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**TUESDAY, AUGUST 1, 2011 – 5:30 P.M.**  
**OXFORD BOARD OF COMMISSIONERS' AGENDA SESSION**  
**OXFORD CITY HALL – COMMISSIONERS' BOARD ROOM**

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place to set the agenda for the Regular Meeting to be held August 9, 2011 at 7:00 p.m. at City Hall, 300 Williamsboro Street. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were: Mayor Alvin Woodlief, Commissioners Robert B. Williford, Sr., Walter Cantley, Jackie Sergent, Danny Currin, and Ron Bullock. Present also were City Clerk Donna B. Hosch and City Attorney J. Thomas Burnette. Absent were Mayor Pro Tem Howard Herring, Sr., Commissioner Calvin Harris, Jr., and City Manager Mark Donham.

Mayor Woodlief called the meeting to order.

The Board set the agenda for the August 9, 2011 Regular Meeting.

**REQUIREMENTS FOR ACCESSORY STORAGE BUILDINGS AND DISPLAY AREAS  
IN THE B-1 ZONING DISTRICT**

Commissioner Sergent asked if there is any way to make provision for something like a tobacco shed, which would be appealing. Planning Director Cheryl Hart explained that the Codes state a building of a certain size has to be anchored, and she was not certain the owner to whom this discussion refers would want to go to this extent.

**DONATION/PURCHASE OF A BOAT FOR LAKE DEVIN**

Commissioner Currin stated he is not in favor of this purchase; but if the City is going to continue loading the feeder, then something has to be done. The way the feeders are being loaded now is dangerous.

**ALLOWING GRANVILLE COUNTY RESCUE TO USE LAKE DEVIN FOR PRACTICE PURPOSES**

Mayor Woodlief stated GC Rescue purchased sonar equipment through a grant. They wish to use Lake Devin on Saturdays and Sundays at hours that are compatible with the area not being heavily used to practice using the sonar. They now have to go to either Kerr Lake or to Butner. The Mayor

stated it is a shame for them to have to drive so far when they can use our lake. GC Rescue would want to use the Lake a few times/month.

The boat they would use is similar to the one Recreation wishes to purchase except that it's about two feet longer. The Mayor believes the boat is covered under the same insurance as the Fire Department, so there would be no loss to the City.

Commissioner Sergent asked if there is something in writing that says no gas motors can be used on Lake Devin. Parks and Recreation Director Mary Caudle stated this is prohibited for the general public; gas motors are allowed for maintenance or emergency purposes. As far as also prohibiting people in the Lake, this is not allowed but the Board has the authority to waive any ordinance for specific purposes as it sees a need to do so. As for a limit on training time, PRD Caudle stated it would be sufficient for the Board to state the time would be for "emergency training".

Commissioner Williford asked that someone from GC Rescue attend next week's meeting to explain their intentions.

#### **CLOSING A PORTION OF COLLEGE STREET FOR THE C.G. CREDLE SCHOOL CENTENNIAL CELEBRATION**

Police Chief John Wolford stated that this could be problematic. The State will be notified since this is a State street. Commissioner Cantley stated this would be the same as closing streets for parades. PC Wolford stated they can set up a detour and move on.

#### **OTHER ITEMS**

Commissioner Currin asked about continuing the practice of providing biscuits for DOEDC Board meetings, since the Board stated food would no longer be bought for meetings, etc. However, this Board does not get paid as does another City Board.

It was the consensus of the Board that if the expense of biscuits for this meeting is less than \$30/month, then they will be allowed. Commissioner Currin stated that he is in the process of soliciting for donations, but nothing has been confirmed yet.

Commissioner Sergent asked is it possible to create an ordinance for downtown that would prohibit starting and then stopping work, such as David Frazier has done on his building. PD Hart stated it is appropriate to do whatever the Board sees fit and best for the City of Oxford ordinances in relation to design standards, etc. There is an established Design Board. Commissioner Currin stated this building has been zoned to sell food.

Commissioner Sergent stated independent of Mr. Frazier and his personal circumstances, it is a burden for downtown if someone begins work, something happens, and then the work stops. Downtown is an incredibly valuable asset when DD Weary is working to try to attract folks to empty storefronts. Commissioner Currin stated that the DOEDC Board talked about giving Mr. Frazier up to

\$1,000 and then loaning him the rest of needed monies. However, he may not be able to pay the money back.

The Mayor stated that what's holding up Mr. Frazier is that we promote people to come and live downtown. After the work is started on the dwellings, property owners go to the County and then find out it will be too expensive to continue the work. PD Hart stated property owners should look into this prior to starting work so that they can have all the information and work permits in place before work begins.

The Mayor stated that what the City is now faced with is: is the City or the downtown board going to hide the ugliness or enforce something to make Mr. Frazier fix his property. Commissioner Currin stated that if he and DD Weary could get Mr. Frazier to meet with them, some settlement could probably be made. The Mayor restated an earlier comment by Commissioner Sargent that provisions could have probably been made if the downtown wanted to be a part of the historical plan.

PD Hart stated that clearly someone has to say something or the City will be stuck with the condition of the building as it is. Commissioner Currin and DD Weary will meet with Mr. Frazier and then report back to the Board.

After some discussion on keys to the building for the Board, it was decided that the Board would park in the rear, employee parking lot on meeting nights and enter and exit through the employee entrance on the executive side of the building. This will free up a Buildings and Grounds person from having to place cones in the front of the building, which take up spaces where citizens can park. This will additionally allow Buildings and Grounds to lock the building and set the alarm and leave even if Board members remain in the building for a time after the meetings. This will begin with the August 9<sup>th</sup> Board Meeting.

### **CLOSED SESSION**

COMMISSIONER CANTLEY MADE A MOTION TO GO INTO CLOSED SESSION ACCORDING TO  
G.S. 143.318.11 TO DISCUSS A CONTRACT.  
ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

COMMISSIONER WILLIFORD MADE A MOTION TO RETURN TO OPEN SESSION.  
ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

### **ADJOURN**

WITH THERE BEING NO FURTHER BUSINESS, COMMISSIONER WILLIFORD MADE A MOTION TO ADJOURN.  
ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.