLIFORD MADE A MOTION TO ADOPT THE RESOLUTION.  
ALL VOTES WERE IN THE AFFIRMATIVE (MPT HERRING, COMMISSIONERS CANTLEY, HARRIS, CURRIN, BULLOCK, and WILLIFORD);  
THE MOTION PASSED.

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION  
PURSUANT TO G.S. 160A-58.2**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Oxford Board of Commissioners has by resolution directed the City Clerk to investigate the sufficiency of the petition; and



**BUDGET AMENDMENT IN THE AMOUNT OF \$10,035.85 FOR REPAIR TO FRONT END LOADER APPROVED**

COMMISSIONER WILLIFORD MADE A MOTION TO APPROVE THE AMENDMENT.  
ALL VOTES WERE IN THE AFFIRMATIVE (MPT HERRING, COMMISSIONERS CANTLEY, HARRIS, CURRIN, BULLOCK, and WILLIFORD);  
THE MOTION PASSED.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
10561352	Equipment Repair	\$10,036.00	
1039900	Approp Fund Balance	\$10,036.00	

**BUDGET AMENDMENT IN THE AMOUNT OF \$5,200 FOR JANITORIAL SERVICE AT THE PUBLIC WORKS BUILDING NOT APPROVED**

Commissioner Harris requested that this item be sent back to the Public Works Committee due to developments of which the Board may not be aware. The Board was in full agreement with Commissioner Harris' request (MPT HERRING, COMMISSIONERS CANTLEY, HARRIS, CURRIN, BULLOCK, and WILLIFORD).

**BUDGET AMENDMENT IN THE AMOUNT OF \$1,555 FOR TRAINING OF THE HISTORIC PRESERVATION COMMISSION MEMBERS APPROVED**

COMMISSIONER CANTLEY MADE A MOTION TO APPROVE THE AMENDMENT.  
ALL VOTES WERE IN THE AFFIRMATIVE (MPT HERRING, COMMISSIONERS CANTLEY, HARRIS, CURRIN, BULLOCK, and WILLIFORD);  
THE MOTION PASSED.

BUDGET AMENDMENT

ACCT NO.	DESCRIPTION	INCREASE	DECREASE
10410648	Historic Pres Comm	\$1,555.00	
10399000	Approp Fund Balance	\$1,555.00	

**TRANSFER OF THE FIRE SAFETY TRAILER AND AGREEMENT TO THE GRANVILLE COUNTY FIREMAN'S ASSOCIATION APPROVED**

MAYOR PRO TEM HERRING MADE A MOTION TO APPROVE THE TRANSFER.  
ALL VOTES WERE IN THE AFFIRMATIVE (MPT HERRING, COMMISSIONERS CANTLEY, HARRIS, CURRIN, BULLOCK, and WILLIFORD);  
THE MOTION PASSED.

\*\*Commissioner Sergent joined the meeting at 6:49 p.m.

### **STREET AND PARKING LOT CLOSINGS FOR THE 4<sup>TH</sup> ANNUAL LION'S CLUB RUN APPROVED**

Mayor Woodlief stated this is their annual request for the closing of Littlejohn and Gilliam Streets as well as a portion of the parking lot on Littlejohn Street on Saturday, August 28, 2010 from 7:30 a.m. until 10:30 a.m. They have also requested two police escorts.

Commissioner Harris asked if the Lion's Club would bear the cost of taking these officers off the street, the Mayor stating that the City would bear this cost.

COMMISSIONER BULLOCK MADE A MOTION TO APPROVE THE CLOSINGS.  
MPT HERRING AND COMMISSIONERS CURRIN, WILLIFORD, CANTLEY, SERGENT, AND BULLOCK VOTED IN THE AFFIRMATIVE.  
COMMISSIONER HARRIS VOTED IN THE NEGATIVE.  
THE MOTION PASSED BY A 6-1 VOTE.

### **PUBLIC HEARING CONTINUED – TO AMEND THE OXFORD ZONING ORDINANCE FOR ADOPTING REQUIREMENTS FOR INDUSTRIAL AND COMMERCIAL SPECIAL USE DISTRICTS**

Mayor Woodlief declared the public hearing continued for discussion and recalled Mr. Joe Lyle who restated his concern over exterior building materials. Commissioner Sergent stated she wished to propose that the Property Committee serve in an advisory capacity for the Board of Adjustment to review requests that come through for Special Use Development areas. Commissioner Sergent stated she felt the Property Committee and Board of Adjustment would do well together in interpreting and informing requestors of what would be allowed in these districts. Attorney Dutra read what she felt would be appropriate wording: *Building Design Criteria - \_Project shall use a preferred combination of color and building materials which utilize primarily brick, stone, and masonry-type products with an emphasis on design that fits in the area where the project is constructed. The Appearance Committee and the Property Committee shall review detailed drawings and schematics and make a recommendation to the Board of Adjustment for consideration.*

Mr. Lyle stated he agreed with this statement. He reiterated his concern that a stumbling block would be hit if only brick and stone buildings could be built. PD Hart stated the Board of Adjustment would have the final say in approving plans.

Mayor Woodlief declared the public hearing closed.

### **OXFORD ZONING ORDINANCE FOR ADOPTING REQUIREMENTS FOR INDUSTRIAL AND COMMERCIAL SPECIAL USE DISTRICTS AMENDED**

COMMISSIONER CURRIN MADE A MOTION TO AMEND THE ORDINANCE AS PRESENTED IN THE ABOVE STATEMENT BY ATTORNEY LORI DUTRA, ADDING THAT THE PROPERTY COMMITTEE WOULD WORK WITH THE BOARD OF ADJUSTMENT IN MAKING DECISIONS ON EXTERNAL BUILDING MATERIALS. ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

**PUBLIC HEARING CONTINUED – TO REZONE 15 +/- ACRES FROM I-1  
(PRIME INDUSTRIAL) TO I-2 SPECIAL USE DISTRICT**

Mayor Woodlief declared the public hearing continued for discussion.

Commissioner Sargent stated she discussed with PD Hart her hopes that the riparian buffer identified is given clearance, PD Hart responding that access is through a common driveway. PD Hart added that the City does not have any control over the buffer because it is State property. While it makes sense to leave the common driveway, PD Hart stated she would need to see site plans to determine if the buffer would be disturbed. She again reminded the Board that this would not be her call but the State's.

Mayor Woodlief declared the public hearing closed.

**REZONING 15+/- ACRES FROM I-1 (PRIME INDUSTRIAL) TO I-2  
SPECIAL USE DISTRICT APPROVED**

COMMISSIONER BULLOCK MADE A MOTION TO APPROVE THE REZONING.  
ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

**RESOLUTION OF INTENT TO ANNEX THE PROPERTY ON THE CORNER OF W. INDUSTRY DRIVE AND PINE  
TREE ROAD CONTAINING 12.86 ACRES ADOPTED**

Mayor Woodlief stated this property meets the criteria for involuntary annexation and will include one vacant lot.

MPT HERRING MADE A MOTION TO ADOPT THE RESOLUTION.  
ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

A RESOLUTION STATING THE INTENT OF THE CITY OF OXFORD TO CONSIDER  
ANNEXATION OF THE AREA DESCRIBED HEREIN AND FIXING THE DATE OF A PUBLIC  
INFORMATIONAL MEETING AND A PUBLIC HEARING ON THE QUESTION OF  
ANNEXATION

BE IT RESOLVED by the Board of Commissioners of the City of Oxford that:

Section 1. It is the intent of the Board of Commissioners of the City of Oxford to consider annexation of the following described territory pursuant to Chapter 160A, Article 4A, Part 3 of the General Statutes of North Carolina:

All of Lot 1 on the map titled "Annexation Survey for: City of Oxford / Property Owner: Ventura Electronics Corp." This site contains approximately 12.86 acres.

Reference: Annexation Survey for: City of Oxford  
Property Owner: Ventura Electronics Corp.  
Surveyed by: Ben L. Bryan  
4017 U.S. Hwy 15 South, Oxford, NC 27565  
March 29, 2010

Section 2. A public informational meeting on the question of annexing the above described territory will be held at Oxford City Hall at 5:30 p.m. on October 4, 2010, at which time plans for extending services to said territory will be explained and all residents and property owners in said territory and all residents of the City of Oxford will be given an opportunity to ask questions and receive answers regarding the proposed annexation.

Section 3. A public hearing on the question of annexing the above described territory will be held at Oxford City Hall at 5:30 p.m. on November 1, 2010, at which time plans for extending services to said territory will be explained and all residents and property owners in said territory and all residents of the City of Oxford will be given an opportunity to be heard.

Section 4. A report of plans for extending services to the above described territory shall be made available for public inspection at the office of the City Clerk at least thirty (30) days prior to the date of the public informational meeting.

Section 5. A legible map of the area to be annexed and a list of persons holding freehold interests in property in the area to be annexed who have been identified shall be posted in the office of the City Clerk at least thirty (30) days prior to the date of the public informational meeting.

Section 6. Notice of the public informational meeting and public hearing shall be given by the Oxford Public Ledger and by first class mail, as required by G.S. 160A-49.

Section 7. The effective date of the annexation shall be not less than one year following the date of adoption of the annexation ordinance.

Adopted this 17<sup>th</sup> day of August 2010.

**RESOLUTION OF INTENT TO ANNEX PROPERTIES ALONG COLLEGE STREET AND THE OUTER LOOP  
CONTAINING 34.95 ACRES ADOPTED**

MPT HERRING MADE A MOTION TO ADOPT THE RESOLUTION.

Commissioner Bullock asked if any of the property owners had been heard from, to which PD Hart stated she's heard from two. All owners will have the opportunity to voice their opinions at the upcoming informational and public hearings.

Commissioner Williford stated one owner is sitting on an \$800,000 empty warehouse, he's paying fire protection, and feels annexation would be a burden. PD Hart stated that adjacent to this property on one side is an air conditioning business with vacant agriculture land on the other side.

ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

A RESOLUTION STATING THE INTENT OF THE CITY OF OXFORD TO CONSIDER ANNEXATION OF THE AREA DESCRIBED HEREIN AND FIXING THE DATE OF A PUBLIC INFORMATIONAL MEETING AND A PUBLIC HEARING ON THE QUESTION OF ANNEXATION

BE IT RESOLVED by the Board of Commissioners of the City of Oxford that:

Section 1. It is the intent of the Board of Commissioners of the City of Oxford to consider annexation of the following described territory pursuant to Chapter 160A, Article 4A, Part 3 of the General Statutes of North Carolina:

All of Lots 1 through 6 on the map titled "Annexation Survey for: City of Oxford / Property Owner: Susan Salms & J. Greenburg, Flat River Baptist Assoc, Keith Sipe, Morningstar Holdings LLC., Kenneth & Tempie Forbes, James F. Crews Et. Al." This site contains approximately 34.95 acres.

Reference: Surveyed by: Ben L. Bryan  
4017 U.S. Hwy 15 South, Oxford, NC 27565  
March 29, 2010

Section 2. A public informational meeting on the question of annexing the above described territory will be held at Oxford City Hall at 5:30 p.m. on October 4, 2010, at which time plans for extending services to said territory will be explained and all residents and property owners in said territory and all residents of the City of Oxford will be given an opportunity to ask questions and receive answers regarding the proposed annexation.

Section 3. A public hearing on the question of annexing the above described territory will be held at Oxford City Hall at 5:30 p.m. on November 1, 2010, at which time plans for extending services to said territory will be explained and all residents and property owners in said territory and all residents of the City of Oxford will be given an opportunity to be heard.

Section 4. A report of plans for extending services to the above described territory shall be made available for public inspection at the office of the City Clerk at least thirty (30) days prior to the date of the public informational meeting.

Section 5. A legible map of the area to be annexed and a list of persons holding freehold interests in property in the area to be annexed who have been identified shall be posted in the office of the City Clerk at least thirty (30) days prior to the date of the public informational meeting.

Section 6. Notice of the public informational meeting and public hearing shall be given by the Oxford Public Ledger and by first class mail, as required by G.S. 160A-49.

Section 7. The effective date of the annexation shall be not less than one year following the date of adoption of the annexation ordinance.

Adopted this 17<sup>th</sup> day of August 2010.

**RESOLUTION IN SUPPORT OF SUSTAINABLE COMMUNITIES REGIONAL  
PLANNING GRANT ADOPTED**

CM Donham stated that three federal agencies, HUD, DOT, and EPA, established this program to determine how to distribute some of their money. They have asked regional groups to submit applications on how the program will be run. The COG has been asked to establish a Coalition giving support for a \$600,000 grant. No monies are being requested from the City.

COMMISSIONER CANTLEY MADE A MOTION TO ADOPT THE RESOLUTION.  
ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

**RESOLUTION IN SUPPORT OF THE SUSTAINABLE COMMUNITIES  
REGIONAL PLANNING GRANT**

WHEREAS, the Sustainable Communities Regional Planning Grant Program (Program) is designed to support regional planning efforts by linking housing, transportation, economic development, and the environment; and

WHEREAS, the Program's foundation is six Livability Principles as adopted by USDOT, HUD and EPA, that are intended to promote and coordinate federal transportation, environmental protection and housing investments; and

WHEREAS, the Livability Principles call for the provision of more transportation choices, and a multi-modal transportation system that supports economic development, affordable housing and land use planning; and

WHEREAS, work associated with the grant will provide a strong platform for the preparation of long-range sustainability plans for the Kerr-Tar COG, its members and partners; and

WHEREAS, the City of Oxford's participation in the consortium for the Sustainable Communities Regional Planning Grant will afford Kerr-Tar Regional Council of Government's members opportunities to better align their own housing, land use, transportation, water infrastructure, economic development, and environmental plans; and

WHEREAS, the City of Oxford's participation in, and successful completion of, the Sustainable Communities Regional Planning Grant will afford KTCOG's members benefits in applying for additional funds to support project implementation;

NOW, THEREFORE, BE IT RESOLVED, that the City of Oxford supports the submission of a Sustainable Communities Regional Planning Grant with Kerr-Tar Regional Council of Governments as lead applicant, and agrees to become a member of the Regional Sustainable Communities Planning Consortium (formal consortium agreement to be negotiated within 120 days of grant award) and to participate in planning activities relevant to the geography of the Kerr-Tar Region; and

BE IT FURTHER RESOLVED, that the Kerr-Tar Region agrees to enhance and expand its regional planning and transportation planning activities to support the goals of the Regional Sustainable Development Planning Grant, using existing and Grant funds to facilitate appropriate data collection, public engagement, and alignment of transportation planning with land use, economic development, housing, environmental, and other infrastructure planning.

ADOPTED this 17th Day of August, 2010.

**CLOSING THE WILLIAMSBORO STREET PARKING LOT FOR THE SALE OF CHRISTMAS TREES  
BY BOY SCOUT TROUP 636 APPROVED**

Mayor Woodlief stated this is their annual request, the sale running this year from November 20<sup>th</sup> through December 18<sup>th</sup> or until all the trees are sold.

COMMISSIONER WILLIFORD MADE A MOTION TO APPROVE THE CLOSING.  
ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.

**DISCUSSION ON THE SELECTION OF A FIRE DEPARTMENT CRASH RESPONSE COLLECTION SERVICE**

Mayor Woodlief stated that a proposed Ordinance to collect for Fire Department services was sent to EF Recovery for their review and that this document will be presented at the September Regular Meeting. CM Donham stated the City has been discussing ways to save money during the recession by cutting expenses and adding to revenue. Throughout the United States, fire departments have been using this process to collect fees for automobile accidents. Recently, the Police Department spent \$5,000 on a situation from which they will not be able to recover this cost. For the Fire Department, this will be a formal way of collecting costs associated with their responding to vehicular crashes. Initial analysis resulted in nine qualified companies, RFP's were sent out, and five companies replied. CM Donham stated he conferred with the new Fire Chief, Earnest Bess, and they agreed on the best company.

Our City Attorney has asked that the monies collected be placed in a created, special fund for a year to ensure against lawsuits. There is a local volunteer company which uses one of these funds. CM Donham stated funds will not be collected from Oxford residents but rather from their insurance companies.

#### **DISCUSSION ON THE ENFORCEMENT OF USE POLICY AT THE HIX SHELTER**

Mayor Woodlief stated that the control of litter and trash at the Shelter has been brought to the attention of the Board and City Staff. Heavy use by the public has created the need for staff to remove trash more frequently and to focus more closely on inappropriate or unauthorized use by large groups. The public will be made aware that the current policy will be enforced, the Mayor asking Charlie Richards who was present from the Oxford Public Ledger, to assist with spreading the word.

#### **EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER**

ON A MOTION BY COMMISSIONER HARRIS, THE BOARD VOTED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION ACCORDING TO G.S. 143.318.11 TO DISCUSS A PERSONNEL MATTER.

ON A MOTION BY COMMISSIONER CURRIN, THE BOARD VOTED UNANIMOUSLY TO RETURN TO OPEN SESSION.

#### **ADJOURNMENT**

WITH THERE BEING NO FURTHER BUSINESS, COMMISSIONER CURRIN MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE; THE MOTION PASSED.